

TOWN OF OCEAN RIDGE

AGENDA



March 3, 2008

6:00 P.M.

TOWN HALL – MEETING CHAMBERS

TOWN COMMISSION

Mayor Kenneth M. Kaleel

Commissioner Lynn L. Allison

Commissioner Betty P.B. Bingham

Commissioner Terry Brown

Commissioner Geoffrey A. Pugh

ADMINISTRATION

Town Manager Kenneth N. Schenck, Jr.

Town Attorney Kenneth G. Spillias

Town Clerk Karen E. Hancsak

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to three minutes or less.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at 732-2635 at least 2 days prior to the meeting in order to request such assistance.

CALL TO ORDER

OATHS & SWEARING IN CEREMONY FOR BETTY BINGHAM & TERRY BROWN

ROLL CALL

PLEDGE OF ALLEGIANCE

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

CONSENT AGENDA

1. Minutes of Town Commission Meeting of Feb. 4, 2008
2. Minutes of Special Town Commission Meeting of Feb. 15, 2008

MOTION	SECOND	DISCUSSION	VOTE
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ANNOUNCEMENTS AND PROCLAMATIONS

PUBLIC COMMENT – (15 minute maximum with 3 minute individual limit)

PUBLIC HEARINGS

None

REGULAR AGENDA

(Items Which Require Town Commission Action That Must Be Filed With Town Clerk 1 Week prior to Meeting – Public comment Permitted)

REPORTS

3. Town Manager
4. Town Attorney
5. Director of Public Safety
6. Town Engineer

ACTION ITEMS

7. Action to Fill Appointments to Board of Adjustment and Planning & Zoning Commission By: Karen E. Hancsak, Town Clerk
8. Approval of Landscape Maintenance Bid to Chris Wayne and Assoc., Inc. in Amount of \$29,800 from Budgeted Funds By: Kenneth Schenck, Town Manager
9. Approval of Bid Process for Drainage Improvements to Inlet Cay Island By: Kenneth Schenck, Town Manager
10. Authorize Expenditure not to Exceed \$8,000 from the Contingency Account for the Development of a Personnel Manual By: Kenneth Schenck, Town Manager

RESOLUTIONS (Possibly Requiring Discussion)

11. No. 2008-03; Electing a Mayor
12. No. 2008-04; Electing a Vice Mayor
13. No. 2008-06; Designating Depositories, Authorizing Treasurer or Deputy Treasurer to Sign Town Checks; Authorizing any One of the Five Town Commissioners to Countersign Town Checks

FIRST READING OF ORDINANCES

None

SECOND READING, PUBLIC HEARING AND ADOPTION OF ORDINANCES

None

TOWN COMMISSION COMMENTS

(Information Items Only – 3 minute limit per item)

14. Discuss Ocean Ave. Landscaping Plan that was Previously Approved By: Comm Allison

ADJOURNMENT

**NEXT SCHEDULED TOWN MEETING(S):
APRIL 7, 2008 AT 6:00 P.M. REGULAR TOWN COMMISSION MEETING**