

**TOWN OF OCEAN RIDGE
CHANGE OF CONTRACTOR REQUEST**

Date: _____ Permit: _____ Address: _____

Section A (Old Contractor)

Name of Company Relinquishing Permit: _____

Name of Qualified/Authorized Agent: _____

Signature of Above: _____ Date: _____

Section B (New Contractor)

Name of Company Assuming All Responsibility Under Terms of Permit: _____

Print Name of Qualifier/Authorized Agent: _____

Signature of Above: _____ Date: _____

Section C (Property Owner)

At the time the contractor relinquishes the permit I, the owner, shall assume total responsibility for the work completed to that date and hold the Town harmless.

I understand that if a separate Notice of Commencement was filed under the name of the contractor being changed, a certified copy of the new Notice of Commencement must be submitted to the Building Department before the work may continue.

Property Owner's Signature: _____

Notary:

Witness my hand and seal this _____ day of _____, 20_____.

Notary Signature: _____

Approved:

Building Official: _____ Date: _____