

General Building Permitting Information

The following are examples of work that require permitting with the Town of Ocean Ridge:

**Addition	**Fence	**Remodel
Air Conditioner	*Fire Sprinkler System	**Renovation
Air Ducts	Flooring (multifamily)	Resurfacing
Air Handler	Garage Door	Retaining Wall
Alarm System	*Gas/Propane	Roof
**Asphalt	**Gates	**Screen Enclosure
Awnings	Generator	Seal-coating
Balustrade	Gutters	Seawall
Bathroom Remodel	Hurricane Mitigation	Seawall Cap
Boatlift	Irrigation System	**Shed (permanent)
Central Vacuum	Kitchen Cabinets/Counters	Shutters
**Concrete	Light Fixtures (New)	Shower pan
Construction Trailer	Lightning Protection	**Sidewalks
**Decking	Meter Can	**Slab
Demolition	**New Construction	**Spa
Dock	**Pavers	Stucco
Doors (exterior)	Plumbing	Temporary Pole/Power
**Driveways	**Pool	**Wall
Drywall	**Pool Fence	Water Heater
Electrical	Railings	Windows
Elevator	Re-striping	

*Needs Boynton Fire approval. Permit/inspection in addition to our building department review/inspection

**Needs Health Department approval.

What Every Contractor/Owner Should Know...

Make sure contractors/subcontractors are currently registered with the Town.
Supply 2 copies of back-up material which could include product approvals, plans, survey, etc. Request a checklist for additional requirements for new construction, additions, renovations, and drainage.
Notice of Commencement is needed for permits over \$2,500 (\$7,500 A/C) and is due at the time of pick-up.
Copy of the contract or proposal must also be submitted and must match estimated cost of the job
Pay permit fee at the time of submittal; cash or check only
Permitted work commences only when you have your approved permit in hand. Work done without a permit could be subjected to additional fees.
All permits require inspections and must be scheduled by the permitted contractor.
Work hours are Monday through Saturday 8:00am-6:00pm. Work is not permitted on New Years, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas.

Please be aware that there is a proposed ordinance that will increase fines if work is done without a permit.

Questions? Call Town Hall at 561-732-2635
or visit www.oceanridgeflorida.com