



**TOWN OF OCEAN RIDGE
FEE SCHEDULE
APPENDIX A**

DESCRIPTION	FEE	CODE SECTION
<u>TOWN CLERK</u>		
ANNEXATION	\$ 900.00	63-131
APPEAL DECISION OF ADMINISTRATIVE OFFICIAL	\$ 900.00	63-91
APPEAL DECISION OF PLANNING & ZONING COMMISSION	\$ 900.00	63-56
BOUNCED CHECK, BANK FEE	\$ 35.00	BANK FEE
BUSINESS TAX RECEIPT (BTR)	SEE CODE	30-26 TO 30-36
BUSINESS TAX RECEIPT (BTR), INSURANCE COMPANIES	\$ 100.00	30-36
BTR TRANSFER, MIN \$3 TO \$25 MAX, UP TO 10% OF ANNUAL TAX	SEE CODE	30-30
CERTIFIED COPIES OF TOWN COMMISSION ACTION, EACH PAGE	\$ 1.00	63-33
COMP PLAN AMENDMENT	\$ 900.00	63-131
CONCEPT PLAN REVIEW	\$ 900.00	63-51 & 63-56
CONSTRUCTION EAST OF THE CCCL	\$ 900.00	63-131
DUNE TRIMMING PERMIT ANNUAL FEE	\$ 50.00	66-161
GARAGE SALE PERMIT	\$ -	2-256
LIEN RECORDING FEE	\$ 30.00	
LIEN SATISFACTION RECORDING FEE	\$ 30.00	
LIEN SEARCH	\$ 20.00	
NON-CONFORMING OR GRANDFATHERED USES, STRUCTURES, CHARACTERISTICS OF USE	\$ 900.00	63-131
PLANNED RESIDENTIAL DEVELOPMENT (PRD)	\$ 900.00	63-131
PLAT/RE-PLAT	\$ 900.00	63-131
FINAL PLAT PREPARATION	\$ 250.00	64-104
FINAL PLAT APPROVAL, COST PLUS 1% COST OF REQUIRED IMPROVEMENTS	\$ 250.00	64-105
PETITION SUBMITTED TO THE TOWN COMMISSION	\$ 900.00	63-131
PRD AMENDMENT	\$ 900.00	63-131
REAL ESTATE SIGN PERMIT, EACH	\$ 5.00	70-8
RENTAL REGISTRATION, PER APPLICATION	\$ 35.00	30-158
SIGN PERMIT, VALUE \$100 OR LESS	\$ 5.00	70-8
SIGN PERMIT, VALUE MORE THAN \$100 UP TO \$500	\$ 10.00	70-8
SIGN PERMIT, VALUE MORE THAN \$500 UP TO \$1,000	\$ 20.00	70-8
SIGN PERMIT, VALUE OVER \$1,000, \$20 FOR FIRST \$1,000 THEN \$5 EACH ADDT'L \$1,000	SEE CODE	70-8
SIGN INSPECTION, ANNUALLY	\$ 5.00	70-2
SITE PLAN REVIEW	\$ 900.00	63-131
SPECIAL EVENT PERMIT, REFUNDABLE DEPOSIT, MINIMUM	\$ 1,000.00	30-164
SPECIAL EXCEPTION	\$ 900.00	63-131
VARIANCE, ADMINISTRATIVE	\$ 900.00	63-131
VARIANCE, CODE	\$ 900.00	63-131
ZONING/RE-ZONING/DISTRICT BOUNDARY CHANGES	\$ 900.00	63-131
<u>BUILDING DEPARTMENT</u>		
SEE APPENDIX "B"		
<u>FACILITY USE</u>		
DAMAGE DEPOSIT, REFUNDABLE (ALCOHOL/HIGH RISK EVENT INSURANCE REQUIRED)	\$ 200.00	
ROOM SETUP BY TOWN STAFF, PER HOUR	\$ 25.00	
ROOM TEAR DOWN BY TOWN STAFF, PER HOUR	\$ 25.00	
POLICE SERVICES/PARKING CONTROL, PER HOUR	\$ 45.00	
POLICE SERVICES/PARKING CONTROL, PER HOUR HOLIDAY	\$ 60.00	
POLICE VEHICLE, PER HOUR	\$ 15.00	



**TOWN OF OCEAN RIDGE
FEE SCHEDULE
APPENDIX A**

DESCRIPTION	FEE	CODE SECTION
<u>PUBLIC RECORDS REQUEST (TOWN HALL & POLICE DEPT)</u>		
PHOTOCOPY, SINGLE SIDED, LETTER SIZE	\$ 0.15	
PHOTOCOPY, DOUBLE SIDED, LETTER SIZE	\$ 0.20	
PHOTOCOPY, SINGLE SIDED, LEGAL SIZE	\$ 0.20	
PHOTOCOPY, DOUBLE SIDED, LEGAL SIZE	\$ 0.25	
PHOTOCOPY, SINGLE SIDED, 11x17	\$ 0.30	
PHOTOCOPY, DOUBLE SIDED, 11x17	\$ 0.35	
ADMIN TIME PER HR AFTER 15 MINUTES FOR TOWN HALL & POLICE PERSONNEL	\$ 20.00	
ADMIN TIME PER HR AFTER 15 MINUTES FOR PUBLIC WORKS DEPT PERSONNEL	\$ 25.00	
EMAIL EXTRACTION OR OTHER I/T SEARCHES, PER HR	\$ 105.00	
RECORDS IN POSSESSION OF TOWN ENGINEER, PER HR	\$ 150.00	
RECORDS IN POSSESSION OF TOWN ATTORNEY, PER HR	\$ 190.00	
CD	\$ 1.00	
USB	\$ 8.00	
<u>POLICE</u>		
PARKING TICKET, NO PARKING AS POSTED	\$ 30.00	54-2
PARKING TICKET, VIOLATION OF TOWN ORDINANCE	\$ 30.00	54-2
PARKING TICKET, BLOCKING FIRE HYDRANT YELLOW ZONE	\$ 75.00	54-2
PARKING TICKET, PARKING WITHIN 15' OF FIRE HYDRANT	\$ 75.00	54-2
PARKING TICKET, PARKING WITHIN 15' OF CORNER	\$ 75.00	54-2
PARKING TICKET, PARKING WITHIN 15' OF STOP SIGN	\$ 75.00	54-2
PARKING TICKET, BLOCKING RIGHT OF WAY	\$ 75.00	54-2
PARKING TICKET, PARKING ON SIDEWALK	\$ 75.00	54-2
PARKING TICKET, HANDICAP	\$ 250.00	54-2
PARKING TICKET LATE FEE AFTER 10 DAYS, OTHER THAN HANDICAP	\$ 10.00	54-2
PARKING TICKET LATE FEE AFTER 10 DAYS, HANDICAP	\$ 50.00	54-2
POLICE SERVICES/PARKING CONTROL, PER HOUR	\$ 45.00	
POLICE SERVICES/PARKING CONTROL, PER HOUR HOLIDAY	\$ 60.00	
POLICE VEHICLE, PER HOUR	\$ 15.00	
<u>CODE ENFORCEMENT HEARING ADMIN COSTS</u>		
CODE ENFORCMENT HEARING FEE	\$ 100.00	
CODE OFFICER, PER HOUR	\$ 30.00	
BUILDING OFFICIAL, PER HOUR	\$ 36.00	
ZONING OFFICIAL, PER HOUR	\$ 45.00	
CODE ENFORCEMENT CLERK, PER HOUR	\$ 34.00	
INSPECTION PHOTOGRAPHS, EACH	\$ 2.00	
POSTAGE	ACTUAL COST	



**TOWN OF OCEAN RIDGE
FEE SCHEDULE
APPENDIX A**

DESCRIPTION	FEE	CODE SECTION
<u>CODE ENFORCEMENT FINES</u>		
FIRST OFFENSE PER DAY, NOT TO EXCEED	\$ 250.00	16-9
REPEAT OFFENSE PER DAY, NOT TO EXCEED	\$ 500.00	16-9
IRREPLACEABLE/IRREPARABLE OFFENSE, NOT TO EXCEED	\$ 5,000.00	16-9
VIOLATIONS OF LAND DEVELOPMENT CODE, NOT TO EXCEED	\$ 500.00	63-4
CABLE COMMUNICATIONS, VIOLATIONS OF CHAPTER, PER DAY	\$ 100.00	15-29
CODE ENFORCEMENT CITATION, 4+ OFFENSE	\$ 500.00	16-24
CODE ENFORCEMENT CITATION, FIRST OFFENSE	\$ 25.00	16-24
CODE ENFORCEMENT CITATION, SECOND OFFENSE	\$ 100.00	16-24
CODE ENFORCEMENT CITATION, THIRD OFFENSE	\$ 250.00	16-24
CODE ENFORCEMENT CITATIONS, PENALTIES FOR CONTESTING, UP TO	\$ 500.00	16-24
CONSTRUCTION ABANDONMENT, PER DAY AFTER PERMIT EXPIRES	\$ 250.00	67-12
CONSTRUCTION DURING CERTAIN DAYS/HOURS, 1ST OFFENSE	\$ 100.00	34-83
CONSTRUCTION DURING CERTAIN DAYS/HOURS, 2ND OFFENSE	\$ 200.00	34-83
CONSTRUCTION DURING CERTAIN DAYS/HOURS, 3+ OFFENSE	\$ 300.00	34-83
CONSTRUCTION WORK WITHOUT A PERMIT, JOB COST OVER \$5,000	4x PERMIT FEE	
CONSTRUCTION WORK WITHOUT A PERMIT, JOB COST UNDER \$5,000	2x PLUS \$200	
ENGINEERING REVIEW & SURVEY, NOT TO EXCEED	\$ 500.00	67-57
NOT POSTING CONSTRUCTION PERMIT AS REQUIRED, 1ST OFFENSE	\$ 100.00	67-59
REMOVAL OF RUBBISH, NOXIOUS PLANTS, STAGNANT WATER & WEEDS, 1ST OFFENSE	\$ 100.00	34-6
REMOVAL OF RUBBISH, NOXIOUS PLANTS, STAGNANT WATER & WEEDS, 2ND OFFENSE	\$ 200.00	34-6
REMOVAL OF RUBBISH, NOXIOUS PLANTS, STAGNANT WATER & WEEDS, 3RD OFFENSE	\$ 300.00	34-6
WATER RESTRICTION PENALTIES, 1ST VIOLATION, NOT TO EXCEED	\$ 25.00	58-47
WATER RESTRICTION PENALTIES, 2ND VIOLATION, NOT TO EXCEED	\$ 500.00	58-47
<u>GENERAL GOVERNMENT</u>		
ANTENNA/RADIO MAST/EQUIPMENT INSTALLATION PERMIT	\$ 10.00	64-56
ANTENNA/RADIO MAST/EQUIPMENT INSTALLATION RE-INSPECTION	\$ 10.00	64-56
FORECLOSURE REGISTRATION	\$ 100.00	30-171
TREE REMOVAL PERMIT	\$ 10.00	

Effective 9/6/18