

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**December 3, 2018
6:00 P.M.
TOWN HALL – MEETING CHAMBERS**

TOWN COMMISSION

Mayor Steve Coz

Commissioner Philip Besler
Vice Mayor Don MaGruder

Commissioner Kristine de Haseth

ADMINISTRATION

Town Manager James S. Titcomb
Town Clerk Tracey L. Stevens
Building Official Wayne Cameron

Town Attorney R. Brian Shutt
Police Chief Hal C. Hutchins

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****ANNOUNCEMENTS**

- a. Town Hall will be closed on Tuesday, December 25th in observance of Christmas Day, and Tuesday, January 1st in observance of New Year's Day.
- b. The next Planning & Zoning Commission meeting will be held on Monday, December 10th at 8:30 a.m. at Town Hall.
- c. The next Regular Town Commission meeting will be held on Monday, January 7th at 6:00 p.m. at Town Hall.
- d. The Municipal Election will be held on March 12, 2019. There is one Town Commission seat open for a three-year term and one Town Commission seat open for a one-year term. Candidate filing dates run from Noon on December 3, 2018 through Noon on December 14, 2018 in the Town Clerk's Office. Land Development Code & Charter Amendment Referendum Questions will also be on the ballot. / Las elecciones municipales se celebrará el 12 de marzo de 2019. Hay un asiento de la Comisión de la ciudad abra una Comisión de la ciudad asiento abierta por un período de un año y un período de tres años. Las fechas de presentación de candidato ejecutan desde el mediodía en 03 de diciembre de 2018 a mediodía del 14 de diciembre de 2018 en la ciudad oficina del Secretario. Tierra desarrollo código y carta de enmienda referéndum preguntas también estará en la boleta electoral.
- e. Residents who wish to add their name to the email blast list to receive important Town notifications should sign up on the sheet provided on the counter in the lobby or notify the Town Clerk.
- f. The Police Department is collecting unwrapped toys until December 12th for the Guardian Ad Litem Program of Palm Beach County. If you would like to donate a toy, but are unable to drop one off, call the Police Department at 732-8331 to arrange for pickup.
- g. Plaque Presentation for Outgoing Mayor James Bonfiglio

PUBLIC COMMENT – (15 minute maximum with 3 minute individual limit)**APPROVAL OF CONSENT AGENDA (Items that do not require discussion)**

1. Adopt Minutes of Regular Town Commission Meeting of November 5, 2018.
2. Authorize the Town Manager to sign a contract for Roadway Repairs/Repaving on A1A Due to Water Main Break
3. Authorize an Expenditure not to Exceed \$60,000 for the Second Phase of Computer Information Technology Project

REGULAR AGENDA ITEMS

4. Confirm the Hiring of Kahn Lian, Keith Ramirez, and William Ranta as Police Officers and Russell Baudanza as Reserve Officer. (By: Police Chief Hutchins)
5. Presentation on Dune Restoration/Protection by Rob Barron (By: Town Manager Titcomb)
6. Public Hearing: An application submitted by Richard Jones Architecture, 10 SE First Avenue, Delray Beach, FL 33444, representing the owner, CDS Beachway, LLC, 3299 NW 2nd Ave, Boca Raton, FL 33431, requesting a Land Development Permit from the provisions of the Land Development Code Article 2; COASTAL CONSTRUCTION, Section 67-17; Coastal Construction and Excavation Setback Line; Sub-Paragraph (a); Setback Line Established; and Sub-Paragraph (h) to permit the construction of a new two-story single family residence with three-car garage with the furthest extension of the structure at 86'-6" (+/-) east of the Coastal Construction Control Line. The pool and pool deck will extend a maximum of 100' (+/-) east of the CCCL. The house finished floor slab elevation will be 16.35 NGVD. Property located at 3 Beachway North, or legally described as Beachway N LT 9 (less N 86.10FT of W 10FT) & 27-45-43; N 104.86 FT of S 246.10 of GOV LT 3 LYG E of & Adj to Ocean Blvd R/W. (exact legal description located in the Clerk's Office).

7. Comp Plan Amendment Update (By: Marty Minor, Planner, Urban Design Kilday Studios)
8. Land Development Permit Time Extension on Kerrigan Project (By: Town Manager Titcomb)
9. Resolution No. 2018-20: A Resolution of the Town of Ocean Ridge, Florida, Amending the Employee Handbook; Providing for Repeal of Prior Resolutions in Conflict; Providing for an Effective Date. (By: Town Manager Titcomb)
10. Resolution No. 2018-21: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Providing For The Movement Of Funds And Accounts From Several Banks to One Bank; Providing For An Effective Date. (By: Town Clerk Stevens)
11. Authorize the Town Manager to execute a contract with Beacon Software for Police CAD/RMS systems. (By: Police Chief Hutchins)
12. Dissolve the Charter Review Committee (By: Town Clerk Stevens)
13. Right of Way Encroachments (By: Town Manager Titcomb)
14. Appoint an Elector to Fill the Vacant Town Commission Seat (By: Town Clerk Stevens)

STAFF REPORTS

15. Town Manager
16. Town Attorney
17. Police Chief
18. Building Official

TOWN COMMISSIONER COMMENTS

ADJOURNMENT