

REGULAR TOWN COMMISSION MEETING MINUTES  
APRIL 2, 2018

Minutes of the Regular Town Commission Meeting of the Town of Ocean Ridge held on Monday,  
April 2, 2018, at 6:00 PM in the Town Hall Commission Chambers.

**CALL TO ORDER**

The meeting was called to order by Vice Mayor Bonfiglio at 6:00 p.m.

**ROLL CALL**

Town Clerk Stevens led the roll call, which was answered by the following:

	<u>Present:</u>	<u>Absent:</u>	<u>Tardy:</u>
Commissioner Besler	x		
Vice Mayor Bonfiglio	x		
Commissioner Coz	x		
Commissioner de Haseth	x		
Commissioner MaGruder	x		

**PLEDGE OF ALLEGIANCE**

Vice Mayor Bonfiglio led the Pledge of Allegiance.

**TOWN CLERK TO ANNOUNCE ELECTION RESULTS & SWEAR IN NEW TOWN COMMISSIONERS**

Town Clerks Stevens announced the election results and swore in new Town Commissioners Philip Besler and Kristine de Haseth. At the March 13<sup>th</sup> election, three candidates ran for two open seats on the Town Commission. There were a total of 585 ballots cast for a turnout of 36%. Election Results are as follows: Gail Adams Aaskov 175; Philip Besler 330; and Kristine de Haseth 424.

**ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA**

**Commissioner MaGruder moved to approve the agenda as submitted; seconded by Commissioner Coz. Motion carried 5-0.**

**PUBLIC COMMENT**

Jimmy McAndrew, 131 Island Drive, stated that iguanas have invaded his back yard, and he is asking the Commission for solutions, as we need an efficient, effective way to eliminate them. He stated that trapping is not enough.

Ron Kirn, Crown Colony, asked the Commission to consider the possibility of installing a crosswalk on A1A near Fayette Drive. He noted there are approximately 250 residents who cross the street there on a daily basis, and it is dangerous. He also stated that it is difficult for people with mobility issues to cross the street safely.

John Kramer, 6230 N. Ocean Blvd, spoke to the Commission regarding the Town's Maintenance and Appearance Standards Code. He stated that a Police Officer came to the home and informed them that their roof needed cleaning, and he was surprised that it was a Police Officer as opposed to a Code Enforcement Officer. Mr. Kramer stated that he reviewed the code and could not find anything regarding roof cleaning, and also voiced his dissatisfaction that an armed Police Officer is doing Code Enforcement. He stated that his home has been surrounded by construction for the last two years, and dirt blows onto his house. He suggested adding something to the Town Code requiring that tarps are placed over mounds of construction dirt, or raise the building permit fee so that neighbors may have the funds to clean their houses when construction is completed. Mayor Bonfiglio noted that our Police Officers also act as Code Enforcement Officers. Mr. Kramer suggested that notices be sent by mail regarding code enforcement issues as opposed to having an Officer knock on the door.

Betty Bingham, 1 E. Ocean Ave, asked the Town Attorney to address the issue of conflict of interest by a Town Commissioner so that the public is aware of the concept.

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Terry Brown, Harbour Drive South, stated that the iguana problem extends all the way up past Orlando, and unless we get a freeze, they will continue to be a problem. He stated that residents are allowed to capture and destroy them under state statute. He also asked to have someone look at the water issues on Harbour Drive South where the road is very low. He stated that water stays on the side of the road and percolates from the intercoastal. He stated he would like it to percolate down into a French drain.

### **APPROVAL OF CONSENT AGENDA**

1. Adopt Minutes of Regular Town Commission Meeting of March 5, 2018.
2. Approve Contract with Property Registration Champions, LLC for a term of three (3) years.

**Commissioner Coz moved to approve the consent agenda as submitted; seconded by Commissioner de Haseth. Motion carried 5-0.**

### **ANNOUNCEMENTS AND PROCLAMATIONS**

3. The Town will be providing free shredding services to residents on Saturday, April 28, 2018 from 9 a.m. until Noon at Town Hall.
4. The County will be holding a Special General Election on Tuesday, April 10, 2018 from 7:00 a.m. to 7:00 p.m. at Town Hall to elect a State Senator for District 31.

### **PUBLIC HEARINGS**

None

### **RESOLUTIONS**

5. Resolution No. 2018-02: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Electing a Mayor (By: Tracey Stevens, Town Clerk)  
Vice Mayor Bonfiglio read Resolution No. 2018-02 by Title only.

**Commissioner MaGruder moved to adopt Resolution No. 2018-02, Electing James Bonfiglio as Mayor; seconded by Commissioner Coz. Motion carried 5-0.**

6. Resolution No. 2018-03: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Electing a Vice Mayor (By: Tracey Stevens, Town Clerk)  
Mayor Bonfiglio read Resolution No. 2018-03 by Title only.

**Commissioner Besler moved to adopt Resolution No. 2018-03, Electing Commissioner Coz as Vice Mayor. Motion died for lack of a second.**

**Commissioner de Haseth moved to adopt Resolution No. 2018-03, Electing Commissioner MaGruder as Vice Mayor; seconded by Commissioner MaGruder. Motion carried 3-2 (Commissioners Besler & Coz dissenting).**

7. Resolution No. 2018-04: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Designating Depositories, Authorizing Treasurer or Deputy Treasurer to Sign Town Checks; Authorizing any One of the Five Town Commissioners to Countersign Checks (By: Tracey Stevens, Town Clerk)  
Mayor Bonfiglio read Resolution No. 2018-04 by Title only.

Town Clerk Stevens explained that this resolution needs to be passed on an annual basis when the new Town Commission is seated in order for us to update the signature cards at our banking institutions.

**Vice Mayor MaGruder moved to adopt Resolution No. 2018-04; seconded by Commissioner Coz. Motion carried 5-0.**

## REPORTS

### 8. Town Manager

Town Manager Titcomb advised that his report is included in the meeting package. He congratulated and welcomed new Town Commission members and thanked former Commissioner Aaskov for her service to the Town, and reported that the Town surveying for ROW drainage projects along Dolphin Bend revealed the areas of attention are actually entirely contained within the private property plats of 101 and 111 Dolphin Bend. The Town is setting up meetings with the property owners to discuss granting the Town utility/drainage easements, or other options in order to assist in improving overall drainage issues there. Currently as private property, the Town cannot enact public infrastructure projects, leaving remedy to the property owners. Commissioner Coz mentioned that there is currently construction happening there and we may want to wait. Town Manager Titcomb mentioned the idea of partial abandonment of the street. Commissioner Besler asked about fire and garbage service in the event of a partial abandonment, and Town Manager Titcomb stated that partial abandonment is not the popular option. Commissioner de Haseth suggested delaying discussion on this until the Goal Setting Workshop and Capital Improvement Plan discussions. Commissioner Coz asked about drain cleaning in the area, and Mayor Bonfiglio followed up that he would like this looked at before wet season as drainage issues may affect other properties as well. He stated he would like to look at drainage easements. Town Manager Titcomb asked Town Attorney Shutt about doing a hold harmless agreement to service the drains, and Town Attorney Shutt responded that an easement is the best way to do it. He stated he prefers doing an easement so the town can maintain the drains, and to prevent the property owner from building things near the drains. Vice Mayor MaGruder stated that a partial road abandonment would mean taking out the asphalt and putting in rock that would facilitate a lot more absorption of water. **There was consensus of the Commission to talk to the property owners about an easement.**

Town Manager Titcomb reported that quotes came in higher than anticipated for installation of a new inline drain catch basin at Beachway and Osprey Drives, and he recommends we wait until just after "season" to find contractors not already overbooked that may provide more affordable quotes for this simple job.

He reported that we held in-person interviews with three candidates for an in-house Certified Building Official. Our offers have been countered with higher salary requests than the advertised range, which is budgeted at \$72,000. The market has lots of openings, with fewer credentialed candidates than to fill them. We have a great interested local candidate working for another jurisdiction, and Town Manager Titcomb seeks consensus of the Commission to negotiate up to a 10% higher than originally advertised salary level to land the best credentialed, capable candidate for the Town. There is no practical budgetary impact in FY18 as we are halfway through the current year, but the salary and multiplier line items would go up slightly in FY19. Mayor Bonfiglio suggested that staff try to get the best deal that we can in negotiations and come back to the Commission with an amount. Commissioner Coz asked if Town Manager Titcomb could ask individual Commissioners their thoughts on the salary so we do not need to wait an additional 30 days to hire someone, and Town Attorney Shutt responded that he could have individual conversations with Commissioners, however, he cannot poll the Commission or aggregate the information and send it back to Commissioners. Vice Mayor MaGruder stated he would like to see it come back to the Commission, as it may have implications for salaries across the board for Administration Staff next year, and we need to look at that path further. Town Manager Titcomb stated that we are going astray of the Town Codes in how people are hired, as the Town Commission ratifies the hiring of employees, however, the Town Commission and the public should not be involved in the hiring process itself. Commissioner MaGruder agreed, however, stated that the rates should be discussed in public. **There was consensus of the Commission to direct the Town Manager to come back to the**

**May meeting with a salary figure and the detailed credentials to back up the request for a higher salary.**

Town Manager Titcomb reported that the bridge structure at Anna Street was removed and left in natural condition at ground-level while we explore a pathway leading to the landing/steps on the seaward side, like our Edith Street beach crossover configuration. Our Public Works personnel performed the removal work admirably and efficiently. We will seek quotes for the design/installation of a ground-level path solution at this location, with DEP field rep's input. Town Manager Titcomb noted that he circulated a lot of emails and information from our citizens with opinions of the crossovers issues and preferences. The Commission will be getting much more in-depth information on this topic as we schedule site-specific recommendations for each of the Town's crossover amenities and propose design/build upgrades in the future under Town Commission direction and appropriations during future meetings. He noted that the eight crossovers in town each have different levels, and the philosophy is to have a natural path that would be the least intrusive, but also take into consideration mobility issues, etc.

Commissioner Coz stated that a resident pointed out roots that protrude up, and Town Manager Titcomb responded that we could put some sand in to level things off, however, we need to make sure we do not damage the seagrapes. He noted that if we leave the path in a natural state, we would address trip hazards. Town Manager Titcomb thanked resident Terry Brown for all his time and comments regarding the beach crossovers.

9. **Town Attorney**

Town Attorney Shutt addressed the question from resident Betty Bingham regarding Conflict of Interest for Town Commissioners. He noted that the Florida Commission on Ethics and the Palm Beach County Commission on Ethics basic definition of a conflict of interest is that no Municipal Officer can vote in an official capacity upon any measure which would inure to his or her special private gain or loss, or which the officer knows would inure to the special private gain or loss of any of their relatives or by an employee of a firm they are employed by. Town Attorney Shutt stated that he met with all Commissioners and told them it is fact specific and it is up to each Commissioner to recognize if there is a conflict of interest or not. He also stated that absent a conflict of interest, Commissioners are required to vote and cannot abstain from voting if there is a hot item on the agenda.

10. **Police Chief**

Chief Hutchins advised that the Police Department report is included in the meeting package and includes monthly police department statistics. He reported that he included in the packages a request from Manalapan for Ocean Ridge to provide dispatch services to them and he would like authorization to move forward with a proposal on that request. He stated there would be value to Ocean Ridge for taking this on. Mayor Bonfiglio stated that he would want a longer term commitment than three years and noted that our Fire Contract with Boynton Beach is for ten years, and Chief Hutchins agreed and explained that we would go for a longer contract and adjust the rate by 4% per year or 1.5% over CPI, whichever is greater. He noted that our current staff levels should be fine to cover the extra workload, and if we need to increase staffing, it would be a pass through cost. He explained that we need a few tweaks in the connectivity between the two towns. Vice Mayor MaGruder asked about the LPR advantages, and it was noted that the LPR cameras in Manalapan would enhance our services. Commissioner Besler asked if any compliance issues could be put into place later that would inhibit the 4% increase in the contract, and Chief Hutchins responded that if an unfunded mandate is put into place by the government, we would not have to bare that cost, Manalapan would. **There was consensus of the Commission to move forward on a proposal to provide Dispatch Services to the Town of Manalapan.**

Chief Hutchins reported that we are currently trying to auction one of our police vehicles and we have had no responses. He noted that he received a request from the Town of Cedar Key for the donation of the

Chevy police car in order to help them recover from the recent hurricanes. Mayor Bonfiglio stated that when he spoke to Chief Hutchins previously, he indicated that the vehicle is not selling on auction and we will need to pay to have the equipment removed by a licensed technician which would cost around \$1,000. Mayor Bonfiglio stated he would be in favor of helping another town recover from a hurricane. Commissioner Coz asked how much we listed the vehicle for on the auction site, and Chief Hutchins responded that we listed it for \$10,000 including equipment, and we would only make about \$5,000 after the equipment is removed. Commissioner MaGruder noted that this car has cost us a lot on maintenance. **There was consensus of the Commission to move forward on donating the Chevy Police Vehicle to the Town of Cedar Key.**

Chief Hutchins noted that National Public Safety Telecommunicator's week is April 8-14, and we would like to recognize our Dispatchers.

#### **ACTION ITEMS**

11. Confirm Hiring of Police Officer Michael Parkerson (By: Chief Hutchins)

Chief Hutchins advised that we have one open Police Officer position, and he would like to fill it by confirming the hire of Michael Parkerson. He spoke about Officer Parkerson's background, and asked for authorization for hire.

**Commissioner Coz moved to confirm the hiring of Police Officer Michael Parkerson with a start date of April 3, 2018; seconded by Commissioner MaGruder. Motion carried 5-0.**

12. Appoint Open Positions to the Board of Adjustment & Planning & Zoning Commission (By: Town Clerk Stevens)

Town Clerk Stevens advised that we currently have one regular member seat available on the Planning & Zoning Commission as well as two alternate seats. David Hutchins currently holds the regular member seat and has indicated that he would like to be re-appointed to serve. Jim Leming holds one of the alternate seats and has also indicated that he would like to be re-appointed to serve. Kimberlee Marshall holds the other alternate seat and has indicated that she would like to transfer to a Board of Adjustment open seat. We received one new application for the Planning & Zoning Commission from resident Ric Carey, who could fill Kimberlee Marshall's alternate seat. We have one regular member seat open on the Board of Adjustment and Jeff Lee has indicated that he does not want to be re-appointed. We also have two alternate seats open which are currently held by Polly Joa and Bob Sloat, and both alternates have indicated that they would like to be re-appointed to serve on the Board, and would be interested in moving up to the regular member seat.

**Vice Mayor MaGruder moved to appoint David Hutchins as a regular member of the Planning & Zoning Commission and Jim Leming and Ric Carey as alternates of the Planning & Zoning Commission; seconded by Commissioner Besler. Motion carried 5-0.**

**Commissioner de Haseth moved to appoint Polly Joa as a regular member of the Board of Adjustment and Robert Sloat and Kimberlee Marshall as alternates of the Board of Adjustment; seconded by Commissioner Coz. Motion carried 5-0.**

Town Clerk Stevens asked for consensus from the Commission to have the Town Attorney draft an ordinance amendment to Section 63-31 (b)(2) which states that "The members of the planning and zoning commission shall hold office as indicated in subsection (b)(1) of this section until the Monday immediately preceding the second Tuesday of February of the year each member's term expires." Section 63-34 (b)(2) states the same regarding the Board of Adjustment. Town Clerk Stevens stated that she assumes that this was overlooked when the Town changed from February to March elections.

**There was Town Commission consensus for the Town Attorney to draft an ordinance amendment to Sections 63-31 (b)(2) and 63-34 (b)(2) for Board appointments to occur in April.**

13. Request for Building Permit Fee Reduction for 6110 N. Ocean Blvd. #8 (By: Town Clerk Stevens) Town Clerk Stevens reported that one of our Officers observed that work was being done without a permit at 6110 N. Ocean Blvd Unit 8 and the Building Official placed a stop work order on the property. The owner wanted to pull the permit as owner/builder but did not have the proper license and insurance, so a contractor applied for the permit on February 8<sup>th</sup> and a permit was issued, however, the permit was cancelled on February 28<sup>th</sup> by the contractor. A new contractor applied for a permit on March 6<sup>th</sup> and a permit was issued on March 8<sup>th</sup>. The Town charged a penalty fee of \$3,840 which is four times the permit fee according to Town Code. Town Staff does not have the authority to waive the fee, so the request for reduction is coming before the Town Commission as provided for in Town Code.

**Vice Mayor MaGruder moved to not reduce the building permit fee for 6110 N. Ocean Blvd #8; seconded by Commissioner de Haseth. Motion carried 5-0.**

14. Set Goal Setting Workshop Date & Budget Workshop and Meeting Dates (By: Town Manager Titcomb)

Town Manager Titcomb advised that the proposed dates have been circulated to the Commission, and are proposed in accordance with the TRIM schedule, and are in the same sequence as last year's budget meetings. He reminded the Commission that the budget workshops are non-action meetings and are meant for discussion only. Commissioner de Haseth asked if the public is invited to the workshops and will be able to make comments, and Town Manager Titcomb responded that all Commission meetings are public, and it would be up to the Commission whether it wants to take public comment on workshop items or not, as the Commission does not take action at workshops, and is not mandated to take public comment.

The Commission discussed their schedules and suggested changing the September dates.

**Commissioner Coz moved to adopt the Budget Workshop meeting schedule as amended, changing the September meeting dates to September 6 and September 24; seconded by Commissioner Besler. Motion carried 5-0.**

15. Audio Video Upgrades for the Town Commission Chambers (By: Town Manager Titcomb)

Town Manager Titcomb advised that staff proposed upgrades to the audio visual components in the Commission Chambers two years ago, but it was cut from the budget. He noted that the projector is now overheating and does not work. He stated that the technician came in and told us that it cannot be fixed, so we solicited quotes from two companies for replacement, and the costs are high. He stated that he does not want to replace the projection unit at that cost, so he has also included a proposal to use two 75" flat screen TV units to replace the projection unit. He stated that we may want to put up a third screen in the middle of the room in order for people in the back of the room to see as well.

Mayor Bonfiglio stated that we need a replacement for the broken unit regardless, and he favors the flat screen TV's as they last a long time now, and technology keeps getting less and less expensive which would be cheaper over time. Commissioner de Haseth agreed and stated that other towns are moving toward the flat screen technology. Vice Mayor MaGruder stated he would like to see the flat screens mounted in a temporary manner so we have an opportunity to look at them to see how they work, as he would like the option of moving them if we need to as we see how they work. Commissioner Coz noted that Manalapan has two screens in their meeting room, however, it is a smaller facility.

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Public comment: Lucy Brown, Harbour Drive South, suggested having the flat screens on the sides of the room as opposed to in the middle of the wall. Mayor Bonfiglio suggested tilting mounts. Town Manager Titcomb stated that we will also leave the big screen in place.

Chief Hutchins stated that he recommends purchasing four flat screens, placing two in the front of the room, and two where the projector is currently mounted on the ceiling. This would provide two screens in the front of the room on the sides, and two smaller screens in the middle of the room mounted from the ceiling, with one facing the Commission and one facing the audience. He also noted that we have backup equipment in case we need to project something at the next meeting, which was provided by Mr. Jim Leming, and he thanked Mr. Leming.

**It was the consensus of the Commission for staff to come back to the next meeting with configurations.**

16. Town Approval of FDOT to Utilize the West Anna Street Right of Way for Drainage Solutions to A1A (By: Town Manager Titcomb)

Town Manager Titcomb advised that the Town has been in ongoing dialog with FDOT Engineers in attempts to identify possible solutions for stormwater runoff and standing water issues along the chronically challenged stretches of A1A in the midtown areas. He noted that FDOT approached the Town to consider allowing a collaboration project by utilizing the West Anna Street right of way tying into components of the Town's stormwater drainage system for outfall in that area. He stated that FDOT vows to engineer the solutions needed and handle all permitting and installation aspects of constructing proposed solutions in this right of way concept. Town Manager Titcomb thinks we can leverage this request to maximize a useful drainage upgrade solution for the challenged area of our system that includes Engle Drive, Ridge Lane, and West Anna Streets, while addressing a chronic standing water issue along A1A near Anna Street. We may also want to engage FDOT discussions for standing water issues documented in the 5900-6060 blocks of A1A utilizing land near the Harbour Drive subdivision and similar tie-ins. He stated there may be peripheral costs if we opt to upgrade the system in conjunction with the FDOT work, and noted that if we were to expend money in the future, it would come back to Commission for approval.

Commissioner Coz asked for clarification that the State would be paying for the project, and Town Manager Titcomb responded that the Town would have very little cost unless we decide to do infrastructure improvements in conjunction with this project, but that has yet to be defined. Staff would come back to the Commission if there are any costs associated with the project.

Commissioner Coz asked if the Ocean Ave median would become part of this project, and Town Manager Titcomb responded that this is a positive step and could benefit the Town by working with a state agency.

Mayor Bonfiglio asked if we could pump water from the North end into the two ponds, and Town Manager Titcomb responded that it would be a longer term project.

Attorney Shutt stated that staff would bring an agreement back to the Commission in the next couple of months

**Commissioner de Haseth moved to authorize the Town Manager to move forward with discussions with FDOT as set forth in agenda item #16; seconded by Vice Mayor MaGruder. Motion carried 5-0.**

Vice Mayor MaGruder mentioned updating the plantings in the retention ponds.

Public Comment: Betty Bingham, 1 E. Ocean Ave, stated that if we put plantings in the retention ponds we will create flooding, as the retention ponds are a different situation than the detention area on Woolbright

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Rd. She stated we are better off letting the muck settle. She also wanted to remind the Commission that the sidewalk along A1A runs along private property.

Terry Brown, Harbour Drive South, asked if there is a deed restriction on the property along Harbour Drive South, and Town Manager Titcomb responded that there is a little bit of restricted language, and they warned us that they have a reserve for FDOT usage. He stated that we didn't see conflict as we are already working with them. Mr. Brown noted that we have an opportunity to beautify along A1A there.

17. Designation of Voting Delegate and Alternates to the Palm Beach County League of Cities, Inc.  
(By: Jamie Titcomb, Town Manager)

Town Manager Titcomb advised that staff recommends the Town Manager be designated as the voting delegate and the full Commission as alternates so that we always have someone at the meetings to vote, however, he would defer to any Commissioner that would want to take the role as voting delegate as long as they are going to attend the meetings.

**Commissioner Coz moved to designate Commissioner de Haseth as the Voting Delegate of the Palm Beach County League of Cities and Town Manager Titcomb and the rest of the Commissioners as Alternates; seconded by Vice Mayor MaGruder. Motion carried 5-0.**

### FIRST READING OF ORDINANCES

None.

### SECOND READING OF ORDINANCES

18. Ordinance No. 629 – An Ordinance of the Town of Ocean Ridge, Florida, Amending Its Code of Ordinances by Amending Chapter 2 “Administration”, Article VI “Finance”, Division 2 “Fees”, By Enacting Section 2-237 “Schedule of Fees, Fines and Costs Established by Resolution” to Provide for and Clarify Certain Fees, Fines and Costs May Be Established By a Resolution of the Town; Providing for Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date. (By: Town Attorney Shutt)

Town Clerk Stevens read Ordinance No. 629 by Title Only.

Town Attorney Shutt advised that this ordinance would give the Town the ability to set fines, fees and costs by resolution instead of having them listed in ordinances. He stated that currently when we want to change a fee that is in our code of ordinances, we need to go through two readings of the ordinance and then have it codified. He noted that with this alternative, the Commission would still be approving the fees under a simpler administrative process.

**Vice Mayor MaGruder moved to adopt Ordinance No. 629 on second reading; seconded by Commissioner Besler.**

Mayor Bonfiglio called for public comment and there was none.

**Motion carried 5-0.**

Note: Item #20 was taken up before Item #19.

### TOWN COMMISSIONER COMMENTS

19. Rising Waters Task Force Update (By: Commissioner MaGruder)

Vice Mayor MaGruder reported that he has attended several meetings this year regarding flooding and sea level rise, and the Town hosted a sea level rise lecture series here at Town Hall as well. He stated that the meeting that was most interesting was the Palm Beach County Resilience meeting hosted by FEMA. He



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stated that the path that FEMA is recommending for Towns to look at flooding are similar to the guidelines that are being proposed for sea level rise. He noted that both of them recommend a vulnerability study which we should look into doing. He stated that in conjunction with that, he learned that the Town can receive points that would reduce homeowner's flood insurance for the town if we do some of the activities that mitigate storm damage. He noted that we are currently at a seven. He stated that work we have already done on Sailfish and Bimini Cove, and new work on Anna Street would qualify. He stated that we will continue to pursue this for benefit of the residents of the Town. He stated that the full report will be posted on website soon. Vice Mayor MaGruder also noted that he attended a meeting in Manalapan last month and so far they have done nothing with the groins.

20. Discussion Regarding Crosswalks (By: Commissioner Besler)

Commissioner Besler stated that he has witnessed problems with people crossing the streets near Crown Colony, Colonial Ridge and Fayette Drive with no access to crosswalks in that area. He noted that most of the crosswalks in the Town are in the North end. He would recommend that the Town Manager look into it due to safety issues, however, we may want to do this during the season so that a traffic study would be more accurate.

Commissioner de Haseth reminded residents that you cannot move your vehicle if a pedestrian has entered a crosswalk, until that pedestrian is across the street and completely off the street.


Mayor Bonfiglio noted that the state would need to approve a traffic study if we decide to move forward with that, and asked what the time and expense may be for that. Town Manager Titcomb responded that it is too early to project a cost, but stated that it would be under FDOT's jurisdiction. He stated that FDOT will not approve a crosswalk without providing a method for a pedestrian landing once the pedestrian crosses the street, such as a sidewalk, and those factors will come into play when costing this out. He stated we will try to find optimal timing for the traffic study in order to get the best results for the Town.

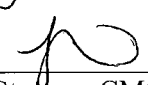
**There was consensus of the Commission to direct the Town Manager to look into this.**

**ADJOURNMENT**

Meeting Adjourned at 8:02 p.m.

Minutes prepared by Town Clerk Stevens, and adopted by the Town Commission on May 7, 2018.

  
\_\_\_\_\_  
James A. Bonfiglio, Mayor

ATTEST:  
  
\_\_\_\_\_  
Tracey L. Stevens, CMC, Town Clerk