

Date: March 4, 2019
To: Honorable Mayor and Commissioners
From: Jamie Titcomb, Town Manager
Re: Town Manager Report – March Commission Meeting Update

Final Meeting

This is my last RTCM meeting, as I move on to my new appointed Town Manager position in the rural western Palm Beach County community of Loxahatchee Groves, a town I assisted to incorporate and grow over the years. I start there full time on Monday, March 18th. As per official Commission action, Tracey Stevens has been named to become acting Town Manager in Ocean Ridge on that date.

We have built a great staff and team here over the last 3-½ years assisting in the betterment of the Town, operations and service to our residents. I know new leadership and our highly capable staff will carry on priorities and programs that help make this a very special community to live, work and play!

Opportunity?

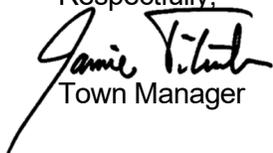
It's been reported that Dr. Jeff Eder's empty lot adjacent to Town Hall on the north side, is officially on the market for sale (asking \$1.6M). The Town should consider looking at whether this property may have potential as a public park, kayak launch, future expansions to Town Hall operations, etc.

Building/PW Positions

The CBO and Public Works Employee positions need to be reviewed for adjustment for market value competitiveness and additional duties and workload added in the formation of anew and robust department. Additionally, at least two positions need remuneration for the applicable employees for their added job description responsibilities and recently achieved technical credential courses taken. An added 5% uptick for earned credentials should be as assigned to these employees to recognize their achievement and fortify department operations. Due to recent administration and departmental changes, line items to make related budget amendments to cover this should not be an issue with the budget amendments process.

I thank everyone here in Ocean Ridge for the honor and privilege of serving the Town in my tenure.

Respectfully,


Town Manager