



## **TOWN OF OCEAN RIDGE**

**6450 NORTH OCEAN BOULEVARD  
OCEAN RIDGE, FLORIDA 33435**

[www.oceanridgeflorida.com](http://www.oceanridgeflorida.com)  
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### **Town of Ocean Ridge Job Opening Announcement**

#### **BUILDING INSPECTOR / PLANS EXAMINER / CODE ENFORCEMENT OFFICER (Part-Time)**

Town of Ocean Ridge (population 1,943) is seeking a motivated individual to fill the part-time position of Building Inspector / Plans Examiner / Code Enforcement Officer. This position is responsible for interpreting Florida Building Codes, Town Codes and Ordinances, performing inspections on all types of construction, reviewing plans, and code enforcement functions. Important focus areas include efficient use of Town resources, safeguarding Town ordinances and assisting residents with code compliance, conducting on-site building inspections to ensure compliance and safety, construction site management, records management, and all other official business of the Town on building code matters.

Must possess a high school diploma or general equivalency diploma (GED), preferably supplemented by some building trades or other relevant vocational course work. Prefer demonstration of five (5) years' experience as a Construction Site Supervisor/Contractor, Certified Building Inspector, or any combination of training and experience which provides the required knowledge, skills and abilities. Must meet eligibility requirements for certification as a residential inspector as set forth in Rule 61G19-6.017, FAC and ability to obtain a provisional 1 & 2 Family Building Inspector and Plans Examiner license per same.

#### **Applications Accepted Until Position Filled**

#### **Qualified Applicants Only Please**

Applicants must submit a completed employment application for the Town of Ocean Ridge (available on the Town's website), a detailed resume, and the contact information of three work-related references to:

Town of Ocean Ridge  
Attn.: Jean Hallahan, Human Resources Administrator  
6450 N Ocean Blvd  
Ocean Ridge, Florida 33435  
[jhallahan@oceanridgeflorida.com](mailto:jhallahan@oceanridgeflorida.com)

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