

Town of Ocean Ridge, Florida**Town Commission Agenda Memorandum****Office of the Town Manager**

Meeting Date: June 7, 2021
Subject: Town Manager's Report

Mayor, Commissioners & Residents of Ocean Ridge:

In the month of May, we celebrated the following employee anniversaries with the Town: Dispatcher Danielle Valdes, 2 years; Public Works I Chad Armstrong, 1 year; and Town Clerk Karla Armstrong, 4 years. We thank them for their service and dedication to the Town of Ocean Ridge!

The second public hearing and adoption of the Town budget was originally scheduled for Monday, September 20th. However, the Town cannot hold its public hearing on the same date as the School Board or Palm Beach County Commissioners. The dates for the hearings of those two bodies was just released, and the County will be holding their second hearing on September 20th. I am proposing that we change the Town's second public hearing on the budget on Tuesday, September 21st. The Town Clerk will update the advertisements and the website accordingly.

No residents have applied to fill the Alternate Member position on the Planning & Zoning Commission by the deadline date. As such, the date to apply is being extended. Residents that are interested in filling this position should submit a letter of interest and resume to the Town Clerk by June 25, 2021.

The Town Commission directed Town Staff to schedule a joint meeting with the P&Z members no later than July. However, since the summer season is upon us and some P&Z members have headed North or have travel plans, and Town Commissioners also have travel plans for the summer, it has been impossible to nail down a date where everyone or at least nearly everyone can be involved. We are proposing that we schedule a joint meeting in October when everyone is back in town.

The Town of Ocean Ridge as well as Palm Beach County have revised their facial covering policies. Please check the Town's website for more information on those policies as well as information regarding COVID-19 vaccine opportunities.

Respectfully,



Tracey L. Stevens, MMC
Town Manager & Finance Director