



**TOWN OF OCEAN RIDGE  
FEE SCHEDULE**

DESCRIPTION	FEE	CODE SECTION
<b><u>TOWN CLERK</u></b>		
ALARM MONITORING, ANNUAL	\$ 200.00	
ALARM USER PERMIT, ANNUAL	\$ 10.00	
ALARM MONITORING & USER PERMIT LATE FEE, PER QUARTER	\$ 25.00	
ANNEXATION	\$ 1,500.00	63-131
APPEAL DECISION OF ADMINISTRATIVE OFFICIAL, MINIMUM	\$ 250.00	63-91
APPEAL DECISION OF PLANNING & ZONING COMMISSION	\$ 1,500.00	63-56
BOUNCED CHECK, BANK FEE	\$ 35.00	BANK FEE
BUSINESS TAX RECEIPT (BTR)	SEE CODE	30-26 TO 30-36
BUSINESS TAX RECEIPT (BTR), INSURANCE COMPANIES	\$ 100.00	30-36
BTR TRANSFER, MIN \$3 TO \$25 MAX, UP TO 10% OF ANNUAL TAX	SEE CODE	30-30
CERTIFIED COPIES OF TOWN COMMISSION ACTION, EACH PAGE	\$ 1.00	63-33
COMP PLAN AMENDMENT, MINIMUM	\$ 1,500.00	63-131
DEVELOPMENT PLAN REVIEW, MINIMUM	\$ 1,500.00	63-51 & 63-56
CONSTRUCTION EAST OF THE CCCL	\$ 1,500.00	63-131
DUNE TRIMMING PERMIT ANNUAL FEE	\$ 50.00	66-161
GARAGE SALE PERMIT	\$ -	2-256
GARBAGE & RECYCLING FEE, ANNUAL, SINGLE-FAMILY	\$ 260.00	
GARBAGE & RECYCLING FEE, ANNUAL, MULTI-FAMILY	\$ 182.00	
GARBAGE & RECYCLING LATE FEE, PER QUARTER	\$ 25.00	
LIEN RECORDING FEE	\$ 30.00	
LIEN SATISFACTION RECORDING FEE	\$ 30.00	
LIEN SEARCH	\$ 30.00	
NON-CONFORMING OR GRANDFATHERED USES, STRUCTURES, CHARACTERISTICS OF USE	\$ 1,500.00	63-131
PLANNED RESIDENTIAL DEVELOPMENT (PRD)	\$ 1,500.00	63-131
PLAT/RE-PLAT	\$ 1,500.00	63-131
FINAL PLAT PREPARATION	\$ 250.00	64-104
FINAL PLAT APPROVAL, COST PLUS 1% COST OF REQUIRED IMPROVEMENTS	\$ 250.00	64-105
PETITION SUBMITTED TO THE TOWN COMMISSION FOR REFERENDUM	\$ 900.00	63-131
PRD AMENDMENT	\$ 1,500.00	63-131
RENTAL REGISTRATION, PER APPLICATION	\$ 35.00	30-158
SIGN PERMIT FOR REAL ESTATE OR CONSTRUCTION SIGN, EACH	\$ 5.00	70-8
SIGN PERMIT, VALUE \$250 OR LESS, MINIMUM	\$40.00	70-8
SIGN PERMIT, VALUE MORE THAN \$250	See Appendix "B"	70-8
SIGN INSPECTION, ANNUALLY	\$ 5.00	70-2
SITE PLAN REVIEW	\$ 1,500.00	63-131
SPECIAL EVENT PERMIT, REFUNDABLE DEPOSIT, MINIMUM	\$ 1,000.00	30-164
SPECIAL EVENT PERMIT, APPLICATION FEE	\$ 100.00	
SPECIAL EXCEPTION	\$ 1,500.00	63-131
VARIANCE, ADMINISTRATIVE	\$ 1,500.00	63-131
VARIANCE, CODE	\$ 1,500.00	63-131
ZONING/RE-ZONING/DISTRICT BOUNDARY CHANGES	\$ 1,500.00	63-131
<b><u>BUILDING DEPARTMENT</u></b>		
SEE APPENDIX "B"		
<b><u>FACILITY USE</u></b>		
DAMAGE DEPOSIT, REFUNDABLE (ALCOHOL/HIGH RISK EVENT INSURANCE REQUIRED)	\$ 200.00	
ROOM SETUP BY TOWN STAFF, PER HOUR	\$ 25.00	
ROOM TEAR DOWN BY TOWN STAFF, PER HOUR	\$ 25.00	
POLICE SERVICES/PARKING CONTROL, PER HOUR	\$ 55.00	
POLICE SERVICES/PARKING CONTROL, PER HOUR HOLIDAY	\$ 60.00	



**TOWN OF OCEAN RIDGE  
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DESCRIPTION	FEE	CODE SECTION
POLICE VEHICLE, PER HOUR	\$ 15.00	
<b><u>PUBLIC RECORDS REQUEST (TOWN HALL &amp; POLICE DEPT)</u></b>		
PHOTOCOPY, SINGLE SIDED, LETTER SIZE	\$ 0.15	
PHOTOCOPY, DOUBLE SIDED, LETTER SIZE	\$ 0.20	
PHOTOCOPY, SINGLE SIDED, LEGAL SIZE	\$ 0.20	
PHOTOCOPY, DOUBLE SIDED, LEGAL SIZE	\$ 0.25	
PHOTOCOPY, SINGLE SIDED, 11x17	\$ 0.30	
PHOTOCOPY, DOUBLE SIDED, 11x17	\$ 0.35	
CERTIFIED COPY OF RECORD	\$ 1.00	
ADMIN TIME PER HR AFTER 15 MINUTES FOR TOWN HALL & POLICE PERSONNEL	\$ 20.00	
ADMIN TIME PER HR AFTER 15 MINUTES FOR PUBLIC WORKS DEPT PERSONNEL	\$ 25.00	
EMAIL EXTRACTION OR OTHER I/T SEARCHES, PER HR	\$ 105.00	
RECORDS IN POSSESSION OF TOWN ENGINEER, PER HR	\$ 150.00	
RECORDS IN POSSESSION OF TOWN ATTORNEY, PER HR	\$ 190.00	
CD	\$ 1.00	
USB	\$ 8.00	
<b><u>POLICE</u></b>		
PARKING TICKET, NO PARKING AS POSTED	\$ 30.00	54-2
PARKING TICKET, VIOLATION OF TOWN ORDINANCE	\$ 30.00	54-2
PARKING TICKET, BLOCKING FIRE HYDRANT YELLOW ZONE	\$ 75.00	54-2
PARKING TICKET, PARKING WITHIN 15' OF FIRE HYDRANT	\$ 75.00	54-2
PARKING TICKET, PARKING WITHIN 15' OF CORNER	\$ 75.00	54-2
PARKING TICKET, PARKING WITHIN 15' OF STOP SIGN	\$ 75.00	54-2
PARKING TICKET, BLOCKING RIGHT OF WAY	\$ 75.00	54-2
PARKING TICKET, PARKING ON SIDEWALK	\$ 75.00	54-2
PARKING TICKET, HANDICAP	\$ 250.00	54-2
PARKING TICKET LATE FEE AFTER 10 DAYS, OTHER THAN HANDICAP	\$ 10.00	54-2
PARKING TICKET LATE FEE AFTER 10 DAYS, HANDICAP	\$ 50.00	54-2
POLICE SERVICES/PARKING CONTROL, PER HOUR	\$ 55.00	
POLICE SERVICES/PARKING CONTROL, PER HOUR PREMIUM RATE	\$ 60.00	
POLICE SERVICES/PARKING CONTROL, PER HOUR HOLIDAY	\$ 110.00	
POLICE VEHICLE, PER HOUR	\$ 15.00	
<b><u>CODE ENFORCEMENT HEARING ADMIN COSTS</u></b>		
CODE ENFORCMENT HEARING FEE	\$ 100.00	
CODE OFFICER, PER HOUR	\$ 30.00	
BUILDING OFFICIAL, PER HOUR	\$ 36.00	
ZONING OFFICIAL, PER HOUR	\$ 45.00	
CODE ENFORCEMENT CLERK, PER HOUR	\$ 34.00	
INSPECTION PHOTOGRAPHS, EACH	\$ 2.00	
POSTAGE	ACTUAL COST	



**TOWN OF OCEAN RIDGE  
FEE SCHEDULE**

DESCRIPTION	FEE	CODE SECTION
<b><u>CODE ENFORCEMENT FINES</u></b>		
FIRST OFFENSE PER DAY, NOT TO EXCEED	\$ 250.00	16-9
REPEAT OFFENSE PER DAY, NOT TO EXCEED	\$ 500.00	16-9
IRREPLACEABLE/IRREPARABLE OFFENSE, NOT TO EXCEED	\$ 5,000.00	16-9
VIOLATIONS OF LAND DEVELOPMENT CODE, NOT TO EXCEED	\$ 500.00	63-4
CABLE COMMUNICATIONS, VIOLATIONS OF CHAPTER, PER DAY	\$ 100.00	15-29
CODE ENFORCEMENT CITATION, 4+ OFFENSE	\$ 500.00	16-24
CODE ENFORCEMENT CITATION, FIRST OFFENSE	\$ 25.00	16-24
CODE ENFORCEMENT CITATION, SECOND OFFENSE	\$ 100.00	16-24
CODE ENFORCEMENT CITATION, THIRD OFFENSE	\$ 250.00	16-24
CODE ENFORCEMENT CITATIONS, PENALTIES FOR CONTESTING, UP TO	\$ 500.00	16-24
CONSTRUCTION ABANDONMENT, PER DAY AFTER PERMIT EXPIRES	\$ 250.00	67-12
CONSTRUCTION DURING CERTAIN DAYS/HOURS, 1ST OFFENSE	\$ 100.00	34-83
CONSTRUCTION DURING CERTAIN DAYS/HOURS, 2ND OFFENSE	\$ 200.00	34-83
CONSTRUCTION DURING CERTAIN DAYS/HOURS, 3+ OFFENSE	\$ 300.00	34-83
CONSTRUCTION WORK WITHOUT A PERMIT, JOB COST OVER \$5,000	4x PERMIT FEE	
CONSTRUCTION WORK WITHOUT A PERMIT, JOB COST UNDER \$5,000	2x PLUS \$200	
ENGINEERING REVIEW & SURVEY, NOT TO EXCEED	\$ 500.00	67-57
NOT POSTING CONSTRUCTION PERMIT AS REQUIRED, 1ST OFFENSE	\$ 100.00	67-59
REMOVAL OF RUBBISH, NOXIOUS PLANTS, STAGNANT WATER & WEEDS, 1ST OFFENSE	\$ 100.00	34-6
REMOVAL OF RUBBISH, NOXIOUS PLANTS, STAGNANT WATER & WEEDS, 2ND OFFENSE	\$ 200.00	34-6
REMOVAL OF RUBBISH, NOXIOUS PLANTS, STAGNANT WATER & WEEDS, 3RD OFFENSE	\$ 300.00	34-6
WATER RESTRICTION PENALTIES, 1ST VIOLATION, NOT TO EXCEED	\$ 25.00	58-47
WATER RESTRICTION PENALTIES, 2ND VIOLATION, NOT TO EXCEED	\$ 500.00	58-47
<b><u>GENERAL GOVERNMENT</u></b>		
ANTENNA/RADIO MAST/EQUIPMENT INSTALLATION PERMIT	\$ 10.00	64-56
ANTENNA/RADIO MAST/EQUIPMENT INSTALLATION RE-INSPECTION	\$ 10.00	64-56
FORECLOSURE REGISTRATION	\$ 200.00	30-171

Effective 9/6/2018

Amended 1/7/2019, 4/1/2019, 10/7/2019, 3/2/2020, 4/5/2021, 8/2/2021



# TOWN OF OCEAN RIDGE

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## Building Department Fee Schedule – Appendix B

### Permit Fees Schedule

Estimated cost of job less than \$1,000	\$100.00
Estimated cost of job between \$1,000 and up to \$3,000.00	\$150.00
Estimated cost of job over \$3,000.00 up to and including \$100,000.00	\$150.00 plus 2.5% of the amount exceeding \$3,000.00 and up to \$100,000.00.
Estimated cost of job greater than \$100,000.00	\$150.00 plus 2.5% of the amount exceeding \$3,000.00 and up to \$100,000.00 plus 2% of the amount greater than \$100,000.00.
Plan Review	\$50.00 minimum or 10% of the permit fee whichever is greater.
Permit Fee Reduction Incentive	<p>Permit Fee Reduction Incentive with proof of the installation per item(s): LEED certification, Energy Efficient Products (Solar Panels, Solar Water Heater), Preservation of historic/native/noble trees, Preservation or relocation of tree(s), Addition of shade tree(s).</p> <p>Estimated cost of job between \$0-\$50,000 = \$50.00 (Max: \$200)</p> <ul style="list-style-type: none"> <li>Estimated cost of job between \$50,000-\$100,000=\$100.00 (Maximum:\$400)</li> <li>Estimated cost of job between \$100,001-\$500,000 = \$150.00 (Maximum:\$800)</li> <li>Estimated cost of job between \$500,001-\$1,000,000 = \$300.00 (Maximum:\$1,000)</li> <li>Estimated cost of job between \$1,000,001-above = \$500.00 (Maximum: \$2,000)</li> </ul>
Approved Private Provider Applications	<ul style="list-style-type: none"> <li>30% reduction in plan review fee for approved Private Provider Applications for plan review.</li> <li>10% or \$25.00 (whichever is greater) permit fee reduction for approved Private Provider Applications for inspections.</li> </ul>
<b>PLUS BIF/DCA Building Permit Surcharge</b>	
BIF/DCA Building Permit Surcharge as per FS 553.721 and FS 468.631.	2.5% of the permit fee with a minimum of \$4.00 per permit.
<p>Building Permit Fees are based on the estimated cost of the work rounded up (ex. \$7,200 = \$8,000)  <b>plus</b> the BIF/DCA Building Surcharge, plan review fee, permit scanning charge, and any other applicable fees.</p>	
<b>Other Building Department Fees</b>	
Certificate of Occupancy Review	• \$1,000.00 minimum
Temporary Certificate of Occupancy	• \$250.00 per condition per 30 days
Change of Address	• \$100.00
Change of Permit Status Request	<ul style="list-style-type: none"> <li><u>Cancellation of Permit</u> (no work commenced) – No charge</li> <li><u>Cancellation of Contract between Property Owner and Contractor</u> - \$50.00</li> <li><u>Revalidate Expired Building Permit</u> (one-time up to six months determined by Building Official) - \$50.00 plus 30% of original permit fee</li> <li><u>Other</u> (work commenced, no inspections and/or final inspection conducted; admin closed permits) - \$50.00</li> </ul>
Change of Contractor	• \$50.00

Construction Parking Permits for Parking in the Right-of-Way, limit 2 per construction site (parking in the Right-of-Way is prohibited unless approved by the Building Official)	<ul style="list-style-type: none"> <li>• \$50.00 each</li> </ul>
Development Plan Review by the Planning & Zoning Commission	<ul style="list-style-type: none"> <li>• \$1,500.00</li> </ul>
Development Plan Re-Review by the Planning & Zoning Commission	<ul style="list-style-type: none"> <li>• \$900.00</li> </ul>
Early Fixturing/Stocking Permit	<ul style="list-style-type: none"> <li>• \$250.00</li> </ul>
Engineering Review & Survey as requested by the Building Official	<ul style="list-style-type: none"> <li>• \$250.00 minimum</li> </ul>
Fill Permits	<ul style="list-style-type: none"> <li>• \$300.00</li> </ul>
Fill Material Professional Analysis or Testing as requested by the Building Official	<ul style="list-style-type: none"> <li>• \$25.00 maximum</li> </ul>
Inspections	<p>Audit Inspections</p> <ul style="list-style-type: none"> <li>• Performed by Building Official or Inspector - \$3,000.00 Re-inspection Fees</li> <li>• Performed by Building Official or Inspector- \$50.00 may be charged.</li> <li>• Re-inspection performed by the Town Engineer - \$150.00</li> </ul> <p>Special Inspections (after hours, holidays, same day, weekends)</p> <ul style="list-style-type: none"> <li>• Performed by Building Official or Inspector - \$150.00</li> </ul>
Low Voltage Alarm System Permit Labels	<ul style="list-style-type: none"> <li>• \$55.00</li> </ul>
No-Fee-Sub Permits that require independent review	<ul style="list-style-type: none"> <li>• \$50.00</li> </ul>
Penalty Fees Per Town Code Sec. 67-58 (c)	<ul style="list-style-type: none"> <li>• Double permit fee plus \$200.00 if total cost of work is equal to or less than \$5,000.00.</li> <li>• Four times the permit fee if total cost of work is greater than \$5,000.00.</li> </ul>
Plan Review Resubmittal/Excess Plan Review	<ul style="list-style-type: none"> <li>• \$50.00 minimum</li> </ul>
Permit Revisions	<ul style="list-style-type: none"> <li>• Building/Zoning: Minimum \$50.00 or more if value of work increased the total cost of permitted work.</li> <li>• Building/Zoning Field Revisions: \$ 150.00 minimum.</li> <li>• Engineering: Minimum \$150.00.</li> </ul>
Permit Plans Scanning	<ul style="list-style-type: none"> <li>• Estimated cost of job between \$0-\$10,000 = \$25.00</li> <li>• Estimated cost of job between \$10,001-\$50,000 = \$50.00</li> <li>• Estimated cost of job between \$50,001-\$100,000 = \$75.00</li> <li>• Estimated cost of job between \$100,001-above = \$150.00</li> </ul>
Preliminary Plan Review by any Town Official before a Building Permit is submitted	<ul style="list-style-type: none"> <li>• \$250.00 minimum; final cost to be determined based on length of meeting and Officials in attendance.</li> </ul>
Private Provider	<ul style="list-style-type: none"> <li>•</li> </ul>
Right-of-Way Agreements and Hold Harmless Agreements	<ul style="list-style-type: none"> <li>• \$50.00 minimum</li> </ul>
Special, Expedited, Out-of-Sequence Plan Review Special, Expedited, Out-of-Sequence review for other Building Dept. related applications.	<ul style="list-style-type: none"> <li>• \$50.00 fee plus 50% of the permit fee</li> <li>• \$100.00 minimum for all other Building Dept. related applications or requests.</li> </ul>

Effective 10/1/08, Revised 10/1/10, Rev. 10/1/16, Rev. 5/1/17, Rev. 7/1/17, Rev. 1/1/18, Rev. 9/6/18, Rev. 4/1/19, Rev. 6/3/19, Rev. 10/7/19, Rev. 3/2/20, Rev. 9/8/20, Rev. 5/3/21, Rev. 7/6/21