

Town Commission Meeting  
& Final Public Hearing for

# **FY19 Budget Adoption**

**Fiscal Year (FY19) for**

October 1, 2018 - September 30, 2019

## **Town of Ocean Ridge, Florida**

### **MAYOR**

**James. A. Bonfiglio**

### **VICE MAYOR**

**Don MaGruder**

### **COMMISSIONERS**

**Phil Besler**

**Steve Coz**

**Kristine de Haseth**

### **TOWN MANAGER**

**James S. Titcomb**

### **TOWN CLERK/TREASURER**

**Tracey L. Stevens, CMC**

### **DEPUTY TOWN CLERK**

**Jean A. Hallahan**

### **POLICE CHIEF**

**Hal C. Hutchins**

## Agenda: September 24, 2018

### Town of Ocean Ridge, Florida First Budget Public Hearing Memorandum Office of the Town Manager

#### **Subject: FY 2019 Budget Second Public Hearing Adoption Presentation**

Dear Mayor and Commissioners:

The Town 2019 Fiscal Year Budget (FY19) attached is presented for your consideration from the Town Manager. This budget model reflects the 5.35 Millage Rate adopted for ad valorem revenue as voted by the Town Commission at the September 6<sup>th</sup>, FY19 Budget First Public Hearing meeting. This Budget document includes all consensus funded items as requested by the Town Commission along the process. Procedurally we follow all FL Department of Revenue required TRIM process and timelines.

#### **Important to Note:**

- Ad Valorem Property Tax values are certified by the Property Appraiser (DR420 attached).
- Our current maximum-millage and Commission voted rate for resident tax-payers is set as presented here at 5.35 Mills, with \$153,265 from reserve funds projected to balance.
- Most of the town budget is fixed for personnel and HR multipliers, contracts, intergovernmental obligations and other identified ongoing priority programs pending Town adoption.
- For HR purposes a 5% merit-based anniversary increase is modeled for general employees.
- CBA (Police) member negotiations are included in this budget, voted affirmatively by the PBA Membership and is pending approval from the Town Commission at this adoption hearing.
- Health Insurance renewals reflect an 11.6% increase town-wide for the new fiscal year.
- New stormwater & drainage projects are funded through Capital Investment Funds along with Road paving and related infrastructure; with exception of general maintenance and repair.
- All funds unexpended as of September 30<sup>th</sup> each year return to the Town's reserve assets.

#### **Staff recommends:**

Approval of this final consensus-built budget as presented, set at 5.35 voted millage rate utilizing a corresponding \$153,265 balancing from reserve assets. This is the final presentation of the FY19 Town Budget for approval and adoption at this 2<sup>nd</sup> Public Hearing, September 24<sup>th</sup>, 2018.



## TOWN OF OCEAN RIDGE

6450 NORTH OCEAN BOULEVARD  
OCEAN RIDGE, FLORIDA 33435

[www.oceanridgeflorida.com](http://www.oceanridgeflorida.com)  
(561) 732-2635 ♦ FAX (561) 737-8359

### FY19 Budget Message & Highlights Summary

*Final Town Budget Adoption Scheduled for September 24, 2018*

This FY19 (2018-2019) Budget continues good management procedures and policies established under legislative direction and priorities of the Town Commission, and set by Town Administration to move our workforce forward in shared visions, to serve our residents and a high quality of life.

General fund revenues have continued to have net growth and positive ad valorem valuation for the Town over several years. Hence the net fund balance (Town reserves) increased again in the last audited year (FY17) with trends tracking similarly in the current fiscal year FY18. The Town has enjoyed two “issue-free” audits consecutively thus far.

This FY19 Budget preliminarily adopted September 6, 2018 by the full Town Commission, was initially calibrated at a maximum millage of 5.55 mils over several workshop meetings; and in late August was reduced to 5.35 mils modeling at Town Commission request to utilize a reduced tax millage rate assessment. Other expense items were also consolidated to minimize the need to utilize reserves for balancing purposes. The ad valorem revenue increase is 5.884% over the rolled back rate for the previous fiscal year. While FY18 utilized a 5.25 mil rate, the 1/10<sup>th</sup> increase back to 5.35 mils assessment, held for several years running, allows the Town to fund critical one-time up-charges in the law enforcement collective bargaining agreement for market adjustment factors, and other critical drainage infrastructure projects prioritized by the Town Commission.

This year’s budget continues enhanced maintenance activity to our stormwater systems, annualized road paving is to be combined with capital investment for additional stormwater infrastructure needs, and IT digital systems refresh of upgrades and software, as well as other general town systems enhancement.

This year’s budget tentatively adopted millage rate of **5.35 mils** generates a projected 5.8% gross increase in ad valorem revenue over the rolled back rate. The Commission also directed staff to utilize a 98.5% collection rate, versus our traditional 97% model. This year’s budget proposes \$153,265 from reserve fund balance assets as insurance to balance. All unexpended funds identified as audited at the end of each fiscal year return to Town reserve balances (assets) and can be expended/appropriated to specific allowed purposes per Town Commission actions. Town Reserves have net increased every year under this administration, however those margins and projections have become intentionally tighter to actuarial.



## **TOWN OF OCEAN RIDGE**

**6450 NORTH OCEAN BOULEVARD  
OCEAN RIDGE, FLORIDA 33435**

[www.oceanridgeflorida.com](http://www.oceanridgeflorida.com)  
(561) 732-2635 ♦ FAX (561) 737-8359

### **Notes on Budget Items in consideration:**

General Government and Public Safety projects are allocated to continue to improve the Town's IT network equipment and software systems in place as we refresh legacy systems initiated over time in Town Hall. \$31,000 is earmarked for phase two network refreshing, including general government, GIS, finance & accounting software licensing, new website and systems software migration, implementation and staff training pursued toward upgrade migration. The Repair & Maintenance line increased \$18K for other enhanced projects directed throughout the year.

Other Physical Environment Funds include annual Landscaping Services Contract, rebidding is in progress for this year. Mosquito, No-See-Um, Iguanas and other Pest Control systems are consolidated to one line item and reduced by \$24K. Upgrades for additional projects are funded under separate line items in this fund for projects throughout the year, including other contractor vendors performing special, maintenance and beautification projects as approved.

Stormwater issues are continually assessed by staff and the Commission. Staff is collaborating with FDOT engineers to seek and coordinate additional drainage solutions in their jurisdiction (ROW), specifically we have outfall drainage enhancements earmarked for the West Anna Street neighborhood. After findings of the Higgins Engineering Study on Inlet Cay, several drain structures have been upgraded through vigorous maintenance activities and are under review for additional enhancements that may be made to optimize the system's capacity in the area.

The Woolbright Detention Area (which serves to collect and filtrate stormwater and run-off from the south end of the Town) underwent significant maintenance upgrades in FY18, native plantings were increased and testing of portions of the subterranean systems are in the works at the close of the current budget year. Additional recommendations may be put forth in the new fiscal year.

The Town annually pays down a State Revolving Funds 20-Year loan in place for various stormwater drainage and Town Hall improvements. The yearly payment amount is \$467,943.68 made in two (2) payments of \$233,971.84 every (6) months.

### **Town Engineer**

Our Town Engineer works under an ongoing agreement and oversees all civil engineering projects. The firm Engenuity Group, principle partner Lisa Tropepe serves as our Town Engineer of Record. Their contract was just renewed, with costs charged off a "rate card" and project basis. The budget remains at \$50,000 for general Town Engineering services. Additional funding is increased slightly for the Town Engineer building permit drainage



## **TOWN OF OCEAN RIDGE**

**6450 NORTH OCEAN BOULEVARD  
OCEAN RIDGE, FLORIDA 33435**

[www.oceanridgeflorida.com](http://www.oceanridgeflorida.com)  
(561) 732-2635 ♦ FAX (561) 737-8359

system plans review at \$50,000, and \$5,000 for GIS mapping updates. \$8,000 is earmarked for NPDES compliance.

### **Fire/EMS Contract Services**

The City of Boynton Beach provides Fire/Rescue services for Ocean Ridge and provides Emergency Medical Services (EMS) to the Town. The Commission adopted Boynton Beach Fire/EMS Contract, which raises 4% per year, is budgeted a total of \$1,145,258 this year (FY19). The contract was renewed for a 12-year term in 2017. The Fire Rescue contract resides in the Law Enforcement Fund and represents nearly a third of that department as a single line, paired here under a traditional Public Safety structure model.

### **Law Enforcement**

A newly negotiated contract (CBA) with the Town's Police Union to be adopted, will begin October 1, 2018 through September 30, 2021. The contract bargaining unit members include all Officers and Sergeants. A "market adjust" for all union positions adds an additional \$4,500 to base salary to be competitive with competing agencies aggressively recruiting our talent; as well additional negotiated items. Under tiered merit evaluations, all members will receive a 3% first year merit adjustment, then are also eligible for up to a 5% increase on their respective anniversary dates in years 2 and 3 of the agreement.

The police budget has ongoing machinery and equipment projects identified for funding, one of three fully equipped cars was dropped from the request to offset other Commission priorities.

### **Road Paving & Stormwater Infrastructure**

Phase-Two cycle of annualized road Milling/Repaving program was completed within the \$200,000 annualized appropriation directed by the Commission in FY18. We are in year two of a 3-year contract with All County Paving, Inc. (M&M Paving) adopting a pre-bid, vetted local government contract. Contract rates including related mobilization fees, tonnage units, and staging costs as prescribed for any paving streetscape project we authorize to appropriate.

The Commission has directed staff to include proposed Stormwater Drainage infrastructure in the same line item in the Capital Investment Fund (Fund #302) as annualized paving, as the two are often related functions. Prioritization of infrastructure needs will be balanced with the paving rotation cycle, which can be pushed out a bit further when stormdrain projects take precedent.

PBC "Penney Sales Tax" encumbered revenues are currently shown for budget balancing and will be earmarked for specific infrastructure though consensus appropriation at time



## TOWN OF OCEAN RIDGE

6450 NORTH OCEAN BOULEVARD  
OCEAN RIDGE, FLORIDA 33435

[www.oceanridgeflorida.com](http://www.oceanridgeflorida.com)  
(561) 732-2635 ♦ FAX (561) 737-8359

of necessity. The Commission can appropriate additional dollars for this purpose from Town reserves and other unexpended funds.

### Capital Projects Fund

The FY19 budget includes the 302 Capital Investment Fund (data pg. 4) which is funded at the Commission direction to meet infrastructure priorities of the Town. The proposed Capital budget continues at \$200,000 for repaving and stormwater projects. The Town allocates about \$15,000 for engineering and related services for paving and infrastructure projects within this Fund.

The Town Commission and staff have discussed creating a multi-year Capital Improvement Plan to guide future priority direction and anticipate appropriation needs over several years to come.

### Revenues

General Fund revenues projected for the new fiscal year are on the Statement of Revenues (pages 1-2) showing our various sources of income. Total anticipated general revenues of \$7,084,574 are anticipated utilizing a 5.35 millage rate (at 98.5% collection), along with other revenue sources and internal transfer investment from fund balance unappropriated of \$153,265. This balances the FY19 budget anticipated expenses and additional critical infrastructure funding opportunities. Revenue from State, County and other taxing authorities and sources are estimates that may alter in a given fiscal year, but tools exist in policy to adjust GL Funds as necessary.

### Expenditures

The assessment of budgetary needs is an ongoing process predicting long and short-term needs. Balancing competing needs makes up the bulk of the budget planning process. The Town Commission sets the direction, policies and priorities each year by majority legislative action. Necessities like debt service, insurance coverage and delivery of basic operational services take initial priority and are usually fixed amounts intergovernmental, or contractually. The Town strives to constantly address issues critical to improving the quality of life for our residents. As an organization, we seek the highest levels of service, most qualified personnel, and the best equipment that we can afford. Budgetary needs are constantly prioritized and choices are made within the framework of established policies and resources.

The proposed General Fund FY19 Budget calls for total expenditures of **\$7,084,574**. The total expense budget proposed represents about a 5.8% increase over the current FY18.



## **TOWN OF OCEAN RIDGE**

**6450 NORTH OCEAN BOULEVARD  
OCEAN RIDGE, FLORIDA 33435**

[www.oceanridgeflorida.com](http://www.oceanridgeflorida.com)  
(561) 732-2635 ♦ FAX (561) 737-8359

### **Personnel (HR)**

The personnel costs (HR) in the budget include salaries and benefits of all employees (including the PBA contract) and are calculated with FY19 merit evaluation values on anniversary dates. For budgeting purposes all employees in the Town are budgeted for up to a 5% increase in their salary from the current year to be implemented on their anniversary date with positive evaluation results, unless as otherwise noted. Contract employees and employees in consideration for position, duty or title change may be adjusted for additional remuneration based upon the reconfiguration proposed and approved by the Town Commission. This year's budget includes the full time Building Official in-house with related staffing adjustments.

The Florida Retirement System rates for civilians are calculated at 7.92% Rates for special risk employees are calculated at 23.27%. The Town's general employee HMO Health Insurance Plan coverage rates increased 11.6% for the projected annual covered enrollment period.

### **Summary**

The primary objective of the manager and staff in the preparation of this budget document is to present to the Commission a budget plan which is within the legal framework established by state law and Town Charter/Code and to address the operational and general needs of the community for the coming fiscal year.

**The tentative FY19 Budget with a 5.35 millage rate was adopted by the Town Commission at its first Public Hearing scheduled September 6<sup>th</sup>; and the process will be finalized through adoption September 24<sup>th</sup> the second, final Public Hearing.**

# BUDGET SUMMARY

## TOWN OF OCEAN RIDGE - Fiscal Year 2018 - 2019

**THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF OCEAN RIDGE, FLORIDA ARE 5.8% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES.**

General Fund: at 5.350 mils voted			
ESTIMATED REVENUES:	GENERAL FUND	CAPITAL FUND	TOTAL ALL FUNDS
<b>Taxes: Millage Per \$1,000</b>			
<b>Ad Valorem Taxes:           5.35 mils</b>	\$5,245,427		\$5,245,427
<b>Ad Valorem Tax (Voted Debt):       0</b>			
Other Sales & Use Taxes	\$603,500		\$603,500
Licenses & Permits	\$303,750		\$303,750
Intergovernmental Rev	\$340,250		\$340,250
Charges For Services	\$367,500		\$367,500
Fines & Forfeits	\$18,444		\$18,444
Miscellaneous Revenues	\$52,438		\$52,438
Non - Revenues	\$153,265	\$171,318	\$324,583
<b>TOTAL SOURCES</b>	<b>\$7,084,574</b>	<b>\$171,318</b>	<b>\$7,255,892</b>
Transfers In			
<b>Fund Balances/Reserves/Net Assets</b>	<b>\$5,478,528</b>	<b>\$127,113</b>	<b>\$5,605,641</b>
<b>TOTAL REVENUE, TRANSFERS &amp; BALANCES</b>	<b>\$12,563,102</b>	<b>\$298,431</b>	<b>\$12,861,533</b>
<b>EXPENDITURES</b>			
General Government Services	\$2,015,186		\$2,015,186
Law Enforcement & Fire Rescue	\$4,004,829		\$4,004,829
Inspection Services	\$134,621		\$134,621
Garbage & Solid Waste Services	\$264,000		\$264,000
Other Physical Environment	\$394,720	\$171,318	\$566,038
Contingency	\$100,000		\$100,000
Transfers to Capital Projects	\$171,218		\$171,218
<b>TOTAL EXPENDITURES</b>	<b>\$7,084,574</b>	<b>\$171,318</b>	<b>\$7,255,892</b>
Transfers Out			
<b>Fund Balances/Reserves/Net Assets</b>	<b>\$5,478,528</b>	<b>\$127,113</b>	<b>\$5,605,641</b>
<b>TOTAL APPROPRIATED EXPENDITURES</b>	<b>\$12,563,102</b>	<b>\$298,431</b>	<b>\$12,861,533</b>
<b>TRANSFERS, RESERVES &amp; BALANCES</b>	<b>\$12,563,102</b>	<b>\$298,431</b>	<b>\$12,861,533</b>
THE TENTATIVE, ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS A PUBLIC RECORD			



# **NOTICE OF PROPOSED TAX INCREASE**

The Town of Ocean Ridge has tentatively adopted a measure to increase its property tax levy.

## **Last year's property tax levy:**

A. Initially proposed tax levy .....	<b>\$ 5,027,385</b>
B. Less tax reductions due to Value Adjustment Board and other assessment changes .....	<b>\$ 94,911</b>
C. Actual property tax levy .....	<b>\$ 4,932,474</b>
<b>This year's proposed tax levy .....</b>	<b>\$ 5,325,307</b>

**All concerned citizens are invited to attend a public hearing on the tax increase to be held on:**

**September 24, 2018**

**5:01 p.m.**

**at**

**Town Hall**

**6450 North Ocean Blvd.**

**Ocean Ridge, Florida 33435**

**A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.**

2017 Prior Year Ad Valorem Final Taxable Value:				\$939,518,777			
2018 Year Gross Taxable Value for Operating Purposes:				\$995,384,463 a 5.88% valuation increase in Ocean Ridge			
Millage Rate		Gross Ad Val	at 97% Rev	Rev / Roll-back	at 98.5% Rev	Rev / Roll	Dif from 97%
5.0527	Roll-Back Rate	\$5,029,379	\$4,878,498	\$0	\$4,953,938	\$0	\$0
5.1500		\$5,126,230	\$4,972,443	\$93,945	\$5,049,337	\$95,398	\$1,453
5.2500	FY18 Mil Rate	\$5,225,768	\$5,068,995	\$190,498	\$5,147,382	\$193,444	\$2,946
5.2600		\$5,235,722	\$5,078,651	\$200,153	\$5,157,186	\$203,248	\$3,095
5.2700		\$5,245,676	\$5,088,306	\$209,808	\$5,166,991	\$213,053	\$3,244
5.2800		\$5,255,630	\$5,097,961	\$219,463	\$5,176,796	\$222,857	\$3,394
5.2900		\$5,265,584	\$5,107,616	\$229,119	\$5,186,600	\$232,662	\$3,543
5.3000		\$5,275,538	\$5,117,272	\$238,774	\$5,196,405	\$242,466	\$3,692
5.3100		\$5,285,491	\$5,126,927	\$248,429	\$5,206,209	\$252,271	\$3,842
5.3200		\$5,295,445	\$5,136,582	\$258,084	\$5,216,014	\$262,075	\$3,991
5.3300		\$5,305,399	\$5,146,237	\$267,740	\$5,225,818	\$271,880	\$4,140
5.3400		\$5,315,353	\$5,155,892	\$277,395	\$5,235,623	\$281,684	\$4,290
5.3500	FY17 Mil Rate	\$5,325,307	\$5,165,548	\$287,050	\$5,245,427	\$291,489	\$4,439
5.4500		\$5,424,845	\$5,262,100	\$383,602	\$5,343,473	\$389,534	\$5,932
5.5500	Max Mils Voted	\$5,524,384	\$5,358,652	\$480,155	\$5,441,518	\$487,580	\$7,425
5.6384	Max Mils 3/5 Vt	\$5,612,376	\$5,444,004	\$565,507	\$5,528,190	\$574,252	\$8,745
6.2022	Max Mils 2/3 Vt	\$6,173,574	\$5,988,366	\$1,109,869	\$6,080,970	\$1,127,032	\$17,163

Historically Town budgets at 97% of the Ad Valorem Revenue (95% lowest by law) Showing also TC requested 98.5%

Resolution 2018-08 to adopt:	2018 Ad Valorem Gross Taxable Value for Operating Purposes:	\$995,384,463
------------------------------	---	---------------

2018-'19 (FY19) Operating Millage Rates is: is greater than Rolled back rate of 5.0527 mils by:

FY18 rate	5.25	3.9048%
FY19 Proposed Budget is at	5.35 (FY17 rate)	5.8840%
Max Mil voted	5.55	9.8423%

Resolution 2018-09 to adopt:	Set forth the appropriations and revenue estimate for FY19	\$7,084,574
------------------------------	--	-------------



Reset Form


Print Form

# MAXIMUM MILLAGE LEVY CALCULATION FINAL DISCLOSURE

DR-420MM  
R. 5/12  
Rule 12D-16.002  
Florida Administrative Code  
Effective 11/12

For municipal governments, counties, and special districts

Year : <b>2018</b>	County : PALM BEACH		
Principal Authority : Ocean Ridge	Taxing Authority : Ocean Ridge		
1. Is your taxing authority a municipality or independent special district that has levied ad valorem taxes for less than 5 years?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	(1)
<b>IF YES,  STOP HERE. SIGN AND SUBMIT. You are not subject to a millage limitation.</b>			
2. Current year rolled-back rate from Current Year Form DR-420, Line 16	5.0527	per \$1,000	(2)
3. Prior year maximum millage rate with a majority vote from <b>2017</b> , Form DR-420MM, Line 13	5.7737	per \$1,000	(3)
4. Prior year operating millage rate from Current Year Form DR-420, Line 10	5.2500	per \$1,000	(4)
<b>If Line 4 is equal to or greater than Line 3, skip to Line 11. If less, continue to Line 5.</b>			
<b>Adjust rolled-back rate based on prior year majority-vote maximum millage rate</b>			
5. Prior year final gross taxable value from Current Year Form DR-420, Line 7	\$	939,518,777	(5)
6. Prior year maximum ad valorem proceeds with majority vote <i>(Line 3 multiplied by Line 5 divided by 1,000)</i>	\$	5,424,500	(6)
7. Amount, if any, paid or applied in prior year as a consequence of an obligation measured by a dedicated increment value from Current Year Form DR-420 Line 12	\$	0	(7)
8. Adjusted prior year ad valorem proceeds with majority vote <i>(Line 6 minus Line 7)</i>	\$	5,424,500	(8)
9. Adjusted current year taxable value from Current Year form DR-420 Line 15	\$	976,211,058	(9)
10. Adjusted current year rolled-back rate <i>(Line 8 divided by Line 9, multiplied by 1,000)</i>	5.5567	per \$1,000	(10)
<b>Calculate maximum millage levy</b>			
11. Rolled-back rate to be used for maximum millage levy calculation <i>(Enter Line 10 if adjusted or else enter Line 2)</i>	5.5567	per \$1,000	(11)
12. Adjustment for change in per capita Florida personal income <i>(See Line 12 Instructions)</i>	<b>1.0147</b>		(12)
13. Majority vote maximum millage rate allowed <i>(Line 11 multiplied by Line 12)</i>	5.6384	per \$1,000	(13)
14. Two-thirds vote maximum millage rate allowed <i>(Multiply Line 13 by 1.10)</i>	6.2022	per \$1,000	(14)
15. Current year adopted millage rate	5.3500	per \$1,000	(15)
16. <b>Minimum vote required to levy adopted millage:</b> (Check one)			(16)
<input checked="" type="checkbox"/> a. Majority vote of the governing body: Check here if Line 15 is less than or equal to Line 13. The maximum millage rate is equal to the majority vote maximum rate. <b>Enter Line 13 on Line 17.</b>			
<input type="checkbox"/> b. Two-thirds vote of governing body: Check here if Line 15 is less than or equal to Line 14, but greater than Line 13. The maximum millage rate is equal to adopted rate. <b>Enter Line 15 on Line 17.</b>			
<input type="checkbox"/> c. Unanimous vote of the governing body, or 3/4 vote if nine members or more: Check here if Line 15 is greater than Line 14. The maximum millage rate is equal to the adopted rate. <b>Enter Line 15 on Line 17.</b>			
<input type="checkbox"/> d. Referendum: The maximum millage rate is equal to the adopted rate. <b>Enter Line 15 on Line 17.</b>			
17. The selection on Line 16 allows a maximum millage rate of <i>(Enter rate indicated by choice on Line 16).</i>	5.6384	per \$1,000	(17)
18. Current year gross taxable value from Current Year Form DR-420, Line 4	\$	995,384,463	(18)

Taxing Authority :		DR-420MM R. 5/12 Page 2	
19.	Current year adopted taxes <i>(Line 15 multiplied by Line 18, divided by 1,000).</i>	\$ 5,325,307	(19)
20.	Total taxes levied at the maximum millage rate <i>(Line 17 multiplied by Line 18, divided by 1,000).</i>	\$ 5,612,376	(20)
<b>DEPENDENT SPECIAL DISTRICTS AND MSTUs</b>			<b>STOP HERE. SIGN AND SUBMIT.</b>
21.	Enter the current year adopted taxes of all dependent special districts & MSTUs levying a millage. <i>(The sum of all Lines 19 from each district's Form DR-420MM)</i>	\$ 0	(21)
22.	Total current year adopted taxes <i>(Line 19 plus Line 21).</i>	\$ 5,325,307	(22)
<b>Total Maximum Taxes</b>			
23.	Enter the taxes at the maximum millage of all dependent special districts & MSTUs levying a millage <i>(The sum of all Lines 20 from each district's Form DR-420MM).</i>	\$ 0	(23)
24.	Total taxes at maximum millage rate <i>(Line 20 plus Line 23).</i>	\$ 5,612,376	(24)
<b>Total Maximum Versus Total Taxes Levied</b>			
25.	Are total current year adopted taxes on Line 22 equal to or less than total taxes at the maximum millage rate on Line 24? (Check one)	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	(25)
<b>S I G N  H E R E</b>	<b>Taxing Authority Certification</b>	I certify the millages and rates are correct to the best of my knowledge. The millages comply with the provisions of s. 200.065 and the provisions of either s. 200.071 or s. 200.081, F.S.	
	Signature of Chief Administrative Officer :	Date :	
	Electronically Certified by Taxing Authority	9/19/2018 12:01 PM	
	Title : James Titcomb, Town Manager	Contact Name and Contact Title : Tracey Stevens, TOWN CLERK	
	Mailing Address : 6450 N OCEAN BLVD	Physical Address : 6450 NORTH OCEAN BLVD	
City, State, Zip : OCEAN RIDGE, FLORIDA 33435	Phone Number : 5617322635	Fax Number : 5617378359	

***Complete and submit this form to the Department of Revenue with the completed DR-487, Certification of Compliance, within 30 days of the final hearing.***



# **Budget Funds & Departments**

## **TM FY19 Budget**

Oct. 1, 2018 thru Sept. 30, 2019

Budget Document Print Ver. 1.5  
(replaces all earlier versions)

Ad Valorem Millage Revenue Voted at 5.55 maximum mils in July.

This version is modeled at 5.35 mils per commission request.

**2<sup>nd</sup> & Final**  
**Public Budget Hearing**  
**for Adoption**  
**09-24-18**

TOWN OF OCEAN RIDGE

Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT.: REVENUES

STATEMENT OF REVENUES

FY17 final VAB Adjusted Valuation: \$939,518,777. FY18 PBC Property Appraiser Valuation certified at \$995,384,463 for operational budgeting. We applied Commission requested Millage Rate at 5.35 mils X 98.5% collections for revenues projection for GL 310.000.311.000.

Departments, Funds & Descriptions ("Actual" means final values after Annual Audit)	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Dept.: 310.000 Taxes*</b>	5.35 mils	5.35 mils	5.35 mils	5.25 mils	5.25 mils	Modeling 5.35 mils Commission Directed Model at 98.5% collection		
311.000 Ad Valorem Tax (budgeted at 98.5% net)	3,963,079	4,264,363	4,616,167	\$4,785,412	\$4,274,151	\$5,245,427	9.61%	
312.410 Local Option 6 Cent Gas Tax	36,814	37,749	34,500	\$34,500	\$15,672	\$34,500	0.00%	
312.420 Second Local Option Fuel Tax	17,306	17,630	17,000	\$17,000	\$7,327	\$17,000	0.00%	
313.100 Electric Franchise Tax	165,337	160,962	168,000	\$166,000	\$69,122	\$166,000	0.00%	
314.100 Utility Service Tax (Electric)	241,251	248,102	240,000	\$240,000	\$106,867	\$240,000	0.00%	
314.800 Utility Service Tax (Propane)	17,712	20,001	16,000	\$16,000	\$10,791	\$16,000	0.00%	
314.900 Utility Service Tax (Water)	92,796	100,667	84,000	\$89,000	\$40,405	\$85,000	-4.49%	
315.000 Communication Services Tax	42,031	42,400	48,000	\$48,000	\$18,462	\$44,000	-8.33%	
319.100 Interest On Delinquent Taxes	317	1,882	1,000	\$1,000	\$0	\$1,000	0.00%	
<b>Sub Totals</b>	<b>4,576,642</b>	<b>4,893,756</b>	<b>5,224,667</b>	<b>\$5,396,912</b>	<b>\$4,542,797</b>	<b>\$5,848,927</b>	<b>8.38%</b>	
<b>Dept.: 320.000 Licenses &amp; Permits</b>								
321.100 Prof. & Occupational Licenses	2,666	2,194	0	\$0	\$697	\$0	0.00%	
321.200 DPS Business Permit (Revs FL.ST.)	14,500	11,454	500	\$500	\$0	\$0	-100.00%	
321.300 Occupational Vehicle IDs	6,946	6,762	0	\$0	\$0	\$0	0.00%	
322.100 Building Permits: Par+Valu	259,731	408,325	265,000	\$280,025	\$107,532	\$300,000	7.13%	Increases pending FY19 Moratorium lifted
325.200 Special Assessments	0	22,733	0	\$0	\$0	\$0	0.00%	
329.100 Sign Permits	445	485	500	\$500	\$295	\$500	0.00%	
329.200 Alarm User Permits	562	508	600	\$600	\$456	\$750	25.00%	
329.500 Boats Permits**	0	0	0	\$0	\$0	\$0	0.00%	
329.600 Rental Registrations	2,170	2,065	2,000	\$2,000	\$2,030	\$2,500	25.00%	
<b>Sub Totals</b>	<b>287,020</b>	<b>454,526</b>	<b>268,600</b>	<b>\$283,625</b>	<b>\$111,010</b>	<b>\$303,750</b>	<b>7.10%</b>	
<b>Dept.: 330.000 Intergovernmental Revenue</b>								
331.300 JAG Grant Monies	1,000	0	1,000	\$1,000	\$0	\$0	-100.00%	
335.120 State Revenue Sharing Proceeds	47,086	44,096	43,700	\$43,700	\$22,065	\$44,000	0.69%	
335.150 Alcoholic Beverage Licenses	140	140	150	\$150	\$0	\$0	-100.00%	
335.181 Local Gov. 1/2 Cent Sales Tax	139,017	141,383	145,000	\$145,000	\$61,600	\$145,000	0.00%	
335.200 Local PBC Gov. Penny Sales Tax	0	0	40,698	\$108,000	\$52,126	\$108,000	0.00%	
335.490 Rebate On Municipal Vehicles	2,220	1,863	2,000	\$2,000	\$449	\$2,000	0.00%	
335.900 St Light Maintenance Reimburse	8,981	9,250	9,250	\$9,250	\$0	\$9,250	0.00%	
338.000 PB County & Co. Wide Occ. Lic.	8,085	7,489	7,000	\$7,000	\$1,376	\$7,000	0.00%	

338.100	Proportion 911 Call Taker Rev	18,944	10,881	10,000	\$10,000	\$0	\$10,000	0.00%	
338.300	PBC Solid Waste Recycle Program	2,578	2,030	3,000	\$3,000	\$290	\$3,000	0.00%	
338.400	911 DPS Related Reimbursements	13,822	1,521	12,000	\$12,000	\$0	\$12,000	0.00%	
338.500	PB County 1250 Monies	2,853	0	0	\$0	\$0	\$0	0.00%	
<b>Sub Totals</b>		<b>244,725</b>	<b>218,653</b>	<b>273,798</b>	<b>\$341,100</b>	<b>\$137,906</b>	<b>\$340,250</b>	<b>-0.25%</b>	
<b>Dept.: 340.000 Charges For Services</b>									
341.200	Zoning Fees	8,962	7,418	4,000	\$7,500	\$1,650	\$6,500	-13.33%	
341.400	Cert-Copying-Record Search-Etc.	3,184	3,248	2,500	\$2,500	\$1,094	\$2,500	0.00%	
341.900	Other Gen. Gov. Charges & Fees	40,809	7,340	5,000	\$6,000	\$3,059	\$6,000	0.00%	
342.100	Law Enforcement/Fire Service: (-Briny)	210,826	213,145	0	\$0	\$0	\$0	0	
342.300	Alarm Monitoring	55,367	51,125	57,000	\$50,000	\$45,858	\$48,000	-4.00%	
342.800	Special Detail Services:	585	2,720	1,500	\$3,000	\$930	\$2,000	-33.33%	
342.900	Other Pub. Safety Charges-Fees	744	1,691	500	\$750	\$221	\$500	-33.33%	
343.400	Garbage And Trash Revenue:	304,341	303,814	302,000	\$302,000	\$291,381	\$302,000	0.00%	
343.900	Lot Mowing And Clearing	0	0	0	\$0	\$0	\$0	0.00%	
<b>Sub Totals</b>		<b>624,817</b>	<b>590,501</b>	<b>372,500</b>	<b>\$371,750</b>	<b>\$344,193</b>	<b>\$367,500</b>	<b>-1.14%</b>	
<b>Dept.: 350.000 Fines &amp; Forfeits</b>									
351.100	Court Fines - Court Cases	3,619	9,392	6,000	\$6,000	\$2,551	\$6,000	0.00%	
351.200	Confiscated Prop. Court Cases	0	0	0	\$0	\$0	\$0	0	
351.300	Police Education \$2.00	440	1,035	444	\$444	\$361	\$444	0.00%	
354.000	Violations Of Local Ordinances	159,175	29,959	9,300	\$9,300	\$42,820	\$12,000	29.03%	
<b>Sub Totals</b>		<b>163,233</b>	<b>40,386</b>	<b>15,744</b>	<b>\$15,744</b>	<b>\$45,732</b>	<b>\$18,444</b>	<b>17.15%</b>	
<b>Dept.: 360.000 Miscellaneous Revenues</b>									
361.100	Interest Earned (Saving, Investment, etc.)	45,734	25,397	17,500	\$17,500	\$7,740	\$44,038	151.65%	Interest Earnings Update for Investment Policy: (Ref. Comm. Besler) Short-term revolving interest rates run 2-2.2%+
361.300	Net Increase Fair Market Value	0	-1,469	0	\$0	\$0	\$0	0.00%	
361.320	Interest Earned-PB Co Tax Collector	29	18	0	\$0	\$0	\$0	0.00%	
361.390	Interest Other (Liens, Etc.)	7,223	1,671	2,000	\$2,000	\$10,499	\$2,000	0.00%	
364.410	Equipment-Sales & Compensation	1,000	8,574	8,500	\$8,500	\$500	\$5,000	-41.18%	
366.600	Art Proceeds	568	0	600	\$0	\$0	\$0	0.00%	
366.900	Misc. Contrib.-Private Sources	7,543	27,230	1,400	\$1,400	\$250	\$1,400	0.00%	
<b>Sub Totals</b>		<b>62,098</b>	<b>61,421</b>	<b>30,000</b>	<b>\$29,400</b>	<b>\$18,989</b>	<b>\$52,438</b>	<b>78.36%</b>	
<b>Projected (Outside) Revenues Sub-Totals</b>		<b>5,958,534</b>	<b>6,259,243</b>	<b>6,411,192</b>	<b>\$6,438,531</b>	<b>\$5,200,627</b>	<b>\$6,931,309</b>	<b>7.65%</b>	
<b>Dept.: 380.000 Non-Revenues/Other Sources (Internal)</b>									
380.100	Fund Balance Unappropriated	0	0	266,581	\$257,958	\$0	153,265	-40.59%	Internal Funding Source - Reserves
388.200	Insurance Proceeds	0	0	0	\$0	\$0	\$0	0.00%	
389.100	Prior Year Carryover (Unexpended)	0	0	0	\$0	\$0	\$0	0.00%	
<b>Sub Totals</b>		<b>0</b>	<b>0</b>	<b>266,581</b>	<b>\$257,958</b>	<b>\$0</b>	<b>\$153,265</b>	<b>-40.59%</b>	
<b>Budget Revenues Grand Totals</b>		<b>5,958,534</b>	<b>6,259,243</b>	<b>6,451,890</b>	<b>\$6,696,489</b>	<b>\$5,200,627</b>	<b>\$7,084,574</b>	<b>5.80%</b>	

TOWN OF OCEAN RIDGE

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**  
 FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

FY17 final VAB Adjusted Valuation was \$939,518,777. For FY18 PBC Property Appraiser Valuation is certified at \$ 995,384,463 for operational budgeting. We applied the Commission requested Millage rate of 5.35 mills x 98.5% collection for revenues projection GL 310.000.311.000.

GENERAL FUND #001 - DEPT: REV & EXP

**STATEMENT OF REVENUES & EXPENDITURES**

Department Funds & Descriptions ("Actual" means final values after Annual Audit)	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<i>FY Millage Rate Applied</i>		<i>at 5.35 ml</i>	<i>at 5.35 ml</i>	<i>at 5.35 ml</i>	<i>Millage 5.25</i>	<i>Modeling 5.35 mills</i>	<i>Commission Directed Model at 98.5% collection</i>	
<b>Revenue</b>								
Dept.: 310.000 Taxes	4,576,642	4,896,475	5,224,667	5,396,912	4,594,924	5,848,927	8.38%	
Dept.: 320.000 Licenses & Permits	287,020	225,150	268,600	283,625	111,010	303,750	7.10%	
Dept.: 330.000 Intergovernmental Rev	244,725	235,600	273,798	341,100	85,779	340,250	-0.25%	
Dept.: 340.000 Charges For Services	624,817	594,145	372,500	371,750	344,192	367,500	-1.14%	
Dept.: 350.000 Fines & Forfeits	163,233	13,400	15,744	15,744	45,733	18,444	17.15%	
Dept.: 360.000 Miscellaneous Revenues	62,098	27,000	30,000	29,400	18,988	52,438	78.36%	
<b>(Outside) Revenues Sub-Totals</b>	<b>5,958,534</b>	<b>5,991,770</b>	<b>6,185,309</b>	<b>6,438,531</b>	<b>5,200,626</b>	<b>6,931,309</b>	<b>7.65%</b>	
Dept.: 380.000 Non-Revenues/Other Sources	0	286,650	266,581	257,958	0	153,265	-40.59%	< Unencumbered Internal Funds < Balancing Plug Line - Reserves
<b>Total Revenue</b>	<b>5,958,534</b>	<b>6,278,420</b>	<b>6,451,890</b>	<b>6,696,489</b>	<b>5,200,626</b>	<b>7,084,574</b>	<b>5.80%</b>	
<b>Expenditures</b>								
<b>General Government</b>								
511.101 Commission	22,080	22,742	23,078	11,187	5,680	26,738	139.01%	w/Increase Liability Insurance Consolidated
512.102 Town Manager	135,433	169,430	139,634	146,551	65,920	153,622	4.82%	
513.103 Town Clerk & Treasurer	279,293	316,710	310,249	354,057	160,457	372,767	5.28%	
514.104 Legal Services	209,836	100,187	142,611	140,000	54,307	140,000	0.00%	
514.105 Appointed Boards	2,575	1,885	2,366	4,865	1,074	4,865	0.00%	
519.106 General Government Services	938,427	942,898	959,330	1,049,431	589,534	1,045,806	-0.35%	
521.107 Law Enforcement & Fire Rescue Services	2,821,501	3,150,988	3,213,283	3,721,359	2,130,322	4,004,829	7.62%	
524.108 Inspection Services (Building Dept.)	154,145	180,957	157,500	137,739	64,878	134,621	-2.26%	
534.111 Garbage & Solid Waste Services	243,635	243,147	244,362	255,000	125,888	264,000	3.53%	
539.112 Other Physical Environment	227,032	280,014	282,682	308,500	197,535	394,720	27.95%	
541.113 Public Works	248,006	231,395	250,136	264,649	123,966	271,388	2.55%	
580.114 Contingency	-6,512	7,249	42,429	114,475	10,891	100,000	-12.64%	
590.100 Transfers to Capital Projects.	150,000	180,000	218,500	188,675	188,675	171,218	-9.25%	
590.110 Interfund Transfers	143,488	0	0	0	0	0	0.00%	
<b>Total Expenses</b>	<b>5,568,939</b>	<b>5,827,602</b>	<b>5,986,160</b>	<b>6,696,488</b>	<b>3,719,127</b>	<b>7,084,574</b>	<b>5.80%</b>	
<b>Revenue Over Expenditure</b>	<b>389,595</b>	<b>450,818</b>	<b>465,730</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<i>Audited Change in Net Reserves/Assets Position</i>	<i>380,549</i>	<i>380,459</i>	<i>120,944</i>					



**TOWN OF OCEAN RIDGE**

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

CAPITAL FUND #302 - DEPT: CAPITAL INVESTMENT

**CAPITAL - STATEMENT OF REVENUES & EXPENDITURES**

Departments, Funds & Descriptions <i>("Actual" means final values after Annual Audit)</i>	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Capital Fund Revenues</b>							
<b>Dept.: 380.000 Non - Revenues</b>							
380.100 Fund Balance Unappropriated (see below)	14,900	115,000	27,325	0	44,682	63.52%	
381.000 Interfund Transfer (Interest)	100	0	100	0	100	0.00%	
381.100 Interfund Transfer	180,000	218,500	188,675	188,675	171,218	-9.25%	
384.000 Debt Proceeds	0	0	0	0	0	0.00%	
384.100 Debt Proceed For New TH	0	0	0	0	0	0.00%	
<b>Capital Revenue Totals</b>	<b>195,000</b>	<b>333,500</b>	<b>216,100</b>	<b>188,675</b>	<b>216,000</b>	<b>-0.05%</b>	
<b>Capital Fund Expenditures</b>							
<b>Dept.: 521.107 Law Enforcement &amp; Fire Control</b>							
506.400 Machinery & Equipment:							
Second half of two-year commitment for county compatible Police Radios system (encumbered)	80,000	80,000	0	0	0	0.00%	
TC (11-7-16) Reconyx Cameras; Telephony-Voicemail; Video/Audio Security Systems	0	38,500	0	0	0	0.00%	
<b>Dept.: 539.112 Other Physical Environment</b>							
503.100 Professional Services (Roads, Civil Eng. & Testing)	15,000	15,000	15,100	0	15,000	-0.66%	
504.900 Other Current Charges (Bank Fees)	0	0	1,000	391	1,000	0.00%	
506.300 Improvements Not Buildings	0	0	0	0	0	0.00%	
Phased paving projects funded \$200K annual. Appropriations for Stormwater & drainage Infrastructure capital projects, share apportion with paving.	100,000	200,000	200,000	173,681	200,000	0.00%	
<b>Capital Expense Sub Totals</b>	<b>195,000</b>	<b>333,500</b>	<b>216,100</b>	<b>174,072</b>	<b>216,000</b>	<b>-0.05%</b>	
Fund Balance, Reserves, Net Assets	0	0	0	0	0	0.00%	
<b>Capital Expense Totals</b>	<b>195,000</b>	<b>333,500</b>	<b>216,100</b>	<b>174,072</b>	<b>216,000</b>	<b>-0.05%</b>	

**TOWN OF OCEAN RIDGE**

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT: 511.101

**TOWN COMMISSION (LEGISLATIVE) EXPENSE**

Departments, Funds & Descriptions <i>("Actual" means final values after Annual Audit)</i>	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Town Commission</b>								
501.100 Executive Salaries	6,000	5,850	5,650	6,000	3,000	6,000	0.00%	
502.100 FICA Taxes	459	448	432	459	230	459	0.00%	
502.200 Retirement Contributions	400	404	395	436	183	436	0.00%	
502.400 Workers Compensation	11	10	11	12	8	12	0.00%	
504.000 Travel & Per Diem (Add FLC Annual)	0	67	809	2,000	339	3,000	50.00%	More Comm. training participation
504.500 Insurance-Liability., Hazard, Damage	13,608	14,178	14,119	280	285	14,831	5196.79%	E&O Ins*- FY18 shown in other GL lines.
504.900 Other Current Charges	202	385	262	500	235	500	0.00%	Actual E&O Ins should be funded from TC
505.400 Subsc., Memberships, Education	1,400	1,400	1,400	1,500	1,400	1,500	0.00%	GL lines 511.101.504.500
<b>Sub Totals</b>	<b>22,080</b>	<b>22,742</b>	<b>23,078</b>	<b>11,187</b>	<b>5,680</b>	<b>26,738</b>	<b>139.01%</b>	

**TOWN OF OCEAN RIDGE**

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT: 512.102

**TOWN MANAGER - ADMINISTRATION EXPENSE**

Departments, Funds & Descriptions <i>("Actual" means final values after Annual Audit)</i>	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Town Manager</b>								
501.100 Executive Salaries (contract employee)	102,655	99,145	102,500	107,198	49,279	112,500	4.95%	8.29.18 TC Voted Raise (at \$102,500/3yrs)
501.110 One Time Lump Sum Increase	0	24,025	0	0	0	0	0.00%	
501.200 Regular Salaries And Wages	0	0	0	0	0	0	0.00%	
501.400 Overtime (Hurricane Special Pay)	0	0	3,548	0	0	0	0.00%	
501.410 Vacation Pay	1,827	5,873	1,577	2,061	0	2,164	5.00%	
502.100 FICA Taxes	7,958	9,872	8,233	8,201	3,770	8,606	4.94%	
502.200 Retirement Contributions (FRS)	0	0	0	0	0	0	0.00%	
502.210 ICMA Retirement Contributions	11,727	9,783	9,255	9,648	4,613	10,125	4.95%	
502.300 Life & Health Insurance	7,709	6,369	8,258	9,024	4,696	10,068	11.57%	
502.310 Long Term Disability	420	420	816	888	445	888	0.00%	
502.400 Workers Compensation	187	189	196	211	151	220	4.27%	
502.500 Unemployment	0	0	0	1,072	0	0	-100.00%	
503.400 Other Contractual Services (Overlap TM)	0	8,076	0	0	0	0	0.00%	
504.000 Travel & Per Diem	179	3,019	2,612	3,200	957	3,600	12.50%	
504.100 Communications Serv.(Ph.,Etc...)	1,097	1,221	1,401	1,200	634	1,500	25.00%	
504.500 Insurance-Liability., Hazard, Damage	46	45	47	49	50	51	4.08%	
504.620 Repair & Maintenance-Vehicle	38	0	0	0	0	0	0.00%	
505.210 Operating Supplies-Gas & Oil	1,253	129	0	2,500	0	2,500	0.00%	
505.400 Subsc., Memberships, Education	340	1,264	1,191	1,300	1,326	1,400	7.69%	
<b>Sub Totals</b>	<b>135,433</b>	<b>169,430</b>	<b>139,634</b>	<b>146,551</b>	<b>65,921</b>	<b>153,622</b>	<b>4.82%</b>	

**TOWN OF OCEAN RIDGE**

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT: 513.103

**TOWN CLERK & TREASURER EXPENSE**

Departments, Funds & Descriptions <i>("Actual" means final values after Annual Audit)</i>	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Town Clerk &amp; Treasurer</b>								
501.100 Executive Salaries	80,473	93,244	67,931	71,497	33,819	75,072	5.00%	
501.110 One Time Lump Sum Increase	0	16,218	0	0	0	0	0.00%	
501.200 Regular Salaries And Wages (+1 Emp)	103,338	100,724	121,335	148,737	73,810	159,906	7.51%	
501.400 Overtime	777	2,531	1,509	2,732	534	2,000	-26.79%	
501.410 Vacation Pay	2,624	1,179	1,722	4,304	0	4,519	4.99%	
502.100 FICA Taxes	14,243	16,363	14,726	16,848	8,275	17,976	6.69%	
502.200 Retirement Contributions	17,749	17,946	14,663	17,440	6,697	18,610	6.71%	
502.300 Life & Health Insurance	21,234	24,053	27,571	36,096	18,734	40,272	11.57%	
502.310 Long Term Disability	1,575	1,400	1,489	1,824	975	1,824	0.00%	
502.400 Workers Compensation	335	380	386	417	298	395	-5.28%	
502.500 Unemployment Compensation	0	0	0	2,202	0	0	-100.00%	
503.100 Professional Services	0	0	0	0	0	0	0.00%	
503.200 Accounting & Auditing	22,140	25,900	30,737	31,000	14,372	31,000	0.00%	
503.400 Other Contractual Services:	0	0	9,220	7,600	7,000	5,000	-34.21%	
504.000 Travel & Per Diem	341	987	2,346	2,725	1,727	3,275	20.18%	
504.500 Insurance-Liability., Hazard, Damage	152	152	157	165	168	168	1.82%	
504.610 Repair & Maintenance.	7,773	8,053	6,739	400	0	1,000	150.00%	
504.900 Other Current Charges	5,709	6,885	8,511	6,500	747	9,000	38.46%	
505.400 Subsc., Memberships, Education	245	695	1,207	2,870	306	2,250	-21.60%	
506.400 Machinery & Equipment	585	0	0	700	0	500	-28.57%	
<b>Sub Totals</b>	<b>279,293</b>	<b>316,710</b>	<b>310,249</b>	<b>354,057</b>	<b>167,462</b>	<b>372,767</b>	<b>5.28%</b>	

**TOWN OF OCEAN RIDGE**

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT: 514.104

**LEGAL SERVICES EXPENSE**

Departments, Funds & Descriptions <i>("Actual" means final values after Annual Audit)</i>	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Legal Services</b>								
501.100 Executive Salaries	53,254	39,351	0	0	0	0	0.00%	
501.410 Vacation Pay	0	2,304	0	0	0	0	0.00%	
502.100 FICA Taxes	3,730	3,187	0	0	0	0	0.00%	
502.200 Retirement Contributions	3,570	3,334	0	0	0	0	0.00%	
502.300 Life & Health Insurance	118	118	0	0	0	0	0.00%	
502.400 Workers Compensation	0	0	0	0	0	0	0.00%	
503.100 Professional Services**	38,780	43,606	135,447	120,000	53,784	120,000	0.00%	
503.110 Legal Special Counsel**	28,305	5,484	4,228	15,000	523	15,000	0.00%	
504.700 Printing	0	2,803	2,936	5,000	0	5,000	0.00%	
504.900 Other Current Charges	82,080	0	0	0	0	0	0.00%	
506.400 Machinery & Equipment	0	0	0	0	0	0	0.00%	
<b>Sub Totals</b>	<b>209,836</b>	<b>100,187</b>	<b>142,611</b>	<b>140,000</b>	<b>54,307</b>	<b>140,000</b>	<b>0.00%</b>	

\*\* May 2017 RTCM Amendment to \$168,000 from \$98K

\*\* May 2017 RTCM Amendment to \$5,000 from \$25K

**TOWN OF OCEAN RIDGE**

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT: 515.105

**APPOINTED BOARDS EXPENSE**

Departments, Funds & Descriptions <i>("Actual" means final values after Annual Audit)</i>	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Appointed Boards</b>								
503.100 Professional Services	0	0	0	1,000	0	1,000	0.00%	
504.200 Postage, Freight	0	0	0	0	0	0	0.00%	
504.500 Insurance-Liability., Hazard, Damage	972	970	1,004	1,465	1,074	1,465	0.00%	
504.900 Other Current Charges	1,603	915	1,362	2,400	0	2,400	0.00%	
<b>Sub Totals</b>	<b>2,575</b>	<b>1,885</b>	<b>2,366</b>	<b>4,865</b>	<b>1,074</b>	<b>4,865</b>	<b>0.00%</b>	

**TOWN OF OCEAN RIDGE**

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT: 519.106

**GENERAL GOVERNMENT SERVICES EXPENSE**

Departments, Funds & Descriptions <i>("Actual" means final values after Annual Audit)</i>	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Other Government Services (General/All)</b>								
503.100 Professional Services (IT Net Support)	4,525	7,800	7,931	39,915	34,019	51,000	27.77%	IT Equip, Upgrades & Licenses
503.400 Other Contractual Services	6,030	6,245	6,335	63,397	18,882	25,800	-59.30%	Acctng Software ReApp & Other Contracts
504.100 Communications (Tel, Modem, Rev 911)	6,437	6,067	6,987	6,400	2,610	7,500	17.19%	
504.200 Postage, Freight	3,385	1,847	2,939	3,700	2,623	4,000	8.11%	
504.300 Utility Services - Electric	11,582	9,735	8,342	15,000	3,836	12,000	-20.00%	
504.400 Rentals & Leases (Town Hall Copier)	3,180	3,052	3,170	3,200	1,584	3,200	0.00%	
504.500 Insurance-Liability., Hazard, Damage	60,987	61,234	61,874	58,464	60,981	63,131	7.98%	
504.610 Repair & Maintenance (& Special projects	41,919	39,178	33,884	42,000	52,644	60,000	42.86%	
504.700 Printing	1,480	838	897	1,500	401	1,500	0.00%	
504.900 Other Current Charges	5,131	5,363	9,855	10,000	8,952	12,000	20.00%	
504.910 Election Expenses	6,157	2,239	8,311	6,875	4,800	9,800	42.55%	
505.100 Office Supplies	2,951	3,190	3,949	2,950	2,217	6,000	103.39%	
505.200 Operating Supplies	2,122	2,005	3,431	2,300	2,703	5,000	117.39%	
505.400 Subsc., Memberships, Education	3,274	2,764	3,291	13,355	3,455	4,500	-66.30%	Remove PBC IG Contribution
506.400 Machinery & Equip (Adjust from 504.610)	0	12,370	19,068	1,200	280	1,200	0.00%	
507.000 Covenant From Drainage Loan	346,626	356,445	366,535	468,000	233,971	468,000	0.00%	
507.010 Covenants From TH Loan	179,680	187,332	196,002	311,175	155,576	311,175	0.00%	
507.200 Debt Service - Interest	252,962	235,167	216,529	0	0	0	0.00%	
<b>Sub Totals</b>	<b>938,427</b>	<b>942,871</b>	<b>959,330</b>	<b>1,049,431</b>	<b>589,534</b>	<b>1,045,806</b>	<b>-0.35%</b>	

**See Next Page for Detail Breakouts**

## General Government Categories Detail Sheet

<b>Professional Services</b>	
Revize Website Annual Maintenance/Support	\$2,500.00
ENS - Annual Network Maintenance/Support @ 33%	\$12,500.00
I/T Capacity	\$31,000.00
Miscellaneous Professional Services	\$5,000.00
<b>Total Line Item 503.100</b>	<b>\$51,000.00</b>

<b>Other Contractual Services</b>	
Holiday Decorations Contract - Christmas Décor	\$6,500.00
Shredding Services/Records Destruction	\$2,500.00
Fund Balance Software Support/GASB	\$6,800.00
See Click Fix Contract	\$5,000.00
Miscellaneous Contracts	\$5,000.00
<b>Total Line Item 503.400</b>	<b>\$25,800.00</b>

<b>Communications (Tel, Modem, Rev 911)</b>	
Windstream - Data Bundle, Long Dist., TH Alarms	\$4,200.00
Comcast - Internet, Digital Adapter Service	\$1,000.00
Expert Communications - Phone System Maintenance	\$800.00
Board Of County Comm. - Reverse 911 System	\$1,500.00
<b>Total Line Item 504.100</b>	<b>\$7,500.00</b>

<b>Postage &amp; Freight</b>	
Postage & Freight for All Town Hall Depts.	\$500.00
Ups/Federal Express	\$350.00
Tax Collector Postage Cost Allocation for Tax Bills	\$350.00
Pre-Stamped Envelopes	\$2,800.00
<b>Total Line Item 504.200</b>	<b>\$4,000.00</b>

<b>Utility Services - Electric &amp; Water</b>	
FLP - 1/2 of Total Charges	\$9,000.00
City Of Boynton Beach Water Dept.	\$3,000.00
<b>Total Line Item 504.300</b>	<b>\$12,000.00</b>

<b>Rentals &amp; Leases</b>	
Toshiba - Town Hall Copier	\$3,200.00

<b>Insurance - Liability, Hazard, Damage</b>	<b>\$63,131.00</b>
--	--------------------

<b>Repair &amp; Maintenance</b>	
Misc. Equipment Repairs, Sound System, Etc.	\$2,500.00
Phone Equipment Maintenance	\$2,000.00
A/C Maintenance Agreement & Parts	\$18,000.00
Buildings & Grounds Maintenance	\$15,000.00
Fire Alarm Monitoring & Service Plan	\$2,000.00
Annual Carpet & Floor Cleaning	\$1,500.00

*continued next column*

Cleaning Service	\$7,000.00
Computer Hardware & Software Upgrades	\$2,000.00
Koi Pond Maintenance	\$4,000.00
Fuel Pump Repairs	\$1,000.00
Electrical Repairs & Maintenance	\$2,500.00
Generator Maintenance/Gen Gov. Portion - Marine Eng. Equip	\$700.00
Miscellaneous Repair & Maintenance	\$1,800.00
<b>Total Line Item 504.610</b>	<b>\$60,000.00</b>

<b>Printing</b>	
Misc. Printing, Zoning Maps, Checks, Business Cards	\$1,500.00

<b>Other Current Charges</b>	
Bank Fees	\$3,000.00
Town Functions & Promotional Events - Holiday	\$7,000.00
Annual Storage Tank Registration	\$75.00
Miscellaneous Expenses	\$1,925.00
<b>Total Line Item 504.900</b>	<b>\$12,000.00</b>

<b>Election Expenses</b>	
County Supervisor of Elections Charges	\$5,000.00
Advertisements	\$3,300.00
Printing Systems - Ballot Printing	\$300.00
Election Workers	\$1,000.00
Meals for Election Workers	\$150.00
Candidate Assessment Charges To the State	\$50.00
<b>Total Line Item 504.910</b>	<b>\$9,800.00</b>

<b>Office Supplies</b>	
General Office Supplies	\$6,000.00

<b>Operating Supplies</b>	
Custodial/Cleaning Supplies	\$2,000.00
Grounds Maintenance Supplies	\$2,000.00
Kitchen Supplies	\$500.00
Miscellaneous Operating Supplies	\$500.00
<b>Total Line Item 505.200</b>	<b>\$5,000.00</b>

<b>Subscriptions, Memberships, Education</b>	
Florida League of Cities	\$430.00
Palm Beach County Municipal League of Cities	\$1,200.00
Sam's Club and/or BJ's	\$120.00
Newspaper Subscriptions	\$400.00
MuniCode Annual Internet Fee	\$950.00
Education for Maintenance Employees	\$1,000.00
Miscellaneous To Cover Unknown Increases	\$2,150.00
<b>Total Line Item 505.400</b>	<b>\$4,500.00</b>



**TOWN OF OCEAN RIDGE**

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT.: 521.107

**LAW ENFORCEMENT & FIRE CONTROL EXPENSE**

Departments, Funds & Descriptions <i>("Actual" means final values after Annual Audit)</i>	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Law Enforcement &amp; Fire Control</b>								
501.100 Executive Salaries (contract employee)	118,892	95,700	90,480	98,939	47,362	104,092	5.21%	
501.110 One Time Lump Sum Increase	0	1,000	0	0	0	25,836	0.00%	CBA Signing Bonus w/assoc TOR FICA
501.200 Regular Salaries and Wages:	921,047	1,046,584	1,018,043	1,325,749	490,884	1,399,777	5.58%	Adjust for CBA salary plus multipliers
501.210 One Time Lump Sum (retirement)	0	0	0	0	0	0	0.00%	
501.400 Overtime	74,470	68,265	140,428	75,000	39,127	75,000	0.00%	
501.410 Vacation Pay	12,246	8,379	7,901	27,167	1,491	27,804	2.34%	
501.500 Special Pay (State Req. Salary Incentives)	10,030	12,064	12,440	18,120	6,330	19,026	5.00%	
501.510 Special Detail Pay	420	2,345	2,660	8,500	595	7,000	-17.65%	Contract Officers (Rev offsets at 340.000.342.800)
501.600 Holiday Pay	31,852	39,079	39,428	47,876	20,610	63,625	32.90%	
502.100 FICA Taxes	89,909	97,418	100,585	108,071	46,371	115,046	6.45%	
502.200 Retirement Contributions	188,579	235,501	247,741	271,859	94,928	287,767	5.85%	
502.300 Life & Health Insurance:	113,511	137,856	141,147	199,608	76,160	222,840	11.64%	
502.310 Long Term Disability	7,665	8,820	9,516	11,688	4,855	11,532	-1.33%	
502.400 Workers Compensation	22,437	24,262	24,287	25,887	18,521	24,504	-5.34%	
502.500 Unemployment Compensation	203	0	0	14,127	0	0	-100.00%	represented in other tax lines
503.100 Professional Services	56,884	17,726	19,351	25,860	10,646	34,860	34.80%	
503.400 Other Contract Services. (BB Fire EMS)	978,969	1,018,127	1,058,853	1,101,209	550,603	1,145,258	4.00%	Boynton Beach Fire Rescue Contract
504.000 Travel & Per Diem	6,061	13,578	14,333	17,250	5,182	18,750	8.70%	
504.100 Communications Serv. (Ph.,Etc..)	17,754	19,444	21,443	32,980	11,755	36,120	9.52%	
504.200 Postage, Freight	1,160	1,264	1,307	1,800	511	2,800	55.56%	
504.300 Utility Services - Electric	11,582	9,735	8,325	15,000	3,836	15,000	0.00%	
504.400 Rentals & Leases	1,404	1,532	2,117	2,500	771	2,500	0.00%	
504.500 Insurance-Liability., Hazard, Damage	21,417	21,110	20,368	20,845	21,748	21,755	4.37%	
504.610 Repair & Maintenance	26,456	33,365	35,800	45,896	25,158	43,546	-5.12%	
504.620 Repair & Maintenance-Vehicle	16,702	14,842	15,668	16,500	5,395	16,500	0.00%	
504.630 Repair & Maintenance-Dispatch	11,520	13,352	15,528	22,772	13,123	24,997	9.77%	
504.700 Printing	1,178	1,365	1,371	1,950	129	1,950	0.00%	
504.900 Other Current Charges	2,024	307	10,228	2,500	453	2,500	0.00%	
505.100 Office Supplies	3,707	6,183	7,097	7,500	1,226	7,500	0.00%	

505.200 Operating Supplies	3,448	9,348	9,524	12,400	2,600	12,200	-1.61%
505.210 Operating Supplies-Gas & Oil	28,611	28,095	29,680	50,750	11,222	50,750	0.00%
505.220 Operating Supplies-Uniform/Emb.	11,929	11,239	17,704	24,372	8,236	25,060	2.82%
505.400 Subsc., Memberships, Education	6,583	7,602	9,082	9,284	3,374	9,534	2.69%
506.400 Machinery & Equipment	22,850	145,501	80,848	77,400	56,516	149,400	93.02% 2 Car, IT Refresh Part II, Software & Equip
<b>Sub Totals</b>	<b>2,821,501</b>	<b>3,150,988</b>	<b>3,213,283</b>	<b>3,721,359</b>	<b>1,579,718</b>	<b>4,004,829</b>	<b>7.62%</b>

506.400\* MACHINERY/EQUIPMENT Detail

New/Equipped Police Vehicle (2 @ \$40,000) (Sherriff's Bid)	80,000	Reduced 8/29 by 1-car	
Desktop Computers (2 @ \$1,900.00)	3,800		
Laptop Computers (2 @ \$2,300.00)	4,600		
Dispatch Chairs( 2@ \$1000.00) (911 Reimbursable)	2,000		
Phase Two IT Refresh	49,000		
USA Software Migration	10,000		
<b>Total--</b>	<b>149,400</b>		

TOWN OF OCEAN RIDGE

Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT.: 524.108

INSPECTIONS SERVICES EXPENSE "Building, Planning & Zoning"

Departments, Funds & Descriptions ("Actual" means final values after Annual Audit)	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes	
<b>Inspections Services</b>				*as budgeted					
501.100 Executive Salaries (CBO) *	0	0	0	72,000	0	76,363	6.06%	*FT CBO in-house started 6-11-18	
501.400 Overtime	0	0	0	0	0	0	0.00%	In Consideration Plan for Mid FY19: Merging into new department format to include: Building, Zoning, Non-Emergency Code Enforcement & Public Works/Maintenance. Staffed with: CBO, Building Clerk, 2 PW Employees and a future Code Enf. & Inspections Apprentice. Treat as Enterprise Fund with charge-backs and Fee for Service increases.	
501.410 Vacation Pay	0	0	0	1,385	0	1,469	6.03%		
502.100 FICA Taxes	0	0	0	5,508	0	5,842	6.06%		
502.200 Retirement Contributions	0	0	0	5,702	0	6,048	6.07%		
502.300 Life & Health Insurance	0	0	0	9,024	0	10,068	11.57%		
502.310 Long Term Disability	0	0	0	600	0	600	0.00%		
502.400 Workers Compensation (TBD)	0	0	0	3,400	0	4,032	18.59%		
502.500 Unemployment Compensation	0	0	0	720	0	0	-100.00%		
503.100 Professional Services	129,410	179,901	142,229	25,000	63,219	20,000	-20.00%		Outside Inspections, PT/BU coverage
504.100 Communications Serv.(Ph.,Etc..)	0	0	0	0	0	1,400	0.00%		New Official Telcomm
503.400 Other Contractual Services	0	0	0	1,500	0	1,200	-20.00%		
504.000 Travel & Per Diem	0	0	0	700	0	900	28.57%		
504.500 Insurance-Liability., Hazard, Damage	0	0	0	500	0	500	0.00%		
504.610 Repair & Maintenance	1,055	995	995	2,400	955	2,000	-16.67%		
504.700 Printing	0	0	194	200	0	200	0.00%		
504.900 Other Current Charges	23,629	0	0	3,000	665	0	-100.00%		
505.100 Office Supplies	51	61	28	100	0	100	0.00%		
505.400 Subsc., Memberships, Education	0	0	0	3,500	0	3,000	-14.29%		
506.400 Machinery & Equipment	0	0	0	2,500	0	900	-64.00%		
<b>Sub Totals</b>	<b>154,145</b>	<b>180,957</b>	<b>143,446</b>	<b>137,739</b>	<b>64,839</b>	<b>134,621</b>	<b>-2.26%</b>		
* FT-CBO hired RTCM 05-07-18, 06-11-18 start at \$74,500									
Prof. Services reduced for CBO Hire; balance Inspection Services & Leave coverage									

**TOWN OF OCEAN RIDGE**

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT: 534.111

**GARBAGE & SOLID WASTE SERVICES**

Departments, Funds & Descriptions <i>("Actual" means final values after Annual Audit)</i>	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Garbage &amp; Solid Waste</b>								
503.400 Other Contractual Services (Republic)	243,635	243,147	244,362	255,000	125,888	264,000	3.53%	
<b>Sub Totals</b>	243,635	243,147	244,362	255,000	125,888	264,000	3.53%	

FY 17-18 - 1.0187 CPI (FY18 Absorbed) Residential Rate Adjusted \$13.31
FY 18-19 - 1.0280 CPI (3.5% Increase) Residential Rate Adjusted \$13.77

**TOWN OF OCEAN RIDGE**

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT: 539.112

**OTHER PHYSICAL ENVIRONMENT & SERVICES EXPENSE**

Departments, Funds & Descriptions ("Actual" means final values after Annual Audit)	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Other Physical Environment Services</b>								
503.100 Professional Services Incl.:								
NPDES; UDKS COMP PLAN AMMEND & Planning Services; Sea Level Vulnerability for GIS Mapping Layers	5,943	5,955	8,421	8,000	5,066	33,000	312.50%	FY19 numbers include Town Comm. adds/direction subsequent to the July 2nd MM & Workshop discussion
503.120 Town Engineer of Record: General Town Civil Engineering Work. Detail shown below:	82,441	121,224	102,435	97,000	70,387	105,000	8.25%	Increase Civil Engineering and Drainage Plans Review (pass thru)
General Town Civil Engineering Work.	0	0	0	0	0	0	0.00%	50,000
GIS Mapping & Data updates	0	0	0	0	0	0	0.00%	5,000
Town Engineer: Drainage Plans Review Services.	0	0	0	0	0	0	0.00%	50,000 (pass thru offset by permit revs)
503.400 Other Contractual Services	124,269	136,908	148,752	167,500	102,280	216,720	29.39%	Maintenance & Projects (detail below); Drain Infrastructure moved to Capital
504.000 Travel & Per Diem	0	0	0	0	0	0	0.00%	
504.610 Repair & Maintenance	14,292	15,927	15,459	36,000	19,802	40,000	11.11%	Detail below
505.230 Operating Sup-Small Tools (to>PubWrks)	86	0	0	0	0	0	0.00%	
506.400 Machinery & Equipment	0	0	7,615	0	0	0	0.00%	
<b>Sub Totals</b>	<b>227,032</b>	<b>280,014</b>	<b>282,682</b>	<b>308,500</b>	<b>197,535</b>	<b>394,720</b>	<b>27.95%</b>	
<b>Other Contractual Services (detail)</b>								
Pest Control - Orkin Contract (Town Hall)	720							
Mosquito & No-See-Um, Pest & Iguana (Community)	60,000	Combined & Reduced 8/29 from 84K						
Landscape Maintenance - CWA Contract	80,000							
Landscape Projects, Irrigation & Beautification	20,000							
Street Sweeping Per NPDES	1,500							
Coconut Trimming & Special Tree Trimming - Able Tree	1,200							
Lethal Yellowing Control - King Tree	700							
Storm Drain Maintenance - TeleVac	40,000							
Storm Drain Maintenance - Barnacle Busters	5,400							
Storm Drain Maintenance - Red Valve	2,000							
Monthly Aquatics Service - Aquagenix Contract	3,600							
SCADA Annual Service - Mission Communications	1,600							
<b>Total Line Item 503.400</b>	<b>216,720</b>							
<b>Repair &amp; Maintenance</b>								
Hydrant & Water Line Repair/Replacement	30,000							
Dune Structures & Vegetation	4,000							
Fuel Tank Dispensers & Repairs	1,000							
Detention Area Maintenance & Projects	5,000							
<b>Total Line Item 504.610</b>	<b>40,000</b>							

**TOWN OF OCEAN RIDGE**

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT: 541.113

**PUBLIC WORKS EXPENSE**

Departments, Funds & Descriptions <i>("Actual" means final values after Annual Audit)</i>	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Public Works</b>								
501.200 Regular Salaries And Wages	92,807	96,000	99,114	103,986	49,739	109,208	5.02%	
501.210 One Time Lump Sum Increase	0	2,000	0	0	0	0	0.00%	
501.400 Overtime	1,453	3,475	10,304	5,000	1,849	6,000	20.00%	Hurricane & Storm duty
501.410 Vacation Pay	1,048	1,856	1,101	2,000	0	2,100	5.01%	
502.100 FICA Taxes	7,251	7,905	8,455	7,955	3,947	8,354	5.02%	
502.200 Retirement Contributions	6,960	7,629	8,450	8,236	3,275	8,649	5.02%	
502.300 Life & Health Insurance	12,859	14,985	16,964	18,048	9,364	20,136	11.57%	
502.310 Long Term Disability	840	840	798	864	459	864	0.00%	
502.400 Workers Compensation	4,631	3,758	3,714	4,005	2,865	3,791	-5.34%	
502.500 Unemployment Compensation	0	0	0	1,040	0	0	-100.00%	
503.100 Professional Services	0	3,716	0	0	0	0	0.00%	
504.300 Utility Services - Electric	44,149	46,039	43,626	45,000	26,482	48,000	6.67%	
504.500 Insurance-Liability., Hazard, Damage	1,307	1,304	1,341	1,407	1,434	1,435	1.99%	Uptick storm and damages
504.610 Repair & Maintenance	7,123	5,382	3,620	7,500	3,478	16,400	118.67%	Moving repair items from Road & Supplies
504.620 Repair & Maintenance-Vehicle	1,180	1,587	1,330	2,500	1,429	3,000	20.00%	
505.200 Operating Supplies	5,828	3,043	1,551	3,608	3,972	4,500	24.72%	
505.210 Operating Supplies-Gas & Oil	2,251	2,010	2,853	4,000	1,727	4,000	0.00%	
505.220 Operating Supplies-Uniform/Emb	562	513	392	500	350	700	40.00%	Staff expenses
505.230 Operating Supplies-Small Tools	177	270	615	500	409	750	50.00%	Small tools all come to PW
505.300 Road Materials & Supplies	29,413	27,472	27,714	46,000	11,487	30,000	-34.78%	Moved some items to other GLs
506.400 Machinery & Equipment	28,167	1,611	18,194	2,500	1,699	3,500	40.00%	Increase project costs
<b>Sub Totals</b>	<b>248,006</b>	<b>231,395</b>	<b>250,136</b>	<b>264,649</b>	<b>123,965</b>	<b>271,388</b>	<b>2.55%</b>	

**TOWN OF OCEAN RIDGE**

**Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing**

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT.: 590.100

**CONTINGENCY EXPENSE**

Departments, Funds & Descriptions <i>("Actual" means final values after Annual FY Audit)</i>	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 at 6-Mos	FY 2019 Proposed	+/- % chng F18>F19	User Notes
<b>Contingency &amp; Transfers</b>								
590.110 Transfer To Capital (accounting adjust)	150,000	180,000	218,500	188,675	188,675	171,218	-9.25%	Gen revenues transfer > invested to Capital
590.900 Contingency	-6,512	7,249	42,429	114,477	10,891	100,000	-12.65%	50K Emergency & 50K Gen Cont.
<b>Sub Totals</b>	<b>143,488</b>	<b>187,249</b>	<b>260,929</b>	<b>303,152</b>	<b>199,566</b>	<b>271,218</b>	<b>-10.53%</b>	

TOWN OF OCEAN RIDGE

Proposed 2018-2019 Fiscal Year Budget (FY19) - 2nd Public Hearing

FY19 Budget Workbook: Ver 1.6 (Update for Final Adoption 09/24/18)

GENERAL FUND #001 - DEPT.: ALL

This Data is modeled for planning purposes only, not crosschecked from contributing agency database rates. Do not rely on the content accuracy until officially confirmed by TM through the public adoption process. CBA Negotiations and other factors may change assumptions in subsequent

HR Salary Calculations & Multipliers Worksheet Estimator

										All Dept. Multiplier Totals		Incr 11.6%		New rate changes pending notifications						
Positions Descriptions		No.	Hire Date	#Pay	Current	Rate at	CBA &	Projected	Dept.	Monthly		Monthly	Annual	Rate	Annual	Annual	Annual			
Title	Emp	Dept.	DOH	Anv. Mo	Actual	18 FYE	Contracts	FY 19	Totals	WkComp	19 WCP	19 Hlth-Ins	LTDMo	FICA	19 Ret%	19-Ret	19 FUTA	19VacPay	19Holiday	
<b>Town Manager (Contract)</b>	1	TM	10/26/15	11.0	102,500	102,500	TC+10K	112,500	112,500	CLER 8810	361	839	74	8,606	9.00	10,125	1,125	2,163	4,760	
<b>TM Dept Totals</b>					<b>102,500</b>				<b>112,500</b>		<b>361</b>	<b>10,068</b>	<b>890</b>	<b>8,606</b>	<b>9.00</b>	<b>10,125</b>	<b>1,125</b>	<b>2,163</b>	<b>4,760</b>	
<b>Town Clerk &amp; Treasurer</b>	2	TC	01/04/16	9.5	72,214	72,214		75,072	75,072	CLER 8810	229	839	49	5,743	7.92	5,946	751	1,444	3,176	
Admin Assistant	3	TC	05/23/17	4.5	35,818	35,818		36,489		CLER 8810	119	839	25	2,791	7.92	2,890	365	702	1,544	
Dep Town Clerk Treas.	4	TC	07/28/05	2.0	63,726	63,726		64,257		CLER 8810	192	839	42	4,916	7.92	5,089	643	1,236	2,719	
Building Clerk	5	BU	12/09/02	10.5	56,680	56,680		59,160		CLER 8810	172	839	36	4,526	7.92	4,685	592	1,138	2,503	
<b>T Clerk Dept Reg Employees</b>					<b>156,223</b>				<b>159,906</b>	<b>159,906</b>	<b>Dept. Tots</b>	<b>713</b>	<b>40,272</b>	<b>1,827</b>	<b>17,976</b>	<b>31.68</b>	<b>18,610</b>	<b>2,350</b>	<b>4,519</b>	<b>9,941</b>
<b>Building Official</b>	6	BU	05/15/18	5.0	74,500	74,500		76,363	76,363	BLDS 9015	4,032	839	50	5,842	7.92	6,048	764	1,469	3,231	
<b>Building Dept Totals</b>											<b>Dept. Tots</b>	<b>4,032</b>	<b>10,068</b>	<b>600</b>	<b>5,842</b>	<b>7.92</b>	<b>6,048</b>	<b>764</b>	<b>1,469</b>	<b>3,231</b>
Maintenance I (Super)	7	PW	10/17/95	11.5	60,146	60,146		63,028		BLDS 9015	3,941	839	41	4,822	7.92	4,992	630	1,212	2,667	
Maintenance II	8	PW	07/12/10	2.5	45,704	45,704		46,180		STRM 5509	5,659	839	31	3,533	7.92	3,657	462	888	1,954	
<b>PW-Maint Reg Employees</b>					<b>105,850</b>				<b>109,208</b>	<b>109,207</b>		<b>9,600</b>	<b>20,136</b>	<b>860</b>	<b>8,354</b>	<b>15.84</b>	<b>8,649</b>	<b>1,092</b>	<b>2,100</b>	<b>4,620</b>
<b>Police Dept.</b>																				
<b>PD Chief (Contract)</b>	9	PD	11/15/05	10.5	99,729	99,729		104,092	104,092	PD&D 7720	5,470	62	67	7,963	23.27	24,222	1,041	2,002	4,404	
Pd Lieutenant	10	PD	09/09/14	1.0	76,419	80,240		80,574		PD&D 7720	4,233	839	49	6,164	10.78	8,686	806	1,550	3,409	
Pd Lieutenant (promotion)	11	PD	07/12/16	2.5	69,473	69,473		70,197		PD&D 7720	2,891	839	37	5,370	23.27	16,335	702	1,350	2,970	
Pd Sergeant	12	PD	07/27/15	2.0	60,048	60,048	4,500	64,871		PD&D 7720	3,106	839	39	4,963	23.27	15,096	649	1,248	2,745	
Pd Sergeant	13	PD	11/07/11	11.0	65,566	65,566	4,500	71,993		PD&D 7720	3,637	839	45	5,507	23.27	16,753	720	1,384	3,046	
Pd Sergeant	14	PD	12/10/13	10.0	63,042	63,042	4,500	69,231		PD&D 7720	3,450	839	42	5,296	23.27	16,110	692	1,331	2,929	
Pd Sergeant (promotion)	15	PD	07/27/15	2.0	61,550	61,550	4,500	66,380		PD&D 7720	3,030	839	38	5,078	23.27	15,447	664	1,277	2,808	
Pd Officer	16	PD	10/01/17	12.0	49,402	49,402	4,500	55,519		PD&D 7720	2,491	839	37	4,247	23.27	12,919	555	1,068	2,349	
Pd Officer	17	PD	04/24/17	5.5	51,873	51,873	4,500	57,148		PD&D 7720	2,891	839	37	4,372	23.27	13,298	571	1,099	2,418	
Pd Officer	18	PD	02/03/18	8.0	49,396	49,396	4,500	54,974		PD&D 7720	2,491	839	37	4,206	23.27	12,792	550	1,057	2,326	
Pd Officer	19	PD	12/13/04	10.5	74,489	74,489	4,500	81,062		PD&D 7720	4,164	839	51	6,201	23.27	18,863	811	1,559	3,430	
Pd Officer	21	PD	10/01/02	12.0	74,451	74,451	4,500	81,320		PD&D 7720	4,107	839	50	6,221	23.27	18,923	813	1,564	3,440	
Pd Officer	22	PD	04/03/18	6.0	49,402	49,402	4,500	54,711		PD&D 7720	2,491	839	37	4,185	23.27	12,731	547	1,052	2,315	
Pd Officer	23	PD	03/05/13	7.0	61,859	61,859	4,500	67,520		PD&D 7720	3,410	839	42	5,165	23.27	15,712	675	1,298	2,857	
Pd Officer	25	PD	09/28/15	1.0	53,947	56,644	4,500	61,297		PD&D 7720	3,017	839	38	4,689	10.71	6,565	613	1,179	2,593	
Pd Officer (open)	20	PD	10/01/17	12.0	49,402	49,402	4,500	55,519		PD&D 7720	3,875	839	49	4,247	23.27	12,919	555	1,068	2,349	
Pd Officer (open)	24	PD	04/24/17	5.5	49,402	49,402	4,500	54,643		PD&D 7720	2,891	839	37	4,180	23.27	12,715	546	1,051	2,312	
Investigator (open)	26	PD	07/27/15	2.0	55,827	58,618	4,500	63,434		PD&D 7720	4,164	839	51	4,853	23.27	14,761	634	1,220	2,684	
<b>Dispatch Supervisor</b>	27	DS	02/15/05	8.5	63,572	63,572		65,824		CLER 8810	192	50	41	5,035	7.92	5,213	658	1,266	2,785	
Dispatcher	28	DS	12/26/16	9.5	38,968	38,968		40,510		CLER 8810	119	839	25	3,099	7.92	3,208	405	779	1,714	
Dispatcher	29	DS	10/01/13	12.0	44,588	44,588		46,817		CLER 8810	133	839	28	3,582	7.92	3,708	468	900	1,981	
Dispatcher	30	DS	02/13/18	7.5	37,112	37,112		38,272		CLER 8810	102	839	28	2,928	7.92	3,031	383	736	1,619	
Dispatcher	31	DS	08/12/14	1.5	42,487	44,611		44,890		CLER 8810	127	839	28	3,434	7.92	3,555	449	863	1,899	
Dispatcher	32	DS	05/08/18	4.5	37,112	37,112		37,808		CLER 8810	102	839	28	2,892	7.92	2,994	378	727	1,600	
Dispatcher (PT)	33	DS	06/09/11	3.5	15,043	15,043		15,262		PD&D 7720	842	0	0	1,168	7.92	1,209	153	294	646	
<b>All Reg &amp; CBA Employees Sub Tot</b>					<b>1,305,864</b>				<b>1,399,777</b>	<b>1,399,777</b>		<b>63,426</b>	<b>222,840</b>	<b>11,529</b>	<b>115,046</b>	<b>287,767</b>	<b>15,039</b>	<b>28,921</b>	<b>63,625</b>	
<b>Total Payroll (All)</b>					<b>1,916,881</b>				<b>2,036,917</b>											
<b>Title</b>	<b>Dept.</b>	<b>DOH</b>	<b>Anv. Mo</b>	<b>Actual</b>	<b>18 FYE</b>	<b>FY 19</b>	<b>WkComp</b>	<b>19 WCP</b>	<b>19 Hlth Mo</b>	<b>LTD Mo</b>	<b>FICA</b>	<b>19 Ret%</b>	<b>19-Ret</b>	<b>19 FUTA</b>	<b>19VacPay</b>	<b>19Holiday</b>				
<b>CBA Contract Bargaining Members (% Chng)</b>					<b>875,145</b>	<b>959,622</b>	<b>9.65%</b>	<b>MO X 12 = Annual Tots</b>												





*Budget Workbook*

*This page left intentional blank*

TOWN OF OCEAN RIDGE  
6450 NORTH OCEAN BOULEVARD  
OCEAN RIDGE, FLORIDA 33435  
[www.oceanridgeflorida.com](http://www.oceanridgeflorida.com)  
(561) 732-2635 ♦ FAX (561) 737-8359