



## TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435  
(561) 732-2635 Main ♦ (561) 737-8359 Fax  
oceanridgeflorida.com ♦ permit@oceanridgeflorida.com

### Driveway Checklist

The following guideline shall be followed when submitting for a new driveway permit or an improved driveway permit. Helpful Town Codes are as follows: Town Code Sec. 67-33 Drainage, required; swales; construction of driveways and Town Code Sec. 64-45 Driveway access. Please see the Town's Code of Ordinances and Florida Building Code for any additional code requirements.

- \_\_\_\_ One (1) Building Permit Application signed and notarized by both the property owner and the qualifier of the company permitting the work.
- \_\_\_\_ One (1) copy of the signed Construction Site Management Handbook.
- \_\_\_\_ Two (2) copies of the contract or proposal detailing the work proposed.
- \_\_\_\_ Payment for Building Permit Fee due upon submittal of permit. (cash or check only)
- \_\_\_\_ Two (2) copies of the recorded Notice of Commencement (if value of the work is 2500+).
- \_\_\_\_ Three (3) copies of the FDOT permit (if applicable).
- \_\_\_\_ Three (3) sets of the Driveway Swale Agreement signed by both the property owner and the qualifier of the company permitting the work.
- \_\_\_\_ Three (3) sets of the Survey (that is less than 6 months old) or three (3) sets of the proposed Site Plan showing proposed work, Palm Beach County Health Department stamped approval (for a new driveway or where the footprint of the existing driveway has changed), swales, trench drains, setbacks, along with demonstrating that improvements will not adversely impact adjacent lots.

**Please Note: After the building permit has been accepted by the Building Clerk, the Building, Zoning, and Engineering Departments will then review. The review process could take approximately 4 weeks. Any comments received from these departments will be forwarded to the Point of Contact on the permit application.**



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## Acknowledgement of Driveway Swale Detail

This form acknowledges receipt of the Driveway Swale Detail which I must abide by in performing the work described in the below stated permit number.

\_\_\_\_\_  
Permit Number

\_\_\_\_\_  
Date

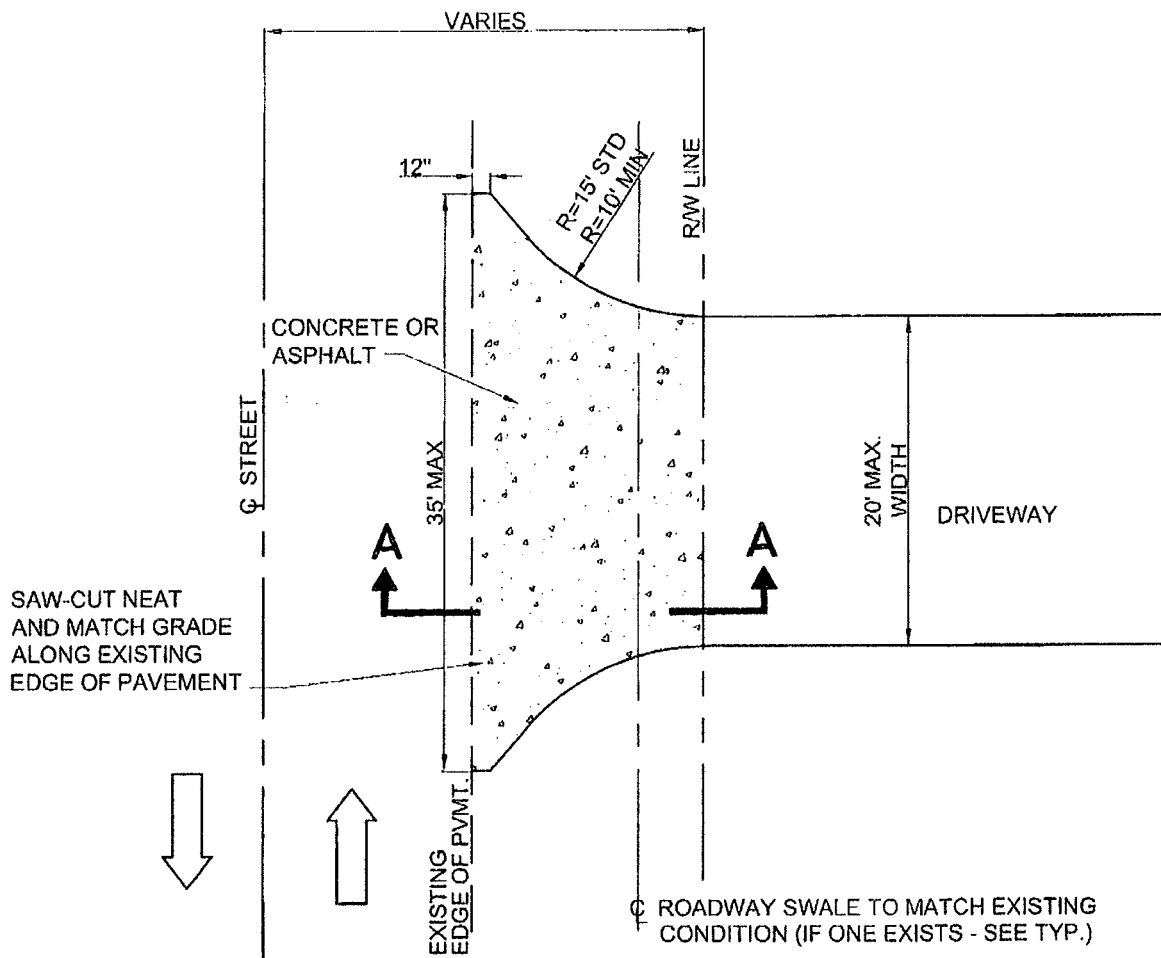
\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Property Owner's Printed Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Qualifier/Contractor's Signature

\_\_\_\_\_  
Qualifier/Contractor's Printed Name



## RESIDENTIAL DRIVEWAY TURNOUT PLAN VIEW

NOTE: DETAIL FOR TOWN  
RIGHT-OF-WAY ONLY

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### TOWN OF OCEAN RIDGE

DATE:	12-8-09
PROJECT ENGINEER:	LMC
CHECKED BY:	MRH
CHECKED BY:	<i>[Signature]</i>

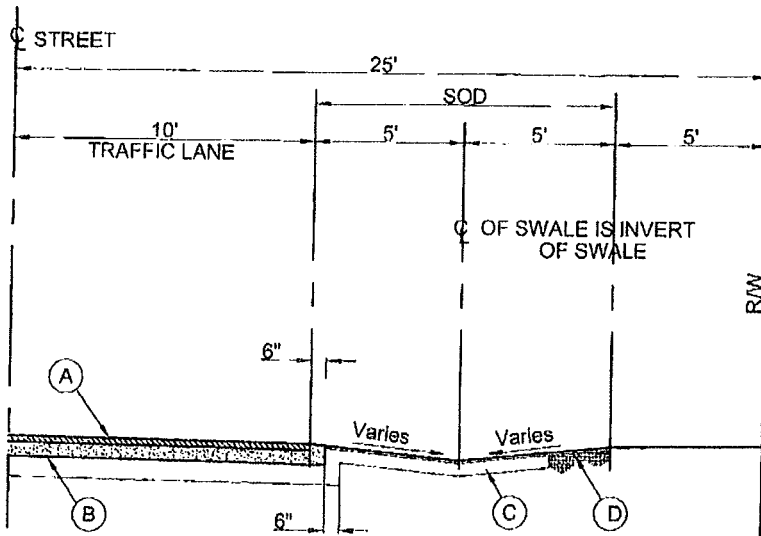
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SCALE:	N.T.S.	SHEET:	1 / 2
DRAWN BY:	LMC	JOB No.	00020.10



**NOTES**

- (A) 1 1/2" THICK, TYPE S-I, ASPHALTIC CONCRETE SURFACE COURSE.
- (B) BASE SHALL BE 8" MINIMUM THICKNESS. ALL NEW BASE MATERIAL SHALL BE 16" OF LIMEROCK OR 8" LIMEROCK BASE OVER 12" OF STABILIZED SUBGRADE.
- (C) STABILIZED SHOULDER IS 8' WIDE AND 6" THICK. STABILIZE TO A FLORIDA BEARING VALUE OF AT LEAST 50 P.S.I. AND COMPACT TO AT LEAST 98% OF THE MAXIMUM DENSITY DETERMINED BY A.A.S.H.T.O. T-180.
- (D) SWALE IS TO BE GRASSED WITH BAHIA SOD. JOINTS ARE TO BE LAPPED AND ROLLED TO INSURE COMPLETE AND UNIFORM COVERAGE.
- (E) WHERE DRIVEWAYS INTERSECT SWALES, DRIVEWAYS SHALL CONFORM TO THE SWALE SECTION.

**TYPICAL SWALE AND STREET CROSS SECTION**


50' R/W

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**TOWN OF OCEAN RIDGE**

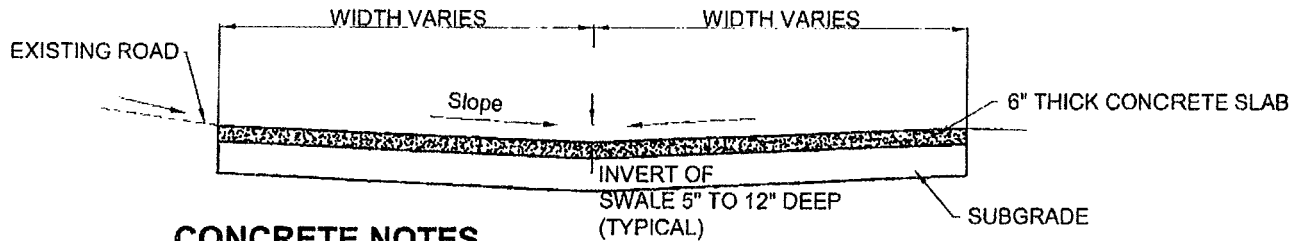
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CHECKED BY:	<i>[Signature]</i>

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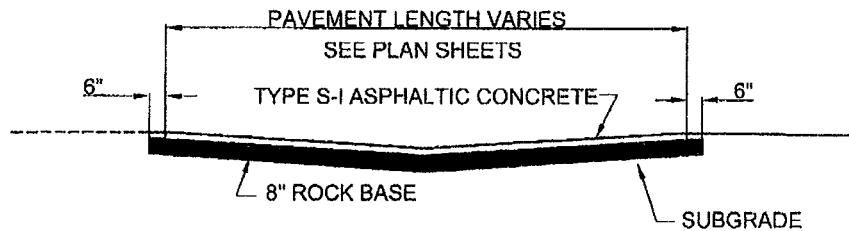
1201 BELVEDERE ROAD, WEST PALM BEACH, FLORIDA 33405  
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**CONCRETE NOTES**

- (1) SUBGRADE SHALL BE THOROUGHLY COMPACTED BY MECHANICAL TAMP TO AT LEAST 98% OF THE MAXIMUM DENSITY PER A.A.S.H.T.O. T-180.
- (2) SEE PLAN FOR SLOPE AND WIDTH INFORMATION.
- (3) SEE SWALE AND STREET CROSS SECTION FOR SWALE INFORMATION.



**ASPHALT NOTES**

- (1) BASE MATERIAL SHALL BE THOROUGHLY COMPACTED BY MECHANICAL TAMP IN LIFTS NOT TO EXCEED 4" THICKNESS. COMPACT TO AT LEAST 98% MAXIMUM DENSITY PER A.A.S.H.T.O. T-180.
- (2) THE BASE SHALL BE PRIMED WITH A BITUMINOUS PRIME COAT PRIOR TO PAVING.
- (3) REPLACEMENT WEARING SURFACE MATERIAL WILL MATCH EXISTING SURFACE. MINIMUM STANDARD OF REPLACEMENT WILL BE 1 1/2" THICK TYPE S-I ASPHALTIC CONCRETE.
- (4) ROCK BASE SHALL HAVE A MINIMUM LBR OF 100.
- (5) COMPACT SUBGRADE TO AT LEAST 98% OF THE MAXIMUM DENSITY DETERMINED BY A.A.S.H.T.O. T-180.

**SECTION A-A**


N.T.S.

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