



TOWN OF OCEAN RIDGE

6450 North Ocean Boulevard, Ocean Ridge, Florida 33435
(561) 732-2635 Main ♦ (561) 737-8359 Fax
oceanridgeflorida.com ♦ permit@oceanridgeflorida.com

Fence Permit Checklist

Please submit **two copies** from the list below along with one building permit application for a permanent fence or gate:

- Current survey showing setbacks, septic tank and drainfield, easements, right-of-ways, existing fence/gates
- Mark on survey where proposed fence or gate will be installed
- Palm Beach County Health Department required
- Utility Easement Consent Form (if applicable)
- Right-of-Way Use Application (if applicable)
- Hold Harmless Agreement (if applicable)
- Contract/proposal
- Notice of commencement is required for permits with estimated cost of over \$2,500.00+
- Signed copy of the Construction Site Management Handbook
- Building Permit Fee (cash or check only)

If you have any questions, please call contact the Building Clerk 561-732-2635 or email LBurns@oceanridgeflorida.com.