

## REQUIREMENTS

- Possess a high school diploma or equivalent, General Education Diploma (GED)
- Military applicants must present proof of honorable discharge or release
- Be a U.S. Citizen
- Be at least eighteen (18) years of age
- Possess a valid driver's license from any U.S. state at time of application provided, prior to appointment, a valid State of Florida Class E, or higher, Driver License is obtained
- Possess, or obtain within twelve months from date of hire, State of Florida 911 Public Safety Telecommunicator Certification
- Pass and maintain Florida Crime Information Certification within six months of date of hire
- Be positive and customer service oriented

## SELECTION

Applicants meeting the above requirements must successfully pass:

- Credit check
- Computer voice stress analysis (CVSA)
- Medical examination, including drug testing
- Oral interview(s)
- Complete background investigation
- Preference given for experience and Florida 911 Telecommunicator Certification

## CONTACT FOR APPLICATION PROCESS



OCEAN RIDGE  
POLICE DEPARTMENT

**RICHARD JONES**  
LIEUTENANT

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## CONTACT INFORMATION

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# OCEAN RIDGE POLICE DEPARTMENT

## DISPATCHER RECRUITMENT INFORMATION



# join our team

# our core values

HONESTY & INTEGRITY

ACCOUNTABILITY

TEAMWORK

TRUST & RESPECT

COMMITMENT TO EXCELLENCE

## HONESTY & INTEGRITY

The employees of the Ocean Ridge Police Department will be truthful and trustworthy at all times, and in all places. Our commitment is to the highest level of standards as measured by the policing profession, the Law Enforcement Canon of Ethics; and standing up for one's belief.

## ACCOUNTABILITY

Each employee will be responsible for his or her actions. Not only to our fellow employees, but to the community we serve. We must realize that the community is our customer. As such, it is the community who will define our quality of service.

## TEAMWORK

A group organized to work together. We are committed to a spirit of cooperation with each other and our community. We will form a partnership with the community and listen to them. We will never willingly let a member of our team fail.

## TRUST & RESPECT

May every activity we engage in serve to further enhance the public's trust and respect for the Police Department. We will strive to safeguard that trust, and keep our promises. We pledge to protect the rights of all citizens we serve.

## COMMITMENT TO EXCELLENCE

Sworn employees are dedicated to achieving the mission of the agency. We will always seek to do our best and improve what we do. We are willing to examine what we do and make changes to achieve our goals.

## PAY AND BENEFITS

Dispatcher Starting Salary - \$37,112

### Uniforms

Each dispatcher is outfitted in uniform attire.

### Florida Retirement System

The employee has the option of participating in one of two FRS retirement plans: the FRS Investment Plan and the FRS Pension Plan (which includes DROP).

### Deferred Comp (401 plan)

The option to invest in ICMA-RC which is a non-profit independent financial services corporation providing retirement plans.

### Paid Vacation/Vacation Accrual

Each employee will receive 80-160 hours annually depending on years of service.

### Sick Leave/Personal absence

Each employee accrues up to 10 days annually.

### Holiday pay

Eleven (11) paid holidays. Each employee has a choice to take these as pay or additional vacation hours.

### Bereavement Leave

After completion of at least twelve (12) months of employment, all regular full time employees shall be eligible for bereavement leave with pay not to exceed three (3) working days (in state) and five (5) working days (out of state) for each calendar year.

### Health Insurance

The Town of Ocean Ridge offers paid employee health, dental, vision, disability, and life insurance.