

**TOWN OF OCEAN RIDGE  
TOWN COMMISSION REGULAR MEETING  
AGENDA**



**March 4, 2019  
6:00 P.M.  
TOWN HALL – MEETING CHAMBERS**

**TOWN COMMISSION**

Mayor Steve Coz

Commissioner Philip Besler  
Vice Mayor Don MaGruder

Commissioner Kristine de Haseth  
Commissioner Robert Sloat

**ADMINISTRATION**

Town Manager James S. Titcomb  
Town Clerk Tracey L. Stevens  
Building Official Wayne Cameron

Town Attorney R. Brian Shutt  
Police Chief Hal C. Hutchins

**RULES FOR PUBLIC PARTICIPATION**

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
  - A. Public Hearings: Any citizen is entitled to speak on items under this section.
  - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
  - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
  
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

**APPELLATE PROCEDURES**

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

**CALL TO ORDER****ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****ANNOUNCEMENTS**

- a. The next Planning & Zoning Commission meeting will be held on Monday, March 11<sup>th</sup> at 8:30 a.m. at Town Hall; and the next Regular Town Commission meeting will be held on Monday, April 1<sup>st</sup> at 6:00 p.m. at Town Hall.
- b. The Municipal Election will be held on March 12, 2019. There is one Town Commission seat open for a three-year term and one Town Commission seat open for a one-year term. Qualified Candidates are: Steve Coz, Susan Hurlburt, and John Lipscomb, Jr. Charter Amendment Referendum Questions will also be on the ballot. / Las elecciones municipales se celebrará el 12 de marzo de 2019. Hay un asiento de la Comisión de la ciudad abra una Comisión de la ciudad asiento abierta por un período de un año y un período de tres años. Candidatos calificados son: Steve Coz, Susan Hurlburt y John Lipscomb, Jr. Preguntas de referéndum de enmienda de carta también estará en la boleta electoral.
- c. Residents who wish to add their name to the email blast list to receive important Town notifications should sign up on the sheet provided on the counter in the lobby or notify the Town Clerk.

**PUBLIC COMMENT** – (15 minute maximum with 3 minute individual limit)**APPROVAL OF CONSENT AGENDA** (Items that do not require discussion)

1. Adopt Minutes of Special Town Commission Meeting of January 30, 2019.
2. Adopt Minutes of Regular Town Commission Meeting of February 4, 2019.
3. Adopt the Goal Setting & Budget Meeting Calendar for 2019.
4. Accept Police Vehicle Donated by the Ocean Ridge Department of Public Safety Support Group.
5. Approve Emergency Repair Expenditures for Pump on Coconut Ln.
6. Consent to Insurance Carrier Proposed Wohlfiel Settlement.

**REGULAR AGENDA ITEMS**

7. Proclamation: Recognizing Commissioner Robert Sloat for his Dedication to the Town of Ocean Ridge. (By: Town Manager Titcomb)
8. First Reading of Ordinance No. 2019-03: An Ordinance of The Town of Ocean Ridge, Florida, Amending Its Code of Ordinances By Amending Chapter 1 “General Provisions”, Section 1-3 “Definitions” To Modify Definitions Regarding Flood Elevations; Amending Chapter 66 “Environmental Regulations”, Article II “Flood Damage Prevention”, Division 2 “Definitions”, Section 66-25 “Definitions”, To Modify Definitions Regarding Flood Elevations; Amending Chapter 67, “Buildings And Building Regulations”, Article III, “Technical Codes And Other Construction Standards”, Division I “Generally”, Section 67-32 “Floor Elevations”, To Modify The Town’s Minimum Floor Elevations In Order To Comply With The Revised FEMA Flood Map Requirements; Providing For Codification, Repeal Of Conflicting Ordinances, Severability, And An Effective Date. (By: Town Attorney Shutt)
9. First Reading of Ordinance No. 2019-04: An Ordinance of The Town Of Ocean Ridge, Florida, Amending Its Code of Ordinances By Amending Chapter 42, “Solid Waste” By Enacting Section 42-2 “Solid Waste Collection Fees, Late Fees, Interest And Waivers” To Provide For Late Fees And Interest And The Waiver Of Fees And Interest In Certain Situations; Providing For Codification, Repeal Of Conflicting Ordinances, Severability, And An Effective Date. (By: Town Attorney Shutt)
10. Resolution No. 2019-02: A Resolution of the Town of Ocean Ridge, Florida, Appointing All of the Attorneys of the Law Firm of Davis & Ashton, P.A. as Ex-Officio Special Magistrates to Serve and Preside Over Code Enforcement Hearings of the Town of Ocean Ridge; Establishing the Term of Appointment and Fees to be Paid for the Special Magistrate Services Provided Herein; and Providing for an Effective Date. (By: Town Attorney Shutt)

11. Resolution No. 2019-03: Amending the Town Commission Rules of Order & Procedure (By: Vice Mayor MaGruder)
12. Consideration of Multi-Media Notification Tool (By: Chief Hutchins)
13. Town Manager Transition Planning (By: Town Clerk Stevens)

**STAFF REPORTS**

14. Town Manager
15. Town Attorney
16. Police Chief
17. Building Official

**TOWN COMMISSIONER COMMENTS**

18. Woolbright Bridge Openings (By: Mayor Coz)
19. Ocean Ridge Zip Code (By: Mayor Coz)
20. Upcoming Legislation (By: Mayor Coz & Commissioner de Haseth)

**ADJOURNMENT**

**PLEASE JOIN US AFTER THE MEETING, AS WE ARE HOLDING A RECEPTION FOR OUTGOING TOWN MANAGER JAMIE TITCOMB**

**~ LIGHT REFRESHMENTS WILL BE SERVED ~**

**NEXT SCHEDULED TOWN COMMISSION MEETING(S):  
TOWN COMMISSION REGULAR MEETING APRIL 1, 2019 AT 6:00 PM**