

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**May 6, 2019
6:00 P.M.**

TOWN HALL – MEETING CHAMBERS

TOWN COMMISSION

Mayor Steve Coz

Commissioner Philip Besler

Commissioner Kristine de Haseth

Commissioner Susan Hurlburt

Vice Mayor Don MaGruder

ADMINISTRATION

Acting Town Manager Tracey L. Stevens

Town Attorney R. Brian Shutt

Town Clerk Tracey L. Stevens

Police Chief Hal C. Hutchins

Building Official Wayne Cameron

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****ANNOUNCEMENTS**

- a. The next Planning & Zoning Commission meeting will be held on Monday, May 13th at 8:00 a.m. at Town Hall. Please note the new time of 8:00 a.m. The next Regular Town Commission meeting will be held on Monday, June 3rd at 6:00 p.m. at Town Hall. The Town Commission will hold a Budget Workshop on Thursday, May 30th at 2:00 p.m. as well.
- b. Town Hall will be closed on Monday, May 27th in observance of Memorial Day.
- c. The Town of Ocean Ridge along with the Ocean Ridge Garden Club will be hosting a Blue Star Memorial Marker Dedication Ceremony on Memorial Day, Monday, May 27th at 11:00 a.m. at Town Hall. A reception will be held immediately following the dedication ceremony. Please join us for this wonderful community event.
- d. Residents who wish to add their name to the email blast list to receive important Town notifications should sign up on the sheet provided on the counter in the lobby or notify the Town Clerk.

PUBLIC COMMENT – (15 minute maximum with 3 minute individual limit)

- a. Legislative Update, by Senator Lori Berman
- b. Vulnerability Study Overview, by Samantha Danchuk, Broward County Environmental Planning & Community Resilience Division Assistant Director
- c. Public Comment

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

1. Adopt Minutes of Regular Town Commission Meeting of April 1, 2019.
2. Adopt Minutes of Special Town Commission Meeting of April 18, 2019.

REGULAR AGENDA ITEMS

3. Second Reading of Ordinance No. 2019-06: An Ordinance of The Town of Ocean Ridge, Florida, Amending Its Code of Ordinances By Amending Chapter 2, “Administration”, Article V “Elections”, Section 2-199 “Election Date Of Annual Town Election” And Section 2-200 “Vacancies; Forfeitures Of Office; Filling Of Vacancies In Office And Candidacy” To Modify These Sections In Order To Comply With The Revised Charter Provisions Regarding Elections; Providing For Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date. (By: Town Attorney Shutt)
4. Authorize Acting Town Manager Stevens to Execute a Contract for Solid Waste & Recycling Services (By: Acting Town Manager Stevens)
5. Crown Colony Crosswalk/Traffic Study Results (By: Acting Town Manager Stevens)
6. Discussion Regarding Crosswalk on North End of Oceanfront Park Near the Beach/Park Entrance (By: Acting Town Manager Stevens)
7. Discuss the Professional Civil Engineering Services Septic to Sewer Conversion Proposal & Possibility of Creating a Citizens Advisory Committee for Sewer Conversion (By: Acting Town Manager Stevens & Town Engineer Tropepe)
8. Approve the Funding for Drainage System Repairs on Spanish River Drive (By: Town Engineer Tropepe)
9. Appointments to Open Positions on the Board of Adjustment & Planning & Zoning Commission (By: Acting Town Manager Stevens)
10. Zip Code Update (By: Resident Bob Sloat)

11. First Reading of Ordinance No. 2019-07: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending Its Code Of Ordinances By Amending Chapter 63, “General And Administrative Provisions”, Article IV, “Site Plan Review Procedures”, Section 63-56 “Concept Development Plan Review”, to Modify the Process to Provide that the Planning & Zoning Commission Shall Have Approval and/or Denial Authority and to Provide For Other Criteria and an Appeal Process; Providing For Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date. (By: Town Attorney Shutt)
12. First Reading of Ordinance No. 2019-08: An Ordinance Of The Town Of Ocean Ridge, Florida, Amending Its Code Of Ordinances By Amending Chapter 64, “Zoning”, Article I “District Regulations”, Section 64-1 “RSF And RSE Single-Family Residential Districts; Section 64-2 “RMM Medium Density Multiple-Family Residential District”; Section 64-4 “RHM High Density Multiple-Family Residential District”; Article II “Planned Residential Development”, Section 64-24 “Development Standards”; And Article III “Supplemental Regulations”, Section 64-50 “Location Of Exterior Residential Equipment And Accessories” To Modify The Regulations Regarding Screening of Flat Roofs and Roof Accessories; Providing For Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date. (By: Town Attorney Shutt)

STAFF REPORTS

13. Town Manager
14. Town Attorney
15. Police Chief
16. Building Official

TOWN COMMISSIONER COMMENTS

17. Discussion Regarding the Budget Process (By: Mayor Coz)

ADJOURNMENT

**NEXT SCHEDULED TOWN COMMISSION MEETING(S):
TOWN COMMISSION BUDGET WORKSHOP MAY 30, 2019 AT 2:00 PM
TOWN COMMISSION REGULAR MEETING JUNE 3, 2019 AT 6:00 PM**

DUE TO WEBSITE UPDATES, IF YOU WOULD LIKE TO VIEW THE MEETING MATERIALS, PLEASE VISIT TOWN HALL. IF YOU PROVIDE TOWN HALL WITH A USB DRIVE, STAFF CAN UPLOAD THE PACKAGE ONTO THE USB AT NO CHARGE.