

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**August 5, 2019
6:00 P.M.
TOWN HALL – MEETING CHAMBERS**

TOWN COMMISSION

Mayor Steve Coz

Commissioner Philip Besler

Commissioner Kristine de Haseth

Commissioner Susan Hurlburt

Vice Mayor Don MaGruder

ADMINISTRATION

Acting Town Manager Tracey L. Stevens

Town Attorney R. Brian Shutt

Town Clerk Tracey L. Stevens

Police Chief Hal C. Hutchins

Building Official Wayne Cameron

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****PRESENTATIONS**

None

ANNOUNCEMENTS

- a. The next Planning & Zoning Commission meeting will be held on August 12th at 8:00 AM at Town Hall. The next Regular Town Commission meeting will be held on September 9th at 6:00 PM at Town Hall and will include the first public hearing on the budget for FY20. The next Septic to Sewer Citizens' Advisory Committee Meeting will be held on August 8th at 9:00 AM at Town Hall.
- b. Town Hall will be closed on Monday, September 2nd in observance of Labor Day.
- c. The Town has launched a new alert system through Civic Plus. Residents who wish to sign up to receive Town notifications should sign up on the Town's website or call Town Hall for assistance.
- d. Next on the agenda is public comment. The Mayor will invite the public to speak to the Commission on any item that is not printed on the agenda. Public comments on specific agenda items may be made later in the meeting when the items are taken up. There is a three (3) minute individual limit for public comments that will be timed by the Town Clerk. Public comment is not meant to be a question and answer period, and there will be no dialogue. Anyone wishing to speak during public comment, please come up to the podium and print your name and address on the sheet provided, and state your name and address for the record.

PUBLIC COMMENT – (3 minute individual limit)**APPROVAL OF CONSENT AGENDA (Items that do not require discussion)**

1.
 - a. Adopt Minutes of Special Town Commission Meeting of July 1, 2019.
 - b. Adopt Minutes of Regular Town Commission Meeting of July 1, 2019.
 - c. Adopt Minutes of Special Town Commission Meeting of July 15, 2019.
 - d. Adopt Third Amendment to the Legal Services Contract.
 - e. Adopt Second Amendment to the Engineering Services Contract.
 - f. Adopt First Amendment to Urban Design Kilday Studios Contract.
 - g. Resolution No. 2019-11: Adopt Statewide Mutual Aid Agreement.

REGULAR AGENDA ITEMS

2. Town Manager Contract (By: Acting Town Manager Stevens)
3. Update Job Descriptions for Town Clerk & Treasurer (By: Acting Town Manager Stevens)
4. Harbour Drive Island Beautification (By: Acting Town Manager Stevens)
5. Appoint a Member and an Alternate Member to Serve on the Issues Forum of the Palm Beach County Intergovernmental Coordination Program (By: Acting Town Manager Stevens)
6. Request by Raider Rooter for Permit Fee Reduction (By: Acting Town Manager Stevens)

STAFF REPORTS

7. Town Manager
8. Town Attorney
9. Police Chief
10. Building Official

TOWN COMMISSIONER COMMENTS

11. "Staying Alive" Program (By: Mayor Coz)

ADJOURNMENT

NOTICE: THE PUBLIC MAY VIEW THE MEETING MATERIALS AT TOWN HALL