

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
REVISED AGENDA**



**November 4, 2019
6:00 P.M.
TOWN HALL – MEETING CHAMBERS**

TOWN COMMISSION

Mayor Steve Coz

Commissioner Philip Besler
Commissioner Susan Hurlburt

Commissioner Kristine de Haseth
Vice Mayor Don MaGruder

ADMINISTRATION

Town Manager Tracey L. Stevens
Town Clerk Karla M. Armstrong
Building Official Wayne Cameron

Town Attorney R. Brian Shutt
Police Chief Hal C. Hutchins

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****PRESENTATIONS**

- a. Introduction of new Dispatcher/Clerk Raul Chacon.

ANNOUNCEMENTS

- a. The next Planning & Zoning Commission meeting will be held on November 18th at 8:00 AM at Town Hall. The next Septic to Sewer Citizens' Advisory Committee Meeting will be held on November 21st at 8:30 AM at Town Hall. The next Regular Town Commission meeting will be held on December 2nd at 6:00 PM at Town Hall.
- b. The Institute for Regional Conservation and the Town of Ocean Ridge will be holding the "Restoring the Gold Coast" Event at Town Hall on Saturday, November 16th from 9 AM to Noon. The event will begin with an educational workshop inside Town Hall with presentations by George Gann, Mary Ann Cody and others, followed by a biodiversity planting on the dune along with light refreshments.
- c. Town Hall will be closed for business on Monday, November 11th in observance of Veterans' Day, and also on Thursday & Friday, November 28th & 29th in observance of Thanksgiving.
- d. A Veterans' Day ceremony and picnic, hosted by the Town and the Ocean Ridge Garden Club, will be held at Town Hall on Monday, November 11th beginning at Noon.
- e. The Municipal Election will be held on March 17, 2020. There are two Town Commission seats open for a three-year term. Candidate filing dates run from Noon on December 2, 2019 through Noon on December 13, 2019 in the Town Clerk's Office. / La Elección Municipal se celebrará el 17 de marzo de 2020. Hay dos asientos de la Comisión de la Ciudad abiertos por un período de tres años. Las fechas de presentación de candidatos se extenderán desde el mediodía del 2 de diciembre de 2019 hasta el mediodía del 13 de diciembre de 2019 en la Oficina del Secretario de la Ciudad.
- f. The Palm Beach County Bookmobile will be stationed at Town Hall on November 12th & November 25th from 3:45 p.m. to 4:15 p.m. for the public to enjoy.
- g. The Town's Annual Holiday Celebration will be held on Friday, December 6th from 5:30 p.m. to 7:30 p.m. at Town Hall. All Ocean Ridge residents are welcome to attend.
- h. The Town has launched the new alert system Civic Ready. Residents who wish to sign up to receive Town notifications should sign up on the Town's website or call Town Hall for assistance.
- i. Next on the agenda is public comment. The Mayor will invite the public to speak to the Commission on any item that is not printed on the agenda. Public comments on specific agenda items may be made later in the meeting when the items are taken up. There is a three (3) minute individual limit for public comments that will be timed by the Town Clerk. Public comment is not meant to be a question and answer period, and there will be no dialogue. Anyone wishing to speak during public comment, please come up to the podium and print your name and address on the sheet provided, and state your name and address for the record.

PUBLIC COMMENT – (3 minute individual limit)**APPROVAL OF CONSENT AGENDA (Items that do not require discussion)**

1.
 - a. Adopt Minutes of Regular Town Commission Meeting of October 7, 2019.
 - b. Authorize the Budgeted Expenditure of up to \$15,700 for the purpose of purchasing a new truck utility bed and crane for the Public Works Department.
 - c. Authorize the Town Manager to sign an Interlocal Agreement for a Multi-Jurisdictional Climate Change Vulnerability Assessment, and a Grant Agreement with the Florida Department of Environmental Protection for a Resilience Planning Grant of \$75,000, and Authorize the Town Manager to Expend the Budgeted Expenditure of up to \$23,000 for said Climate Change Vulnerability Assessment.
 - d. Authorize Mayor Coz to Sign the Town's Federally Funded Sub-Award and Grant Agreement #Z0806.

REGULAR AGENDA ITEMS

2. Second Reading and Adoption of Ordinance No. 2019-13: An Ordinance of the Town of Ocean Ridge, Florida, Amending Its Code of Ordinances by Amending Chapter 42, "Solid Waste", to Provide for Regulations Regarding Obstruction of Stormwater Drainage Systems and to Modify the Appeal and Violation Regulations; Providing for Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date. (By: Town Attorney Shutt)
3. Authorize Town Manager Stevens to Sign the Assignment of Contract for Republic Services. (By: Town Manager Stevens)
4. Ocean Manor Trash Pickup from Old Ocean Blvd. (By: Vice Mayor MaGruder)
5. Approve an Agreement Between the Town of Ocean Ridge and Axon Enterprise, Inc. for the Purchase of a Body Worn Camera System for the Police Department, and Authorize the Budgeted Expenditure of up to \$20,000 for the purchase of the Body Worn Camera System. (By: Chief Hutchins)
6. Recommendation of the Septic to Sewer Citizens' Advisory Committee Regarding Water Infrastructure. (By: Town Manager Stevens)
7. Resolution No. 2019-21: A Resolution of the Town of Ocean Ridge, Florida, Designating the Palm Beach County Supervisor of Elections or Designee, the Town Clerk or designee, and Town Manager or designee as the Canvassing Board to be in Attendance for the Testing of the Computer Electronic Systems Tabulating Equipment to be Used for the General Election Scheduled for March 17, 2020 and to Canvass Returns of Such Election Including the Absentee Ballots; and Assigning the Palm Beach County Supervisor of Elections or Designee to Handle the Absentee Ballots. (By: Town Clerk Armstrong)
8. Resolution No. 2019-22: A Resolution of the Town of Ocean Ridge, Florida, Adopting Budget Amendments for the Fiscal Year Beginning October 1, 2018 and Ending September 30, 2019. (By: Town Manager Stevens)
9. Resolution No. 2019-23: A Resolution of the Town of Ocean Ridge, Florida, Amending the Employee Handbook; Providing for Repeal of Prior Resolutions in Conflict; Providing for an Effective Date. (By: Town Manager Stevens)

STAFF REPORTS

10. Town Manager
11. Town Attorney
12. Police Chief
13. Building Official

TOWN COMMISSIONER COMMENTS

None

ADJOURNMENT

NOTICE: THE PUBLIC MAY VIEW THE HARD COPY OF THE MEETING MATERIALS AT TOWN HALL BEFORE OR DURING THE MEETING