

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
REVISED AGENDA**



**December 2, 2019
6:00 P.M.
TOWN HALL – MEETING CHAMBERS**

TOWN COMMISSION

Mayor Steve Coz

Commissioner Philip Besler
Commissioner Susan Hurlburt

Commissioner Kristine de Haseth
Vice Mayor Don MaGruder

ADMINISTRATION

Town Manager Tracey L. Stevens
Town Clerk Karla M. Armstrong
Building Official Wayne Cameron

Town Attorney R. Brian Shutt
Police Chief Hal C. Hutchins

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.
2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****PRESENTATIONS**

- a. Presentation of the Institute for Elected Municipal Officials Certificate to Commissioner Hurlburt (By: Town Manager Stevens)

ANNOUNCEMENTS

- a. The next Planning & Zoning Commission meeting will be held on December 16th at 8:00 AM at Town Hall. The next Septic to Sewer Citizens' Advisory Committee Meeting will be held on December 19th at 8:30 AM at Town Hall. The next Regular Town Commission meeting will be held on January 6th at 6:00 PM at Town Hall.
- b. Town Hall will close at Noon on December 24th in observance of Christmas Eve, and will be closed on December 25th in observance of Christmas Day. Town Hall will also be closed on January 1st in observance of New Year's Day.
- c. The Town's Annual Holiday Celebration will be held on Friday, December 6th from 5:30 p.m. to 7:30 p.m. at Town Hall. All Ocean Ridge residents are welcome to attend.
- d. The second annual toy drive is now underway. Toys can be dropped off in the Police Department lobby until December 9th, and then will be distributed to the children through the Guardian ad Litem Program of Palm Beach County.
- e. The Town will be hosting "Parent's Night Out" on December 20th from 6:00 p.m. to 9:00 p.m. Whether you have last minute holiday shopping to do or just want a night out to yourself, children ages 4 and older are welcome to hang out with us at Town Hall while you do so.
- f. The Municipal Election will be held on March 17, 2020. There are two Town Commission seats open for a three-year term. Candidate filing dates run from Noon on December 2, 2019 through Noon on December 13, 2019 in the Town Clerk's Office. / La Elección Municipal se celebrará el 17 de marzo de 2020. Hay dos asientos de la Comisión de la Ciudad abiertos por un período de tres años. Las fechas de presentación de candidatos se extenderán desde el mediodía del 2 de diciembre de 2019 hasta el mediodía del 13 de diciembre de 2019 en la Oficina del Secretario de la Ciudad.
- g. The Town has launched the new alert system Civic Ready. Residents who wish to sign up to receive Town notifications should sign up on the Town's website or call Town Hall for assistance.
- h. Next on the agenda is public comment. The Mayor will invite the public to speak to the Commission on any item that is not printed on the agenda. Public comments on specific agenda items may be made later in the meeting when the items are taken up. There is a three (3) minute individual limit for public comments that will be timed by the Town Clerk. Public comment is not meant to be a question and answer period, and there will be no dialogue. Anyone wishing to speak during public comment will approach the podium and state their name and address for the record, and see the Town Clerk after speaking to fill out a comment card in order for the minutes to be properly recorded.

PUBLIC COMMENT – (3 minute individual limit)**APPROVAL OF CONSENT AGENDA (Items that do not require discussion)**

1.
 - a. Adopt Minutes of Regular Town Commission Meeting of November 4, 2019.
 - b. Resolution No. 2019-26: Approve a Utility Easement for 94 Island Drive South.
 - c. Approve the Budgeted Expenditure of up to \$12,750 for the Annual Coconut Trimming on Public Property and Town Rights-of-Way.
 - d. Approve the Budgeted Expenditure of up to \$7,000 for the Purchase of an ATV for the Police Department.

REGULAR AGENDA ITEMS

2. Beach Signage (By: Town Manager Stevens)
3. Resolution No. 2019-23: A Resolution of the Town of Ocean Ridge, Florida, Amending the Employee Handbook; Providing for Repeal of Prior Resolutions in Conflict; Providing for an Effective Date. (By: Town Manager Stevens)
4. Resolution No. 2019-24: A Resolution of the Town of Ocean Ridge, Florida, To Express the Town of Ocean Ridge's Opposition to Offshore Drilling Activities, Including Seismic Airgun Blasting (By: Christian Ehrnrooth)
5. Resolution No. 2019-25: A Resolution of the Town of Ocean Ridge, Florida, Moving the Date for the Municipal Election to be Held Concurrent with the Presidential Preference Primary Election; and Providing an Effective Date. (By: Town Clerk Armstrong)
6. Release Unity of Title for 94 Island Drive South (By: Building Official Cameron)
7. Approve Legal Services Agreement with Roberts, Reynolds, Bedard & Tuzzio, PLLC (By: Town Attorney Shutt)
8. Designating a Lead Town Commissioner for the Potable Water Contract Negotiations (By: Town Manager Stevens)
9. First Reading of Ordinance No. 2019-14: An Ordinance of the Town of Ocean Ridge, Florida, Amending Its Code of Ordinances By Amending Chapter 67, "Buildings And Building Regulations", Article III, "Technical Codes And Other Construction Standards", Division I "Generally", Section 67-32 "Floor Elevations", To Clarify the Maximum Finished Floor Elevation; Providing For Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date.
10. First Reading of Ordinance No. 2019-15: An Ordinance of the Town of Ocean Ridge, Florida, Amending Its Code of Ordinances By Amending Chapter 66, "Environmental Regulations", Article IV "Landscaping", Division 2 "Water Efficient Landscape", By Enacting Section 66-142 "Artificial Turf/Synthetic Grass" To Provide For Regulations Regarding Artificial Turf/Synthetic Grass; Providing For Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date.
11. Approve the Department of Environmental Resources Management's Request for Variance for the Ocean Ridge Shore Protection Project (By: Town Manager Stevens)

STAFF REPORTS

12. Town Manager
13. Town Attorney
14. Police Chief
15. Building Official

TOWN COMMISSIONER COMMENTS

16. Grant Funding (By: Mayor Coz)
17. Announcement (By: Vice Mayor MaGruder)

ADJOURNMENT

NOTICE: THE PUBLIC MAY VIEW THE HARD COPY OF THE MEETING MATERIALS AT TOWN HALL BEFORE OR DURING THE MEETING