

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
REVISED AGENDA**



**February 3, 2020
6:00 P.M.
TOWN HALL – MEETING CHAMBERS**

TOWN COMMISSION

Mayor Steve Coz

Commissioner Philip Besler
Commissioner Susan Hurlburt

Commissioner Kristine de Haseth
Vice Mayor Don MaGruder

ADMINISTRATION

Town Manager Tracey L. Stevens

Town Attorney R. Brian Shutt
Police Chief Hal C. Hutchins

Town Clerk Karla M. Armstrong
Building Official Wayne Cameron

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****PRESENTATIONS**

- a. None

ANNOUNCEMENTS

- a. FEMA will hold a public open house regarding the potential changes to the Flood Maps. The open houses will be held at the Mary V. McDonald-Wilson Center located at 1505 N. Australian Ave in West Palm Beach on February 4th from 4:00-7:00 p.m., and on February 5th from 9 a.m. to Noon.
- b. The next Planning & Zoning Commission meeting will be held on February 10th at 8:00 AM at Town Hall. The next Septic to Sewer Citizens' Advisory Committee Meeting will be held on February 13th at 8:30 AM at Town Hall. A joint workshop between the Town Commission and Planning & Zoning Commission will be held on February 24th at 4:30 p.m. The next Regular Town Commission meeting will be held on March 2nd at 6:00 PM at Town Hall.
- c. Town Hall will be closed on February 17th in observance of Presidents' Day.
- d. There will be no Municipal Election in March, as only two candidates qualified to fill two Town Commission seats. The candidates that qualified are Susan Hurlburt and Martin Wiescholek. The two candidates will be sworn into office on March 18, 2020. The Presidential Preference Primary Election will still be held at Town Hall on March 17, 2020. Polls are open from 7 a.m. to 7:00 p.m.
- e. There will be a "Meet & Greet" with incoming Town Commissioner Martin Wiescholek at Town Hall on Wednesday, March 4th beginning at 6:00 p.m. Please join us for light refreshments and conversation.
- f. Census Day is April 1, 2020. Please be aware that important census information will be delivered via mail with instructions on how to complete the census information whether it be online, over the phone, or through the mail.
- g. The Town Commission will consider appointments to the following Board positions at the April 6, 2020 Town Commission meeting: Board of Adjustment, two regular members for a three year term, one regular member for a 2 year term, and two alternates for a two year term; and Planning & Zoning Commission, three regular members for a three year term. Interested residents must be registered to vote in Ocean Ridge and submit a resume and letter of interest to the Town Clerk by the deadline of March 20, 2020. Incumbents are exempted from the resume and letter of interest requirement.
- h. The Building Department is seeking three volunteers to form a Program for Public Information (PPI) Committee. The objective of this committee is to provide the public with information needed to increase flood hazard awareness and to motivate actions to reduce flood damage, encourage flood insurance coverage, and protect the natural functions of the floodplains. If you are interested in becoming a committee member, please email a letter of interest and resume to the Building Clerk by February 7, 2020 or visit the Town's website for more information.
- i. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.
- j. Next on the agenda is public comment. The Mayor will invite the public to speak to the Commission on any item that is not printed on the agenda. Public comments on specific agenda items may be made later in the meeting when the items are taken up. There is a three (3) minute individual limit for public comments that will be timed by the Town Clerk. Public comment is not meant to be a question and answer period, and there will be no dialogue. Anyone wishing to speak during public comment will approach the podium and state their name and address for the record, and see the Town Clerk after speaking to fill out a comment card in order for the minutes to be properly recorded.

PUBLIC COMMENT – (3 minute individual limit)

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

1.
 - a. Adopt Minutes of Regular Town Commission Meeting of January 6, 2020.
 - b. Approve the Agreement for Storm Drain Maintenance and Repair with Televac and Authorize Town Manager Stevens to sign said Agreement.
 - c. Approve the Budgeted Expenditure of \$14,000 to Beacon Software Solutions for the annual maintenance & support and software products for the Police Department's CAD system.
 - d. Appointment of Outside Counsel Regarding Building Permit Issue Related to Canals

REGULAR AGENDA ITEMS

2. Partnering with the Ocean Ridge Garden Club for the "Save the Seas" Event (By: Mickey Farley, Ocean Ridge Garden Club)
3. Second Reading and Adoption of Ordinance No. 2019-15: An Ordinance of the Town of Ocean Ridge, Florida, Amending Its Code of Ordinances By Amending Chapter 66, "Environmental Regulations", Article IV "Landscaping", Division 2 "Water Efficient Landscape", By Enacting Section 66-142 "Artificial Turf/Synthetic Grass" To Provide For Regulations Regarding Artificial Turf/Synthetic Grass; Providing For Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date. (By: Town Attorney Shutt)
4. First Reading of Ordinance No. 2020-01 – An Ordinance of the Town of Ocean Ridge, Florida, Amending Its Code of Ordinances by Amending Chapter 64 "Zoning", Article I "District Regulations", Section 64-1 "RSF and RSE Single-Family Residential Districts"; Amending Chapter 66 "Environmental Regulations", Article II "Flood Damage Prevention", Division 3 "Flood Resistant Development", Section 66-26 "Buildings And Structures"; Amending Chapter 67 "Buildings And Building Regulations", Article II "Coastal Construction" to Provide Further Regulations For Structures Constructed East of the Coastal Construction Control Line; Providing For Codification, Repeal Of Conflicting Ordinances, Severability, and an Effective Date. (By: Town Attorney Shutt)
5. Authorize Future Investment of Town Funds (By: Town Manager Stevens)
6. Town Manager's Evaluation (By: Town Manager Stevens)
7. Resolution No. 2020-03: A Resolution of the Town of Ocean Ridge, Florida, Opposing Senate Bill 1128 and House Bill 1011 in Reference to Short Term Rentals. (By: Town Manager Stevens)
8. Resolution No. 2020-04: A Resolution of the Town of Ocean Ridge, Florida, Opposing House Bill 519 in Reference to an Amendment to the Bert Harris Property Rights Act. (By: Town Manager Stevens)

STAFF REPORTS

9. Town Manager
10. Town Attorney
11. Police Chief
12. Building Official

TOWN COMMISSIONER COMMENTS

None Scheduled

ADJOURNMENT

NOTICE: THE PUBLIC MAY VIEW THE HARD COPY OF THE MEETING MATERIALS AT TOWN HALL BEFORE OR DURING THE MEETING