

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**November 2, 2020
6:00 P.M.
TOWN HALL – MEETING CHAMBERS**

TOWN COMMISSION

Mayor Kristine de Haseth

Commissioner Philip Besler
Commissioner Susan Hurlburt

Vice Mayor Steve Coz
Commissioner Martin Wiescholek

ADMINISTRATION

Town Manager Tracey L. Stevens

Town Attorney Pamala Ryan
Police Chief Hal C. Hutchins

Town Clerk Karla M. Armstrong
Building Official Durrani Guy

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****PRESENTATIONS**

City National Bank Presentation Regarding Re-Financing Options

ANNOUNCEMENTS

- a. The next Regular Town Commission Meeting will be held on December 7th at 6:00 PM at Town Hall. The next Planning & Zoning Commission meeting will be held on November 16th at 8:00 AM at Town Hall. The next Septic to Sewer Citizens' Advisory Committee Meeting is to be determined.
- b. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.
- c. Town Hall will be closed on Wednesday, November 11th in observance of Veterans Day, and on Thursday & Friday, November 26th and 27th in observance of Thanksgiving.
- d. The Annual Municipal Election will be held on March 9, 2021. There are two Town Commission seats open for a three-year term. Candidate filing dates run from December 7, 2020 at 8:30 a.m. through December 11, 2020 at 3:00 p.m. in the Town Clerk's Office. / Las Elecciones Municipales Anuales se celebrarán el 9 de marzo de 2021. Hay dos asientos de la Comisión de la Ciudad abiertos por un período de tres años. Las fechas de presentación de candidatos se agotan desde el 7 de diciembre de 2020 a las 8:30 a.m. hasta el 11 de diciembre de 2020 a las 3:00 p.m. en la Oficina del Secretario de la Ciudad.
- e. Next on the agenda is public comment. The Mayor will invite the public to speak to the Commission on any item that is not printed on the agenda. Public comments on specific agenda items may be made later in the meeting when the items are taken up. There is a one-time per item three (3) minute individual limit for public comments that will be timed by the Town Clerk. Public comment is not meant to be a question and answer period, and there will be no dialogue. Anyone wishing to speak during public comment will approach the podium and state their name and address for the record, and see the Town Clerk after speaking to fill out a speaker card in order for the minutes to be properly recorded. The Commission would like to remind everyone that individuals addressing the Commission shall use proper language, and that language which includes profanity or cursing, or which is presented in an aggressive or threatening manner toward the Town Commission, staff, or other members of the public is prohibited. All comments shall be directed to the Presiding Officer of the meeting and not to individual Commissioners, staff, or members of the public. Those addressing the Commission shall avoid personal attacks against anyone, and the Presiding Officer has the authority to remove individuals from the Town Commission Chambers if such conduct persists after the Presiding Officer has provided a warning that the individual is in violation of this policy.

PUBLIC COMMENT – (3 minute individual limit)**APPROVAL OF CONSENT AGENDA (Items that do not require discussion)**

1.
 - a. Adopt Minutes of Regular Town Commission Meeting of October 5, 2020
 - b. Approve Expenditure of \$2,940.00 to Jones Foster for Legal Services for September 2020
 - c. Approve Expenditure of \$3,079.50 to Roberts, Reynolds, Bedard & Tuzzio PLLC for Legal Services for September 2020
 - d. Resolution No. 2020-24: A Resolution of the Town of Ocean Ridge, Florida, Adopting Budget Amendments for the Fiscal Year Beginning October 1, 2019 and Ending September 30, 2020.
 - e. Authorize Mayor de Haseth to sign the FDLE Coronavirus Emergency Supplemental Funding Program Acceptance of Federal Funding Program Application

REGULAR AGENDA ITEMS

2. Building Permit Extension Request for 6273 N. Ocean Blvd (By: Building Official Guy)
3. Resolution No. 2020-25: A Resolution of the Town of Ocean Ridge, Florida, Designating the Palm Beach County Supervisor of Elections or Designee, the Town Clerk or designee, and Town Manager or designee as the Canvassing Board to be in Attendance for the Testing of the Computer Electronic Systems Tabulating Equipment to be Used for the General Election Scheduled for March 9, 2021 and to Canvass Returns of Such Election Including the Absentee Ballots; and Assigning the Palm Beach County Supervisor of Elections or Designee to Handle the Absentee Ballots. (By: Town Clerk Armstrong)
4. Resolution No. 2020-26: Authorizing the Mayor and Town Clerk to Execute the Agreement for Vote Processing Equipment Use and Election Services by and Between the Palm Beach County Supervisor of Elections and the Town of Ocean Ridge. (By: Town Clerk Armstrong)
5. Sign Hold Harmless Agreement with Property Owners for Construction of Seawalls in the Town's Right-of-Way at Edith and Anna Street Crossovers (By: Town Manager Stevens)
6. Resolution No. 2020-27: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Approving a Unity of Title Covenant for Properties Located on 4 Beachway North and on Old Ocean Blvd; and Providing an Effective Date. (By: Town Attorney Ryan)
7. Sign Agreement for Storm Drain Maintenance and Repair with Shenandoah (By: Town Manager Stevens)

STAFF & COMMITTEE REPORTS

8. Planning & Zoning Commission
9. Town Manager
10. Town Attorney
11. Police Chief
12. Town Engineer & Public Works
13. Building Official

TOWN COMMISSIONER COMMENTS

None

ADJOURNMENT

NOTICE: THE PUBLIC MAY VIEW THE HARD COPY OF THE MEETING MATERIALS AT TOWN HALL BEFORE OR DURING THE MEETING