

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**April 5, 2021
6:00 P.M.
TOWN HALL – MEETING CHAMBERS**

TOWN COMMISSION

Mayor Kristine de Haseth

Vice Mayor Steve Coz
Commissioner Geoff Pugh

Commissioner Susan Hurlburt
Commissioner Martin Wiescholak

ADMINISTRATION

Town Manager Tracey L. Stevens

Town Attorney Christy Goddeau
Police Chief Hal C. Hutchins

Town Clerk Karla M. Armstrong
Building Official Durrani Guy

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

**NOTICE: THE PUBLIC MAY VIEW THE HARD COPY OF THE MEETING MATERIALS AT
TOWN HALL BEFORE OR DURING THE MEETING**

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****PRESENTATIONS**

- a. Plaque Presentation to Outgoing Town Commissioner Phil Besler (By: Town Manager Stevens)
- b. Certification of Election Results for the March 9, 2021 Municipal Election, and Swearing-in of Newly Elected Town Commissioners (By: Town Clerk Armstrong)
- c. Employee of the Quarter, Police Officer Lequandra Beckford (By: Town Manager Stevens)
- d. Annual Audit Presentation and Acceptance of FY20 Audit by the Town Commission (By: Ron Bennett, Town Auditor)

ANNOUNCEMENTS

- a. The Annual Town Commission Goal Setting Workshop will be held on April 19th at 5:00 PM at Town Hall. The next Regular Town Commission Meeting will be held on May 3rd at 6:00 PM at Town Hall. The next Planning & Zoning Commission meeting will be held on April 19th at 8:00 AM at Town Hall. The Board of Adjustment meetings will now be held at 9:00 a.m. on the third Wednesday of the month as needed. The next Septic to Sewer Citizens' Advisory Committee Meeting is to be determined.
- b. The Town Commission will consider appointments to the following Board positions at the May 3, 2021 Town Commission meeting: Board of Adjustment, two regular members for a three year term; Planning & Zoning Commission, two regular members for a three year term; and Planning & Zoning Commission, one alternate member for a one year term. Interested residents must be registered to vote in Ocean Ridge and submit a resume and letter of interest to the Town Clerk by the deadline of April 21st at 3:00 p.m. Incumbents are exempted from the resume and letter of interest requirement.
- c. The beach crossovers at Edith Street and Anna Street have re-opened effective April 1st. They will temporarily close for a few days once the contractor is ready to perform the landscaping portion of the project. Check the website for updates which will be posted as we receive them.
- d. The City of Boynton Beach will be constructing parking lot enhancements at Oceanfront Park from April 5th through April 8th until 8 p.m. on each of those evenings. The upper level of the parking lot will be closed beginning at 2 p.m. during this timeframe. The lower parking area will be available with a temporary entrance & exit access beginning at 2 p.m., only for the specified dates.
- e. The Town will be providing free shredding services to residents of Ocean Ridge and Briny Breezes on Saturday, April 17, 2021 from 9 a.m. until Noon in the back parking lot at Town Hall. For more information regarding this event, please visit the Town's website.
- f. Please join us each month prior to the Town Commission meeting at 5:00 p.m. for the Building Official Educational Forum in the Commission Chambers at Town Hall. Details including topics to be discussed each month are on the Town's website.
- g. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.
- h. Next on the agenda is public comment. The Mayor will invite the public to speak to the Commission on any item that is not printed on the agenda. Public comments on specific agenda items may be made later in the meeting when the items are taken up. There is a one-time per item three (3) minute individual limit for public comments that will be timed by the Town Clerk. Public comment is not meant to be a question and answer period, and there will be no dialogue. Anyone wishing to speak during public comment will approach the podium and state their name and address for the record. All comments shall be directed to the Commission as a whole and not to individual Commissioners, Staff, or members of the public. Language which includes profanity or cursing, or which is presented in an aggressive or threatening manner toward the Town Commission, Staff, or other members of the public is prohibited, and rules of order shall be upheld by the Presiding Officer.

PUBLIC COMMENT – (3 minute individual limit)

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

1. a. Adopt Minutes of Regular Town Commission Meeting of March 1, 2021.
- b. Approve Budgeted Expenditure of \$619,353.85 to the City of Boynton Beach for the semi-annual installment of the Fire/EMS Services contract.

REGULAR AGENDA ITEMS

2. Expansion to Edith Street Crossover Steps to Add Seating (By: Town Manager Stevens)
3. Resolution No. 2021-04: A Resolution of the Town of Ocean Ridge, Florida, Electing a Mayor.
4. Resolution No. 2021-05: A Resolution of the Town of Ocean Ridge, Florida, Electing a Vice Mayor.
5. Resolution No. 2021-06: A Resolution of the Town of Ocean Ridge, Florida, Designating Depositories for Town Funds; Authorizing the Treasurer or Deputy Treasurer to Sign Town Checks; Authorizing Any One of the Five Town Commissioners to Countersign Town Checks; and Providing that this Resolution Shall Continue in Full Force and Effect Until Modified by Written Notice to Said Depositories.
6. Second Reading and Adoption of Ordinance No. 2021-01: An Ordinance of the Town of Ocean Ridge, Florida, Amending Its Code of Ordinances By Amending Chapter 67 “Buildings and Building Regulations”, Article III “Technical Codes and Other Construction Standards”, Division 2 “Administration and Enforcement”, Section 67-51 “Permit Required”, To Amend the Requirements to Obtain a Demolition Permit and Provide For Penalties; and Amending Section 67-52 “Commencement and Duration of Construction” To Adjust the Timeframes for Construction; Providing for Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date.
7. Second Reading and Adoption of Ordinance No. 2021-02: An Ordinance of the Town of Ocean Ridge, Florida, Amending Chapter 64 “Zoning,” Article I “District Regulations” By Amending Section 64-1 “RSF And RSE Single-Family Residential Districts,” Amending Section 64-2 “RMM Medium Density Multiple-Family Residential District,” Amending Section 64-4 “RHM High Density Multiple-Family Residential District,” and Amending Article II “Planned Residential Development” By Amending Section 64-24 “Development Standards” To Decrease the Height of Two-Story Buildings When FEMA Regulations are Implicated and to Adjust the Height of a Parapet So That It Does Not Extend Too Far Above the Roof; Providing for Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date.
8. Land Development / Building Permit Time Extension for Kerrigan Project on Thompson Street (By: Town Manager Stevens)
9. Request for Lien Reduction for 6010 N. Ocean Blvd (By: Town Clerk Armstrong)
10. Resolution No. 2021-07: Approval to Release Unity of Title for 54 Ocean Ave (By: Town Clerk Armstrong)
11. Resolution No. 2021-08: Approval of Unity of Title for 5 Beachway N (By: Town Attorney Goddeau)
12. Resolution No. 2021-09: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Amending the Adopted Schedule of Fees for Various Services and Providing for an Effective Date. (By: Town Manager Stevens)
13. Set Date for Joint Workshop with the Planning & Zoning Commission in April (By: Town Manager Stevens)
14. Designation of Voting Delegate and Alternates to the Palm Beach County League of Cities, Inc. (By: Town Manager Stevens)

STAFF & COMMITTEE REPORTS

15. Planning & Zoning Commission
16. Town Manager
17. Town Attorney
18. Police Chief
19. Town Engineer & Public Works
20. Building Official

TOWN COMMISSIONER COMMENTS

21. Additional Comments Related to the Town Manager’s Evaluation (By: Commissioner Hurlburt)
22. Employment Contract Term Limits (By: Commissioner Wiescholek)

ADJOURNMENT