

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
REVISED AGENDA**



**May 3, 2021
6:00 P.M.**

TOWN HALL – MEETING CHAMBERS

TOWN COMMISSION

Mayor Kristine de Haseth

Vice Mayor Susan Hurlburt
Commissioner Geoff Pugh

Commissioner Steve Coz
Commissioner Martin Wiescholek

ADMINISTRATION

Town Manager Tracey L. Stevens

Town Attorney Christy Goddeau
Police Chief Hal C. Hutchins

Town Clerk Karla M. Armstrong
Building Official Durrani Guy

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

**NOTICE: THE PUBLIC MAY VIEW THE HARD COPY OF THE MEETING MATERIALS AT
TOWN HALL BEFORE OR DURING THE MEETING**

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****PRESENTATIONS & PROCLAMATIONS**

- a. Legislative Update (By: Senator Lori Berman)
- b. Proclamation: Municipal Clerks' Week (By: Mayor de Haseth)
- c. Proclamation: Declaring May 2021 as Building Safety Month (By: Mayor de Haseth)
- d. Proclamation: National Police Week & Peace Officers Memorial Day (By: Mayor de Haseth)
- e. Proclamation: Town of Ocean Ridge 90th Anniversary; Celebrating 90 Years of CommUnity (By: Mayor de Haseth)

ANNOUNCEMENTS

- a. A budget meeting will be held on June 7th at 2:00 PM at Town Hall. The next Regular Town Commission Meeting will be held on June 7th at 6:00 PM at Town Hall. The next Planning & Zoning Commission meeting will be held on May 17th at 8:00 AM at Town Hall. The next Septic to Sewer Citizens' Advisory Committee Meeting is to be determined.
- b. Town Hall will be closed on Monday, May 31, 2021 in observance of Memorial Day.
- c. Please join us each month prior to the Town Commission meeting at 5:00 p.m. for the Building Official Educational Forum in the Commission Chambers at Town Hall. Details including topics to be discussed each month are on the Town's website.
- d. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.
- e. Next on the agenda is public comment. The Mayor will invite the public to speak to the Commission on any item that is not printed on the agenda. Public comments on specific agenda items may be made later in the meeting when the items are taken up. There is a one-time per item three (3) minute individual limit for public comments that will be timed by the Town Clerk. Public comment is not meant to be a question and answer period, and there will be no dialogue. Anyone wishing to speak during public comment will approach the podium and state their name and address for the record. All comments shall be directed to the Commission as a whole and not to individual Commissioners, Staff, or members of the public. Language which includes profanity or cursing, or which is presented in an aggressive or threatening manner toward the Town Commission, Staff, or other members of the public is prohibited, and rules of order shall be upheld by the Presiding Officer.

PUBLIC COMMENT – (3 minute individual limit)**APPROVAL OF CONSENT AGENDA (Items that do not require discussion)**

1.
 - a. Adopt Minutes of Regular Town Commission Meeting of April 5, 2021.
 - b. Acceptance of the Revenue & Expenditure Report for March 2021.
 - c. Acceptance of the Program for Public Information Flood Insurance Promotion Annual Evaluation Report for 2020-2021.
 - d. Approval of the distribution of \$277,983 of Federal Fiscal Year 2020 (County Fiscal Year 2021) Edward Byrne Memorial Justice Assistance Grant (JAG) funds for the Countywide Reentry Program and the PalmFUSE (Frequent Users System Engagement) Project within Palm Beach County.
 - e. Approving the Building Department Logo as Presented for Exclusive Use of the Building Department of the Town of Ocean Ridge

REGULAR AGENDA ITEMS

2. Appointments to Open Positions on the Board of Adjustment & Planning & Zoning Commission (By: Town Clerk Armstrong)
3. Approve Drainage Easement Agreement Between the Town of Ocean Ridge and the Property Owners of 29 Eleuthera Drive (By: Town Clerk Armstrong)

REGULAR AGENDA ITEMS (CONTINUED)

4. Resolution No. 2021-10: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Amending the Adopted Schedule of Fees for Various Services and Providing for an Effective Date. (By: Building Official Guy)

STAFF & COMMITTEE REPORTS

5. Planning & Zoning Commission
6. Town Manager
7. Town Attorney
8. Police Chief
9. Town Engineer & Public Works
10. Building Official

TOWN COMMISSIONER COMMENTS

- ~~11. Celebrating 90 Years of Community (By: Mayor de Haseth)~~ Moved to Proclamations Section
12. Employment Contract Term Limits (By: Commissioner Wiescholak)
13. Expediting Town Commission Meetings (By: Commissioner Pugh)
14. Special Event Permits for Oceanfront Park (By: Commissioner Pugh)
15. Amendments to the CCCL Ordinance (By: Commissioner Coz)

ADJOURNMENT