

**TOWN OF OCEAN RIDGE
TOWN COMMISSION REGULAR MEETING
AGENDA**



**August 2, 2021
6:00 P.M.
TOWN HALL – MEETING CHAMBERS**

TOWN COMMISSION

Mayor Kristine de Haseth

Vice Mayor Susan Hurlburt
Commissioner Geoff Pugh

Commissioner Steve Coz
Commissioner Martin Wiescholek

ADMINISTRATION

Town Manager Tracey L. Stevens

Town Attorney Christy Goddeau
Police Chief Hal C. Hutchins

Town Clerk Karla M. Armstrong
Building Official Durrani Guy

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, Public Comments, Commission discussion and official action. Town Commission meetings are business meetings of the Commission and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the Commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible, individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record. (F.S. Section 286.0105)

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

**NOTICE: THE PUBLIC MAY VIEW THE HARD COPY OF THE MEETING MATERIALS AT
TOWN HALL BEFORE OR DURING THE MEETING**

CALL TO ORDER**ROLL CALL****PLEDGE OF ALLEGIANCE****ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA****PRESENTATIONS & PROCLAMATIONS**

- a. Presentation of Retirement Plaque for Chief of Police, Hal Hutchins (By: Town Manager Stevens)

ANNOUNCEMENTS

- a. The next Regular Town Commission Meeting will be held on Tuesday, September 7th at 6:00 PM at Town Hall and will include the first public hearing on the proposed FY22 budget. The next Planning & Zoning Commission meeting will be held on August 16th at 8:00 AM at Town Hall. A Board of Adjustment meeting will be held on August 18th at 9:00 AM at Town Hall.
- b. Please join us each month prior to the Town Commission meeting at 5:00 p.m. for the Building Official Educational Forum in the Commission Chambers at Town Hall. Details including topics to be discussed each month are on the Town's website.
- c. Residents who wish to sign up to receive important Town notifications and news through Civic Ready should sign up on the Town's website or call Town Hall for assistance.

PUBLIC COMMENT – (3 minute individual limit)**APPROVAL OF CONSENT AGENDA** (Items that do not require discussion)

1.
 - a. Adopt Minutes of the Regular Town Commission Meeting of July 7, 2021.
 - b. Adopt Minutes of the Special Town Commission Meeting of July 7, 2021.
 - c. Acceptance of the Revenue & Expenditure Report for June 2021.
 - d. Authorization to Waive Section 3 of the Human Resource Policy & Procedures and Extend the Employment of the Temporary Dispatch Employee for an Additional Six Months to Cover an Employee Leave of Absence.
 - e. Approve the Palm Beach County Interlocal Radio Maintenance Agreement for a Five-Year Period and Authorize Mayor de Haseth to Execute Said Agreement.
 - f. Approve Lien Satisfaction for 5596 N. Ocean Blvd. #43H, Ocean Ridge, FL 33435.
 - g. Authorize Town Manager Stevens to Execute the Florida Blue Employee Group Health Benefit Renewal Proposal for FY22.
 - h. Authorize Town Manager Stevens to Execute the Proposal for Professional Services Submitted by RMPK Funding to Administer the American Rescue Plan Act (ARPA) Grant.

REGULAR AGENDA ITEMS

2. Resolution No. 2021-14: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Amending the Adopted Schedule of Fees for Various Services and Providing an Effective Date. (By: Town Clerk Armstrong)
3. Request for Code Enforcement Lien Reduction for 6009 N. Ocean Blvd (By: Town Clerk Armstrong)
4. First Reading of Ordinance No. 2021-05: An Ordinance of the Town Commission of the Town of Ocean Ridge, Florida, Changing the Qualifying Period for Town Commission Candidates to Align with State & Federal Election Laws (By: Town Clerk Armstrong)
5. Renew HyByrd Contract for Inspection & Zoning Services (By: Town Clerk Armstrong)

STAFF & COMMITTEE REPORTS

6. Planning & Zoning Commission
7. Town Manager
8. Town Attorney
9. Police Chief
10. Town Engineer & Public Works
11. Building Official

TOWN COMMISSIONER COMMENTS

12. Mayor's Update (By: Mayor de Haseth)
13. Letter of Credit Relative to Demolition (By: Commissioner Wiescholek)
14. Renewable Energy & Green Building Incentives (By: Commissioner Wiescholek)

ADJOURNMENT