

## **Notice of Teleconferencing for June's Septic to Sewer Citizens' Advisory Committee**

Based upon guidance issued by the President of the United States, by the Centers for Disease Control and Prevention, and Executive Orders issued by the Governor of the State of Florida, seating for the Septic to Sewer Citizens' Advisory Committee meeting of the Town of Ocean Ridge shall be limited based on social distancing guidelines. Based on these restrictions, the Town will be holding the meeting in-person, with the additional option of attending by teleconference for those that are unable to attend in-person.

**DATE AND TIME:** Thursday, June 11, 2020 at 8:30 A.M.

**GENERAL SUBJECT MATTER TO BE CONSIDERED:** The Town of Ocean Ridge will meet for the purpose of reviewing items as described on the agenda. The agenda along with the meeting package was posted on the Town's website, at Town Hall, and in Town Hall's shadow box on the June 5, 2020.

A copy of the agenda & the package may be obtained by contacting the Town Clerk at:

[Karmstrong@oceanridgeflorida.com](mailto:Karmstrong@oceanridgeflorida.com).

**PLACE:** The meeting will be held at the physical access point of Town Hall, 6450 N. Ocean Blvd, Ocean Ridge, FL and [GotoMeeting.com](https://gotomeeting.com). Due to COVID-19 social distancing requirements, seating at the physical access point will be limited. The Town of Ocean Ridge will provide for additional public participation through [GotoMeeting.com](https://gotomeeting.com), a communication media technology (teleconference). Interested persons may attend by using the following information:

- **Please join the meeting from your computer, tablet or smartphone.**  
<https://www.gotomeet.me/OceanRidge/june-septic-to-sewer-citizens-committee-mtg>
- **You can also dial in using your phone.** United States: [+1 \(571\) 317-3112](tel:+15713173112) and **Access Code:** 814-010-125
- Download the application (App) by clicking: <https://global.gotomeeting.com/install/814010125>

### **PUBLIC COMMENTS:**

Persons who can access the meeting by teleconference using a computer with speaker capabilities or through a smart phone application (app) can provide public comment by typing their name in the chat box along with the agenda item they would like to speak about. When public comment is called by the Chairman during each agenda item, the Assistant Town Clerk will unmute each person, in the order received, that have placed their name in the chat box, and ask them to speak at that time.

Persons that are unable to attend the meeting by teleconference may submit public comments by utilizing the following options:

1. Email the Town Clerk at [karmstrong@oceanridgeflorida.com](mailto:karmstrong@oceanridgeflorida.com) by Monday, June 10, 2020 at 3 p.m. The email must contain the agenda item number and exactly what is to be read out loud at the meeting (3 minute limit). The Town Clerk will respond to the email if it has been received. If you do not receive a response email from the Town Clerk, assume that it was not received and follow up with a phone call to Town Hall at 561-732-2635. The Assistant Town Clerk will read the public comment into the record when the item is taken up.
2. Call Town Hall at 561-732-2635 either before or during the meeting. Tell Town Hall Staff which agenda item you would like to submit a comment on, and submit your comments to them (3 minute limit). Town Hall staff will notify the Assistant Town Clerk of the public comment, and the Assistant Town Clerk will read the public comment into the record when the item is taken up.

## **TIPS FOR VIRTUAL MEETINGS:**

**TRY TO USE ONE DEVICE.** Do not attend the meeting by using both the computer and telephone at the same time, as you will experience feedback with a strong echo, and will not be able to hear the participants of the meeting properly.

**MUTE YOUR PHONE.** If you are attending by telephone or computer. Those that do not mute their phones can cause disruptions into the meeting, as everyone attending the meeting could hear what is happening in your home, your car, or wherever you are calling from.

**DO NOT UNMUTE YOURSELF.** If you are attending by the Gotomeeting application or a computer, please do not unmute yourself. The Town Clerk will unmute persons after public comment is called by the Chairman. If you have physically muted your phone, please unmute only after public comment is called for and Town Clerk has alerted the public to unmute. After you have made your public comment, make sure to mute your phone again.

**THE INFORMATION IN THE CHAT BOX IS A PUBLIC RECORD.** Please keep in mind that all comments in the chat box become a public record after the meeting.

**CALL TOWN HALL IF EXPERIENCING TECHNICAL DIFFICULTIES.** Town Hall phones will be available for persons to call if they are experiencing any technical difficulties or any issues getting into the call. Please call 561-732-2635.

We would like to thank everyone for continuing to work with us as we navigate through this unprecedented times. Town Commission Meetings and Board Meetings will allow in-person attendance with limited seating, and the virtual meeting will be an additional resource to keep the public as informed as possible.

## **ADDITIONAL INFORMATION:**

The recording of the meeting will be made available to the public the following day.

Please be aware that Communications Media Technologies as a tool for meeting communication is permitted through Executive Order Number 20-69 issued by Governor DeSantis, which was extended. To view the executive order or obtain more information, please call Town Hall at 561-732-2635.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 5 days prior to the meeting in order to request such assistance.

**TOWN OF OCEAN RIDGE, FLORIDA  
SEPTIC TO SEWER CITIZENS' ADVISORY COMMITTEE  
MEETING AGENDA  
JUNE 11, 2020  
8:30 A.M.  
TOWN HALL \* MEETING CHAMBERS**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES – JANUARY 9, 2020 & FEBRUARY 13, 2020**

**PUBLIC COMMENT** - The Chair will invite the public to speak to the Committee. Public comments on specific agenda items may be made later in the meeting when the items are taken up, at the discretion of the Committee. There is a three (3) minute individual limit for public comments that will be timed by the Town Clerk. Public comment is not meant to be a question and answer period, and there will be no dialogue. Anyone wishing to speak during public comment, please come up to the podium and print your name and address on the sheet provided, and state your name and address for the record.

**AGENDA ITEMS**

1. Environmental Impact Evaluation Presentation (By: Ron Kim & Lisa Tropepe)
2. Funding Model Distribution Metrics Using PAPA Ad Valorem Data in Ocean Ridge (By: Neil Hennigan)
3. a. Town Manager Budget Update (By: Tracey Stevens)  
b. Significant Events Since February
4. Work Session/Discussion
  - a. Budget Considerations
    1. Funding Sources (Sales Tax, Assessments)
    2. Expenditures (Raftelis Financial Consultant, Grant Administration)
  - b. Committee Member Discussion
  - c. Discussion Regarding Next Steps Going Forward
  - d. Next Meeting

**ADJOURNMENT**

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING, HE/SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND THAT FOR SUCH PURPOSE, HE/SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. PERSONS WHO NEED AN ACCOMMODATION IN ORDER TO ATTEND OR PARTICIPATE IN THIS MEETING SHOULD CONTACT THE TOWN CLERK AT 561-732-2635 AT LEAST 5 DAYS PRIOR TO THE MEETING IN ORDER TO REQUEST SUCH ASSISTANCE. PLEASE TAKE NOTICE THAT ONE OR MORE TOWN COMMISSIONERS MAY BE PRESENT AT ANY BOARD OR COMMISSION MEETING OF THE TOWN OF OCEAN RIDGE.

**THE PUBLIC MAY VIEW THE MEETING MATERIALS AT TOWN HALL**