

REGULAR TOWN COMMISSION MEETING MINUTES
JANUARY 7, 2019

Minutes of the Regular Town Commission Meeting of the Town of Ocean Ridge held on Monday,
January 7, 2019, at 6:00 PM in the Town Hall Commission Chambers.

CALL TO ORDER

The meeting was called to order by Mayor Coz at 6:00 p.m.

ROLL CALL

Town Clerk Stevens led the roll call, which was answered by the following:

	<u>Present:</u>	<u>Absent:</u>	<u>Tardy:</u>
Commissioner Besler	x		
Mayor Coz	x		
Commissioner de Haseth	x		
Vice Mayor MaGruder	x		
Commissioner Sloat	x		

PLEDGE OF ALLEGIANCE

Mayor Coz led the Pledge of Allegiance.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA

Commissioner de Haseth moved to approve the agenda as submitted; seconded by Commissioner Besler. Motion carried 5-0.

District 4 County Commissioner Robert Weinroth introduced himself to the Town Commission. He stated that he is pleased to be able to serve the district, and mentioned that he was on the City Council in Boca Raton, so he is a strong supporter of home rule. He is looking forward to having a good, collaborative relationship between the Town and the County.

ANNOUNCEMENTS

- a. Town Hall will be closed on Monday, January 21st in observance of Martin Luther King, Jr. Day.
- b. The next Planning & Zoning Commission meeting will be held on Monday, January 14th at 8:30 a.m. at Town Hall; and the next Regular Town Commission meeting will be held on Monday, February 4th at 6:00 p.m. at Town Hall.
- c. The Municipal Election will be held on March 12, 2019. There is one Town Commission seat open for a three-year term and one Town Commission seat open for a one-year term. Qualified Candidates are: Steve Coz, Susan Hurlburt, and John Lipscomb, Jr. Land Development Code & Charter Amendment Referendum Questions will also be on the ballot. / Las elecciones municipales se celebrará el 12 de marzo de 2019. Hay un asiento de la Comisión de la ciudad abra una Comisión de la ciudad asiento abierta por un período de un año y un período de tres años. Candidatos calificados son: Steve Coz, Susan Hurlburt & John Lipscomb, Jr. Tierra desarrollo código y carta de enmienda referéndum preguntas también estará en la boleta electoral.
- d. Residents who wish to add their name to the email blast list to receive important Town notifications should sign up on the sheet provided on the counter in the lobby or notify the Town Clerk.
- e. The Town Commission will appoint a resident to fill an alternate member vacancy on the Board of Adjustment at the February 4, 2019 meeting. Residents who wish to serve on the Board of Adjustment should submit a letter of interest and resume to the Town Clerk by January 28, 2019.

PUBLIC COMMENT

Joe Belmonte, 5600 N. Ocean Blvd, thanked staff including the Police Department and the Town Commission for working together to help run the Town.

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Terry Brown, Harbour Drive South, mentioned that it would be beneficial if the Building Official report included information on stalled projects such as 6009 N. Ocean Blvd and other projects that have stopped. He also reserved the right to speak during the item on Rules of Order & Procedure.

Darlene Johnston, 26 Harbour Drive South, stated that the speeding vehicles on her street are causing a safety issue, and she requested that the Police Department install the portable speed sign in that area. She also requested that the Town consider placing a portable speed bump there as well. She also asked that the Police Department enforce the property maintenance ordinance, as there are several homes in the area with tall weeds and grass. Lieutenant Jones addressed Ms. Johnston and noted that the portable speed sign may be cycled through to the location as mentioned. **Mayor Coz asked Town Manager Titcomb to look into the possibility of installing a portable speed bump.**

Tom Perry, 19 Harbour Drive South, followed up on Ms. Johnston's comments and stated he is also concerned about the high speed in that area with the blind curve.

Cindy Martel, 46 Harbour Drive South, stated that she does not want sidewalks installed in the neighborhood. She opined that the neighbors agree with the installation of speed bumps.

Stella Kolb, 204 Beachway, stated that her area of town now has speed bumps and they actually work. She suggested that the Town Manager look into this for different parts of town.

APPROVAL OF CONSENT AGENDA (Items that do not require discussion)

1. Adopt Minutes of Regular Town Commission Meeting of December 3, 2018.
2. Authorize the Budgeted Expenditure of up to \$80,000 to Bartow Ford for the Purchase of Two Fully Equipped Police Vehicles.
3. Sign Line-Tec, Inc. Contract for Water Service Connections and Restoration Services.

Town Manager Titcomb mentioned that the vehicles will be purchased through the state or a county contract and although we believe the vehicles will be purchased through Bartow Ford, it is not guaranteed at this time.

Vice Mayor MaGruder moved to approve the consent agenda as amended; seconded by Commissioner Besler. Motion carried 5-0.

REGULAR AGENDA ITEMS

4. **First Reading of Ordinance No. 2019-01: An Ordinance of The Town of Ocean Ridge, Florida, Amending Its Code of Ordinances By Amending Chapter 67, "Buildings And Building Regulations", Article II "Coastal Construction", And Section 67-17 "Coastal Construction And Excavation Setback Line", To Provide That Zoning Confirmation Approvals Shall Be Issued By The Building Official And Not The Town Commission; Providing For Codification, Repeal of Conflicting Ordinances, Severability, And An Effective Date. (By: Town Attorney Shutt)**

Town Clerk Stevens read Ordinance No. 2019-01 by title only.

Town Attorney Shutt advised that the Town Commission, at its November 5, 2018 meeting, directed staff to provide for changes in the Town Code to allow the Building Official, rather than the Town Commission, to provide zoning confirmation approval to the State regarding development east of the Coastal Construction and Control Line. The proposed ordinance provides that zoning confirmation approval, as requested by the State, shall be determined by the Town Building Official, rather than the Town Commission. If the proposed development meets Town codes then the Building Official shall

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provide the requested zoning confirmation approval to the State. He noted that the Planning & Zoning Commission met on December 10, 2018 to review the proposed ordinance and recommended approval.

Mayor Coz noted that the Commission spends a lot of time in Commission meetings on these items and then just rubber stamps it to send to the State.

Mayor Coz called for public comment and there was none.

Commissioner de Haseth asked if the Town has land development regulations that speak to construction east of the coastal construction control line (CCCL). Town Attorney Shutt responded that the applicant's first obtain approval from DEP. Commissioner de Haseth followed up on that question, asking if the town can have more stringent requirements for building east of the CCCL, and Town Attorney Shutt confirmed. He gave the example of the state requirement for elevations, and noted that the town could have greater restrictions in particular zoning districts. Commissioner de Haseth noted that the Commission has been talking about dune plantings and sustainability built into our codes in the future, because in the past, we have allowed dune encroachments, and since we are currently tightening our land development regulations and comp plan, we should have the Planning & Zoning Commission look into this.

Mayor Coz asked if we would be setting ourselves up for a lose-lose situation as DEP regulates this, and Town Attorney Shutt stated that we need to be cognizant of what is being built out there, and we can study this to see if we should make tweaks in the code. He noted that there are other codes out there that address the issues.

Vice Mayor MaGruder asked about the need for properties to go for a variance, and Town Attorney Shutt responded that a variance would only be needed if the application does not meet our code.

Commissioner de Haseth asked if the standard setback for water is 75 feet, and Building Official Cameron confirmed.

Mayor Coz stated that he agrees that the town should look into code amendments, but he does not want property owners to be in a bad situation if they are trying to sell a property.

Town Attorney Shutt asked if there would be consensus to restrict or control development east of the CCCL. Commissioner de Haseth noted that we have environmentally sensitive areas to protect. **It was the consensus of the Commission to look into code amendments regarding construction east of the CCCL.**

Commissioner Besler moved to adopt Ordinance No. 2019-01 on first reading; seconded by Commissioner Sloat. Motion carried 5-0.

5. 2019 Pest Control Services Contracts (By: Town Manager Titcomb)

Town Manager Titcomb advised that two contracts have been submitted for approval for pest control services: Clarke Environmental for noseem and mosquito spraying which we have been doing for many years in the town, and the other contract is for a new pilot program for iguana control services. He gave a brief overview of the contracts and noted that historically, the town used to pay for services for the town on private and public property, however, the Commission recently voted that we will only spend the money for pest control services on public property areas. Each company has offered a preferred rate for homeowners to opt into the services on private property, and both require indemnification and permission for the companies to enter the properties. Both contracts are scaled to fit within the budget guidelines. Town Manager Titcomb noted that both contracts have been determined legally sufficient by our Town

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Attorney, and explained the town fees vs. the private residence fees. He stated that the prices that have been presented to us are a good deal for the Town.

Darrel Bagiotti from Clarke Environmental thanked the Commission for the long standing contract for noseem and mosquito spraying. He stated that they are presenting changes in the program as requested by the Town, and he spoke about the details of the program and how it works.

Mayor Coz questioned the barrier application for the mangrove areas, and Mr. Bagiotti responded that there would be a barrier application in the mangrove area, however, there are certain requirements that spray cannot be applied directly into a body of water, so in the cases of mangroves that are right up against the water line, they will not be able to make an application per label. They would provide other applications around the property to provide relief to the residents in that area. He stated that the natural RG30 application is proposed for the detention area public spaces to provide 30 day control to tackle the mosquito in the larvae stage.

Vice Mayor MaGruder mentioned the change in formulas for truck spraying, and Mr. Bagiotti responded that Clarke has been working with the Town Manager on the contract for the Town to be more eco-friendly. He spoke about the different products for truck spraying and noted that it will be applied 26 times during the year.

Mayor Coz asked if there is any reduction in the effectiveness of the chemicals between last year's product and what is being proposed this year, and Mr. Bagiotti stated that they are increasing effectiveness due to the added catch basin treatments. Town Manager Titcomb stated that the contract has changed due to not spraying on private property anymore, however, they have increased the program on public property to address the problem that may occur due to no longer spraying on private property, which they hope will help near the private property areas.

Vice Mayor MaGruder asked about the opt-in program for residents and how many times per month they would receive treatment, and Town Manager Titcomb responded that the details are being worked out currently, and they are trying to configure a quarterly program with a frequency of 36 times per year, pro-rated if someone signs up during the year as opposed to the beginning of the year. Vice Mayor MaGruder asked how many times per month service would be provided for private property, and Mr. Bagiotti stated that the treatment proposed is for three times per month for residents.

Commissioner Besler asked about the price and questioned the proportions between public and private property, and Town Manager Titcomb explained that since we are no longer spraying on private property, we need to re-configure the public property spraying in order to continue to combat the problem town-wide. He explained that we will now be spraying more public property areas. Commissioner Besler asked if Clarke proposed the private property cost based on how many people they think will opt in, and Mr. Bagiotti responded that they will re-visit the prices during the next contract period after they see how many have opted in.

Vice Mayor MaGruder asked about Clarke billing homeowners directly, and Town Manager Titcomb stated that he is working with Clarke on the billing details. **The Commission consensus was that Clarke would bill residents directly and collect the payments for residential service.**

Tom Portuallo from Iguana Control spoke about the company and the iguana control services they provide. The program in front of the Commission is similar to the HOA programs that the company provides. They would service the public areas of town, which would allow them to offer a discount to the private homeowners.

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Commissioner Besler asked about the success rate of the company, and Mr. Portuallo stated that there is a 90% reduction rate normally, and they will focus on public areas of town.

Commissioner de Haseth asked if Mr. Portuallo had spoken with Town Manager Titcomb about which public areas will be targeted and asked for a map to be provided so that residents could monitor the success rate in their areas. Mr. Portuallo stated that they have spoken about the specific public areas that will be serviced.

Mayor Coz asked if iguanas move to the next property if they are targeted on another one, and Mr. Portuallo stated that the program must be an ongoing program just like any other pest control service for it to be effective. He stated that the fee for residents will be annual, and they will receive service all year without the option for a 30 day opt out program.

Commissioner Sloat asked about the trapping program, and Mr. Portuallo stated that if we rely solely on trapping, we will never get ahead of the curve, and other methods of elimination must be used. He stated that using the other aggressive methods is what causes concern with residents. He noted that the Florida Wildlife Commission is in charge of policing how animals are euthanized. He stated that iguanas are labeled as a pest, and you cannot re-locate an iguana unless you have a target location to take them with the owner's permission. He explained the methods of elimination and trapping methods.

Public comment: Terry Brown, Harbour Drive South, asked for confirmation that they would not be entering the county parks or natural areas, and Town Manager Titcomb confirmed that they will be servicing town public properties. Mr. Brown suggested that we save the one last spot where birds can come to feed, and that wildlife preservation is maintained in the town, as some of the insects are disappearing.

Zoanne Hennigan, 91 Island Drive South, asked if Town Manager Titcomb has a communication plan to notify residents that they will no longer receive noseem spraying services on their properties. Town Manager Titcomb stated that this has been communicated during the past several months through the meetings and newsletters, and as soon as we have a contract approved, we will notify residents about the new program. Mrs. Hennigan stated that not a lot of people attend the meetings and a limited amount of people receive the newsletters. She asked if we can proactively send notice to people who opted in to the program previously, and Town Manager Titcomb stated that we can alert those people by sending a notice by mail.

Vice Mayor MaGruder asked how many complaints we have received as we are no longer spraying for noseems, and Town Manager Titcomb stated that he has received calls from two people since the service ended. He wondered how many people have even noticed that the service ended.

Cindy Martel, 46 Harbour Drive South, asked how the iguanas will be taken care of, and Mr. Portuallo stated that no poison is used, and they use metal traps. He noted that nothing will be done that will hurt animals or people.

Peter Berling, 7 Osprey Drive, stated that it would be helpful if we had a map that showed where the applications will take place. Mayor Coz suggested putting the maps on the website. Mr. Berling asked about incidents of other animals other than iguanas showing up in the traps and what is done with them. Mr. Portuallo stated that he has never trapped a dog, but sometimes a cat, bird, raccoon, or opossum ends up in the traps, and they simply release them.

Commissioner de Haseth stated that her overarching concern is that in December Town Manager Titcomb reported that the Clarke contract was at \$32,000 and now we are at \$47,000. She stated that her concern

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is not level of service, but with the overall budget of \$60,000, if we give 80% of the entire budget to noseem spraying, it does not leave much room for the iguana pilot program. She wondered how we went from \$32,000 to \$47,000 in less than 30 days. Town Manager Titcomb responded that the \$32,000 quote was paired with private residential spraying, and when we told Clarke we were going from private and public to just public, he asked Clarke to ramp up the public spraying so that it would still be effective in the town, so what was included in the metrics of the program changed significantly. Commissioner de Haseth stated that she is uncomfortable giving 80% of the funds to the noseem spraying program.

Mayor Coz stated he thought the impact is \$35,000 for this fiscal year, and Town Manager Titcomb confirmed. He stated that we spent \$68,000 for mosquito/noseem control last year, and we are trying to make both programs work for \$60,000 this year. He noted that iguana control is a pilot program and we won't know what we will need in the budget for next year until we go through the process this year. Mayor Coz stated that noseems affect the whole town and iguanas only affect a certain area of town and are geographically restricted. Commissioner de Haseth stated she does not agree with that assessment, and noted that she does not think it is fair to spend 80% of the budget on one program. Commissioner Besler stated that last year we spent 100% of the pest control budget for mosquitos/noseems, and this year we have a pilot program for iguanas. He wants to see how it will work first before spending more on the program.

Commissioner de Haseth wanted to make sure Clarke will be administering the private property contracts and billing, and **there was Commission consensus to make sure the town will not have anything to do with the billing or collection.** Mr. Bagiotti from Clarke confirmed that they will handle the residential billing.

Vice Mayor MaGruder moved to approve the pest control contracts that were drafted by the Town Attorney subject to the Clarke Environmental proposal containing specific language regarding the billing process and rate schedule for the individual residential properties ensuring that the Town is not involved in the billing and collection process for individual properties, and ensuring that the Iguana Control proposal is attached to the contract; seconded by Commissioner Besler. Motion failed 3-2 (Commissioners de Haseth & Sloat dissenting).

Town Attorney Shutt explained that the motion failed due to the Clarke Environmental contract being a best interest acquisition for the Town which needs a super-majority vote (4/5) in accordance with the Town's Purchasing Policy, as the contract is over \$25,000. The Town did not go out to bid for this contract, as the Town has determined that this is a best interest acquisition. He mentioned that the Iguana Control contract can be passed by a 3-2 vote, and suggested that the Commission separate the motions for the two separate contracts.

Commissioner Besler moved to approve the pest control contract with Iguana Control; seconded by Vice Mayor MaGruder. Motion carried 4-1 (Commissioner Sloat dissenting).

Commissioner Sloat explained that he would like to see the service to the town take precedence over the residential areas, and does not feel comfortable voting for the contract unless the company can ensure that. Mr. Portuallo from Iguana Control stated that he would add more employees for the program based on how many areas are being serviced in order to address the issues, as the contract calls for visits to each area that is being serviced twice per week, whether it be public or private property, and he is contractually obligated to fulfill that.

Vice Mayor MaGruder moved to approve the Clarke Environmental contract subject to the proposal containing specific language regarding the billing process and rate schedule for the

individual residential properties ensuring that the Town is not involved in the billing and collection process for individual properties; seconded by Commissioner Besler.

Commissioner de Haseth stated she would approve of the contract if it was at the \$32,000 level, but she cannot justify the town paying \$47,000.

Motion fails 3-2 (Commissioners de Haseth and Sloat dissenting).

Commissioner Sloat stated that he voted against the contract as it calls for a 5% increase at the end of the term. Town Attorney Shutt stated that the proposed contract calls for a renewal agreement by both parties, so it will be up to both parties to agree to the terms before it is approved for renewal. Commissioner Sloat stated that the information provided changes his vote and he would like to re-consider.

Commissioner Besler called for reconsideration of the previous motion; seconded by Vice Mayor MaGruder. Motion carried 4-1 (Commissioner de Haseth dissenting).

Commissioner de Haseth asked Town Attorney Shutt why the Clarke Environmental contract required a super-majority vote, and Town Attorney Shutt reiterated that it was required due to best interest acquisition with anything over \$25,000 requiring a super-majority vote.

6. Resolution No. 2019-01: Adopting Town Commission Rules of Order & Procedure (By: Town Manager Titcomb)

Town Manager Titcomb advised that the Rules of Order and Procedure document was developed by staff by looking at rules in other communities, and they are self-explanatory.

Public Comment: Terry Brown, Harbour Drive South, wanted to make sure the Town will continue public comment the same as we always have, and Mayor Coz confirmed. Mr. Brown pointed out that we should not have a 15 minute maximum for public comment, and also pointed out that a presiding officer cannot move something and also second it.

Zoanne Hennigan, 91 Island Drive South, stated that it is good to have rules. She noted that every town references rules, and she is thrilled that it is being done for the Town now.

The Commission consensus was to make the following changes to the Rules of Order & Procedures document:

3.2 – Such notification shall be given as soon as practicable “which may be less than 12 hours’ notice”

7.2 – “approved, pre-scheduled presentations”

7.5 – strike “boisterous”

8.3 – noise, sound or action of any kind in the Commission Chambers

8.6 – strike “if it becomes necessary”

9.1 – strike “shall” and insert “may” call for a motion

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9.2 – “Presiding Officer May Move or Second & Debate. Add language “however, the Presiding Officer may only make the motion once he or she has called for a motion and no other motion by other Commissioners has been made”.

9.5 – strike the whole section completely

10.1 – “no nominations from the floor are allowed unless otherwise set forth herein”

There was consensus of the Commission for the Town Clerk to prepare the changes in a red-lined version to be submitted at the next Town Commission meeting.

REPORTS

7. Town Manager

Town Manager Titcomb advised that his report is included in the meeting package, and reported on the following:

- a. 2019 is the 5th and final year of a current five year contract with Republic Services Inc. for garbage, recycling and residential vegetation pick-up route services. Previous cycles of this contract have renewed on an “auto-renew” option clause built into the last updated and adopted version. The Town Attorney and administration believe it may be time to update details within the contract and service provisions. In order to do so properly, staff seeks Town Commission direction in going out for an RFP for contractual hauler services. Town Attorney Shutt commented that the original contract was bid out, and then amended in 2014 for a five-year renewal, and the contract was amended at that time to allow automatic renewals, which he has an issue with. He recommends that we send out Request for Proposals on this. **The Commission consensus was to direct Town Attorney Shutt to prepare the bid documents for garbage and recycling services.**
- b. The public beach crossover at Beachway Drive is in process of being renovated to a “downsized” more natural pathway, with dune friendly plantings in-filled around a meandering sandy entrance access path. Field permitting is through the local FDEP office while collaborating design and installation with recognized dune-expert Rob Barron, striving for the most natural dune landscaping and sustainability achievable in our ROW footprint. We are also working on a dune planting design scheme to share with residents along the beach to help us reclaim the dune sand and space while we are in an additive beach cycle. Note: permanent infrastructure for full ADA accessibility is only available at area “public beach” parks where handicap parking and site layout accommodate those needs. No vehicle parking, stopping, standing, loading and unloading are allowed at Town crossovers per code (residents included) except where marked. Each additional public beach crossover is being surveyed and project designs are to be developed for their unique characteristics. Where existing infrastructure is in good physical shape and currently serving our residents’ needs, we are not proposing removal until such time that maintenance or natural disaster predicate a different design. **There was consensus of the Commission to move forward with the Beachway crossover natural pathway project.**
- c. Urban Design Kilday Studios has been working on updating the town’s Comprehensive Plan for required compliance. They’ve assisted P&Z and staff to configure new process, reviews and zoning code changes, resulting in the recent lifting of a moratorium with stricter site management, code, and plan reviews embedded. The updates mean more review of Land Development and Building Permit applications to assure compatibility and compliance in preserving the “look and feel” intended by the Town. A professional planner can provide focused zoning review reports for each proposed build project, critical to approvals or denials as defined in Town Code. The

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Town Attorney and staff recently met with a local Certified Planner to seek quotes for ongoing review services (we currently contract these under our Hy-Byrd contract). The Planner will present us their scope of work and rate card for formal reviews of application plan sets. The service if adopted is a “pass-through” expense the user under their Land Development or Building Permit fees is assessed, as allowed in an “enterprise funding model” for our Building Department in state statutes.

- d. P&Z Recommendations regarding flat roofs/parapets ordinance: Commissioner de Haseth stated she would like to see pictures of why we are doing this. Ric Carey, 39 Spanish River Drive, P&Z Member, stated that P&Z discussed this and work will need to be done before anything is recommended for approval. This would be a significant change for the town. He noted that we currently have had a back-door flat roof process that is not working for the town. Town Attorney Shutt stated that parapets are becoming higher and we are seeing massive blank walls, and P&Z is looking for a balance. Mr. Carey stated that if the consensus of the Commission is that they don't like what is going on now, the town needs to address it in a way that will change the direction of the town. They have seen a lot of the parapet style roofs, and the board feels that the town needs to do something about what is occurring. **There was consensus of the Commission for P&Z to study the issue of flat roofs and parapets.** Town Manager Titcomb stated that P&Z also discussed more authority for concept plan review applications, as currently they can only give direction to the Building Official with no approval authority on the application, and they want authority to approve or deny. Town Attorney Shutt stated that P&Z wants to be able to give direction to the applicant and approve or deny the application. Currently, the applicant is not made to act on P&Z's recommendations and they can do whatever they want as long as it meets code. Mayor Coz stated that the Commission does not like subjectivity and wants to know exactly what specific elements can be approved or denied in the concept plan review process. Vice Mayor MaGruder stated that he wants to see pictures of houses near the proposed homes so P&Z can have the ability to see if a proposed home will fit into the community. **There was consensus of the Commission for P&Z to study the issue of approvals for concept plan review applications.**

8. Town Attorney

Town Attorney Shutt advised that there is no report.

9. Police Chief

Lieutenant Jones advised that the Police Department monthly report is included in the meeting package and includes monthly police department statistics. He mentioned that they had rash of vehicle burglaries last night involving 11 vehicles, and every vehicle was left unlocked with belongings inside. He watched several videos and noted that the criminals simply moved along once they approached several locked vehicles. He stated that locking vehicles is successful in deterring crime. He also stated that the license plate recognition system is not 100% successful, but helpful in identifying suspect vehicles.

Lieutenant Jones noted that the Commission approved the hire of two candidates last month, and he introduced William Ranta and Keith Ramirez to the Commission. The Commission welcomed the Officers to the town.

Commissioner Besler mentioned that in looking at the vehicle mileage reports, cars that idle have more wear and tear on the engine, and mentioned hybrids and electric cars as alternatives, but noted that there are a lot of negatives to that. Lieutenant Jones stated that hybrids are only available in a sedan model for police vehicles so they would immediately lose the ground clearance that they have in the SUV's which is important due to localized flooding in some areas, and the cost of a hybrid vehicle is \$7,000 more than the cost of the current vehicles that the town purchases, and the warranties typically do not cover electrical

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related issues. He stated that the current platform for the hybrid police vehicle is the Ford Fusion built in 2010, and there are a number of electrical issues with those vehicles, so he would be hesitant to go down that path for fleet vehicles, as they do not have a history of success with those. When he spoke to a Ford representative, they told him that they are not seeing purchases for patrol vehicles, but are seeing administrative type vehicles sold. He stated that the cost of a battery pack is \$12,000 for that vehicle.

10. Building Official

Building Official Cameron reported that the Building Official report is included in the meeting package and includes monthly building department statistics. He stated that there have been an increase in site visits for work done without permits, and he reminded residents to reach out to the building department before proceeding on a building or remodeling project because a lot of items those projects require permits. He wants residents to reach out before the projects begin so staff can assist with any questions. Mayor Coz stated that the general rule is that renovations that exceed 100 sq ft or \$1,000 need a permit, and the Building Official is here to help residents accomplish their goals. Commissioner de Haseth suggested an article in the newsletter reminding residents of what needs a building permit. Vice Mayor MaGruder stated Building Official Cameron is also now involved with drainage issues in town, and he appreciates his work.

TOWN COMMISSIONER COMMENTS

11. Ocean Ridge Zip Code (By: Mayor Coz)

Mayor Coz stated that we could make Ocean Ridge more exclusive with a new zip code, and would differentiate us from Boynton Beach. He stated that it would also help with AirBNB's, vacation rentals, and sober homes, and he noted that it would alleviate mail problems due to the same named streets in Boynton Beach. He stated the only negative aspect in trying to get a new zip code is that it would be a two year journey involving a lot of time. He stated this project would take up staff time unless someone other than staff would like to take on the project. He mentioned that Representative Caruso will back us on it if we decide to proceed.

Public comment: Kristine Schulte, 7 Adams Rd, stated that 33435-6203 is exclusive to Ocean Ridge, so why go through all of the trouble. Mayor Coz stated that the four digit extension does not accomplish the task because no one uses the extensions. He stated that extensions are different than the zip code itself.

Commissioner de Haseth stated that she likes the idea, but needs more information about the process. **There was consensus of the Commission for Town Manager Titcomb to gather more information regarding the change in zip code.**

ADJOURNMENT

Meeting Adjourned at 8:29 p.m.

Minutes prepared by Town Clerk Stevens, and adopted by the Town Commission on February 4, 2019.



Steve Coz, Mayor

ATTEST:



Tracey L. Stevens, MMC, Town Clerk