

REGULAR TOWN COMMISSION MEETING MINUTES
JUNE 3, 2019

Minutes of the Regular Town Commission Meeting of the Town of Ocean Ridge held on Monday,
June 3, 2019, at 6:00 PM in the Town Hall Commission Chambers.

CALL TO ORDER (00:34)

The meeting was called to order by Mayor Coz at 6:00 p.m.

ROLL CALL (00:41)

Deputy Town Clerk Armstrong led the roll call, which was answered by the following:

Commissioner Besler	Present
Mayor Coz	Present
Commissioner de Haseth	Absent
Commissioner Hurlburt	Present
Vice Mayor MaGruder	Present

Let the record show that Commissioner de Haseth was absent with notice.

PLEDGE OF ALLEGIANCE (00:59)

Mayor Coz led the Pledge of Allegiance.

Mayor Coz welcomed former Town Clerk, Karen Hancsak, who was in attendance at the meeting, and who served the Town of Ocean Ridge for 35 years.

ADDITIONS, DELETIONS, MODIFICATIONS, AND APPROVAL OF AGENDA (01:44)

Vice Mayor MaGruder moved to approve the agenda; seconded by Commissioner Besler. Motion carried 4-0.

PRESENTATIONS (02:04)

a. Legislative Update by Representative Caruso

Representative Caruso informed the Ocean Ridge residents on legislative updates regarding health care, education, and environment initiatives. He further stated that money was allocated by the state for beaches, libraries, and the arts. Mayor Coz thanked Representative Caruso for coming to educate the Town of Ocean Ridge residents, and noted that Representative Caruso has offered his legislative help if any issues arise with Florida Department of Transportation (FDOT) regarding the crosswalk on Fayette Drive. Mayor Coz also asked Representative Caruso about the Septic to Sewer conversion and funding. Representative Caruso stated that if an information package is compiled by August then he would sponsor a bill for an appropriation of funds toward the conversion.

Commissioner Besler thanked Representative Caruso for opposing the short term rental and scooter bills.

b. FY18 Annual Audit Presentation by Town Auditor Ron Bennett

Ron Bennett, Town Auditor, thanked the Town Commission for allowing him the opportunity to present the 2018 audit report. He presented and explained the 2018 audit report for the Town of Ocean Ridge.

Mayor Coz asked if it would be prudent for the Town to use some monetary funds from the reserves when it currently has a 63% reserve. Mr. Bennet stated that 45% is seen as a healthy reserve so the Town is beyond healthy on their reserve at this time. He further stated that assigned funds can be reassigned if there is an emergency present.

Town Clerk's Note: The 2018 Annual Audit can be found on the Town's Website.

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ANNOUNCEMENTS (33:46)

- a. The next Planning & Zoning Commission meeting will be held on Monday, June 17th at 8:00 a.m. at Town Hall. The next Budget Meeting will be held on July 1st at 2:00 p.m., with a Regular Town Commission meeting following at 6:00 p.m. at Town Hall.
- b. Town Hall will be closed on Thursday, July 4th in observance of Independence Day.
- c. Residents please be aware that the Town is preparing for Census 2020. We will begin posting information soon on our website and bulletin boards for access by the public. We want to ensure all residents are prepared, and well informed that Census 2020 will be mostly online based. We will continue to update residents on any upcoming changes or updates as we know them.
- d. Residents who wish to add their name to the email blast list to receive important Town notifications should sign up on the sheet provided on the counter in the lobby or notify the Town Clerk.
- e. Next on the agenda is public comment. The Mayor will invite the public to speak to the Commission on any item that is not printed on the agenda. Public comments on specific agenda items may be made later in the meeting when the items are taken up. There is a three (3) minute individual limit for public comments that will be timed by the Town Clerk. Public comment is not meant to be a question and answer period, and there will be no dialogue. Anyone wishing to speak during public comment, please come up to the podium and print your name and address on the sheet provided, and state your name and address for the record.

PUBLIC COMMENT (35:25)

Melanie Rodriguez, 3 Fayette Drive, noted that Commissioners never responded to her when she reached out via email and mail. She further noted that the Beachway crossover looks private since the new renovations which would lead more people to Fayette Drive in order to get beach access. She stated that she is a year around residence, and acknowledges Crown Colony's right to cross, but mentioned she is concerned about more foot and car traffic that would highly impact her street.

Betty Bingham, 1 E. Ocean Avenue, reminded the Town Commission that part of the sidewalk is encroaching on her property. She also informed that Boynton Beach has equipment on Town property, and inquired whether they were being charged rent for using the Town's property. She further mentioned that Town staff should be concerned about the number of metal signs throughout Town. Mayor Coz responded that the Town is currently reviewing the Town's sign code, and further directed Building and Public Works Director Cameron to see about Boynton Beach having equipment on Town's property.

Terry Brown, Harbour Drive South, reiterated that the Beachway crossover looks private. He also encouraged the Town Commission to use the reserve funds to complete the Town's major projects such as drainage issues and hydrants.

APPROVAL OF CONSENT AGENDA (41:44)

1.
 - a. Adopt Minutes of Regular Town Commission Meeting of May 6, 2019.
 - b. Adopt Minutes of Special Town Commission Meeting of May 14, 2019.

Commissioner Hurlburt moved to approve the consent agenda; seconded by Vice Mayor MaGruder. Motion carried 4-0.

REGULAR AGENDA ITEMS

2. **Appoint an Alternate Member of the Board of Adjustment (By: Acting Town Manager Stevens) (42:19)**

Acting Town Manager Stevens explained that there is an open position for an alternate member of the Board of Adjustment. The position was advertised and applications were received from the following: John Lipscomb and Cindy Martel.

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Commissioner Hurlburt noted that she had encouraged John Lipscomb to run for alternate member of the Board of Adjustment because he wanted to get involved, and his resume was up to par for the position.

Commissioner Hurlburt moved to appoint John Lipscomb as alternate member of Board of Adjustment; seconded by Vice Mayor MaGruder. Motion Carried 3-1 (Mayor Coz dissenting).

3. Zip Code Update (By: Bob Sloat) (43:31)

Mayor Coz thanked Resident and Previous Town Commissioner Dr. Sloat for all his efforts in researching the zip code change.

Resident Dr. Sloat thanked Matt Reedy from Plastridge Insurance Company on giving a response to his inquiry about insurance rate impacts if a new zip code was attained. He informed the Town Commission that Matt Reedy stated that a zip code change would have a net impact on insurance rates. Dr. Sloat stated that he was informed that the zip code change would be a lengthy, and an expensive process because the Town may need to get their own post office, delivery truck, and post master. He suggested the Town contact Congresswoman Lois Frankel or Representative Caruso to gather more information.

Vice MaGruder thanked Dr. Sloat for the information. Commissioner Besler mentioned that there was a representative from Lois Frankel's Office in the crowd. Cheryl Lewis, Representative from Lois Frankel's Office, stated that she will notify the office of the Town's zip code change inquiry.

Mayor Coz called for Public Comment.

Public Comment: Bob Weisblut, 23 Sailfish Lane, voiced his concern about the zip code being changed as he would have to update every document to reflect the changes. Mayor Coz responded that the Town is just exploring the idea of a zip code change at this time.

4. Resolution No. 2019-09: A Resolution of The Town Commission of The Town of Ocean Ridge, Florida, Establishing a Septic to Sewer Citizen's Advisory Committee, Assigning Its Duties, Providing Authority for Expenditures, Providing for Public Meetings, Providing for Legal and Staff Support for the Committee, And Providing an Effective Date and a Date for Termination of Activities. (By: Acting Town Manager Stevens) (47:25)

Acting Town Manager Stevens mentioned that per last meeting direction Town Staff has prepared a Resolution to create a Septic to Sewer Citizen's Advisory Committee. The Resolution aims to create a Septic to Sewer Citizen's Advisory Committee, and allow each Commissioner to appoint a member to the advisory committee.

Vice Mayor MaGruder moved to adopt Resolution No. 2019-09 establishing a Septic to Sewer Citizen's Advisory Committee; seconded by Commissioner Hurlburt. Motion carried 4-0.

Commissioner Besler nominated Roy Schijns, Commissioner Hurlburt nominated Ron Kirn, Vice Mayor MaGruder nominated John Lipscomb, and Mayor Coz nominated Arthur Ziev to serve on the Septic to Sewer Advisory Committee. Mayor Coz mentioned that there is a spot left since Commissioner de Haseth is not present to nominate. Acting Town Manager Stevens stated that Commissioner de Haseth suggested prior to the meeting: Neil Hennigan, Britt Flanagan, and Ron Kirn. Mayor Coz suggested to nominate Brit Flanagan. Town Attorney Shutt responded that the resolution states each Commissioner will nominate one member so procedurally they would have to wait on Commissioner de Haseth to nominate the last member.

Public Comment: Ron Kirn, mentioned that it was an honor to be nominated, and further stated that it is going to be a process to compile short term and long term goals for the Town sewer conversion.

Terry Brown, Harbour Drive South, mentioned that he liked the idea, but would like to ensure that the Committee also represents the interest of those that live in Single Family Homes. Acting Town Manager Stevens mentioned that member Roy Schijns lives in a single family home, as does Arthur Ziev.

Commissioner Besler moved to appoint all nominated members to the Septic to Sewer Advisory Committee; seconded by Commissioner Hurlburt. Motion carried 4-0.

5. **Second Reading and Adoption of Ordinance No. 2019-07: An Ordinance of The Town of Ocean Ridge, Florida, Amending Its Code Of Ordinances By Amending Chapter 63, “General and Administrative Provisions”, Article IV, “Site Plan Review Procedures”, Section 63-56 “Concept Development Plan Review”, to Modify the Process to Provide that the Planning & Zoning Commission Shall Have Approval and/or Denial Authority and to Provide For Other Criteria and an Appeal Process; Providing For Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date. (By: Town Attorney Shutt) (54:13)**

Deputy Town Clerk Armstrong read Ordinance No. 2019-07 by Title Only.

Town Attorney Shutt stated that this Ordinance is on second reading. The Ordinance aims to change the Concept Plan Review to Development Plan Review to give authority to the P&Z to make decisions on development plans. The Ordinance allows for decisions of the P&Z to be appealed to the Town Commission by the applicant or any resident living within 300 feet of the property under development. Also there were further review criteria added in regards to height and scale, and modified language of appraisal value.

Mayor Coz called for Public Comment.

Public Comment: Terry Brown, Harbour Drive South, voiced his concern over the similar appearance of the new constructed homes.

Mark Marsh, 14 Hudson Avenue, thanked the Commission for adopting the Ordinance. He mentioned that in the review process that the Planning & Zoning Commission will review similar and dissimilar properties which will aid in avoiding having similar looking homes.

Vice Mayor MaGruder moved to adopt Ordinance No. 2019-07 on second reading; seconded by Commissioner Hurlburt. Motion carried 4-0.

6. **Second Reading and Adoption of Ordinance No. 2019-08: An Ordinance of The Town of Ocean Ridge, Florida, Amending Its Code Of Ordinances By Amending Chapter 64, “Zoning”, Article I “District Regulations”, Section 64-1 “RSF And RSE Single-Family Residential Districts; Section 64-2 “RMM Medium Density Multiple-Family Residential District”; Section 64-4 “RHM High Density Multiple-Family Residential District”; Article II “Planned Residential Development”, Section 64-24 “Development Standards”; And Article III “Supplemental Regulations”, Section 64-50 “Location of Exterior Residential Equipment and Accessories”, to Modify the Regulations Regarding Screening of Flat Roofs and Roof Accessories; Providing for Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date. (By: Town Attorney Shutt) (59:19)**

Deputy Town Clerk Armstrong read Ordinance No. 2019-08 by Title Only.

Town Attorney Shutt mentioned that the Planning and Zoning Commission members are okay with the modification made by staff prior to the first reading.

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Mayor Coz called for Public Comment, and there was none.

Commissioner Besler moved to adopt Ordinance No. 2019-08 on second reading; seconded by Vice Mayor MaGruder. Motion carried 4-0.

7. **First Reading of Ordinance No. 2019-09: An Ordinance of the Town of Ocean Ridge, Florida, Amending The Comprehensive Plan of the Town of Ocean Ridge, Which Amendment Is More Fully Described in Exhibit "A", Attached Hereto, In Accordance With The Local Government Comprehensive Planning And Land Development Regulation Act, As Amended, Being Sections 163-3161, Et.Seq., Florida Statutes, Providing for the Amendment of the Town's Future Land Use Element, Coastal Management Element, Conservation Element and Recreation and Open Space Element Pursuant to the Comprehensive Land Use Amendment Laws of the State of Florida, for the Purpose of Implementing Regulations Regarding Environmentally Sensitive Lands, Sea Level Rise and Recreation and Park Space; Providing for the Repeal of all Ordinances in Conflict; Providing for Severability; Providing for Directions to the Town Clerk; Providing an Effective Date; and Providing for other Purposes. (1:00:00)**

Deputy Town Clerk Armstrong read Ordinance No. 2019-09 by Title Only.

Marty Minor, Town Contracted Planner from Urban Design Kilday Studio, explained that the process started due to many state legislation changes. He complimented the Town Staff and Planning & Zoning members for their expertise. He mentioned that the Coastal Management Element, Future Land Element, Conservation Element, and the Park & Recreation Element have been amended. New policies were added to the Future Land Use Element to address environmental factors. One of the policies would require any applicant doing development in environmentally sensitive areas to submit an environmental assessment for the Town to evaluate as part of their review process. The population estimate has been updated, and there are about 20 changes to the Comprehensive Plan. Mr. Minor explained that the Comprehensive Plan would have to go before various State agencies for recommendations before second reading.

Commissioner Besler asked if we are close to the maximum number of units, and Mr. Minor responded that the Town is around 1,600 units currently, and there is still plenty of space for new units.

Mayor Coz asked about permitting for historic structures in Town, and Mr. Minor stated that it is a state requirement within the existing Comprehensive Plan.

Commissioner Besler asked if the vulnerability study would match the study required under the comprehensive plan, and Mr. Minor stated that it would have to be reviewed to ensure that the vulnerability encompasses what the Comprehensive Plan requires. Vice Mayor MaGruder concurred.

Commissioner Hurlburt asked if there were any historic designated buildings in the Town, and Mr. Minor responded that he is not aware of any.

Mayor Coz called for Public Comment.

Karen Hancsak, Previous Town Clerk, mentioned that there used to be multiple homes that were on a list to be potentially categorized as historic, but they chose not to have it designated.

Vice Mayor MaGruder moved to adopt Ordinance No. 2019-09 on first reading; seconded by Commissioner Hurlburt. Motion Carried 4-0.

8. First Reading and Adoption of Ordinance No. 2019-10: An Ordinance of the Town of Ocean Ridge, Florida, Amending Its Code of Ordinances By Amending Chapter 64, "Zoning", Article III "Supplemental Regulations", and Section 64-50 "Location of Exterior Residential Equipment and Accessories", to Modify the Setback Requirements for Generators; Providing for Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date. (By: Town Attorney Shutt) (1:14:45)

Deputy Town Clerk Armstrong read Ordinance No. 2019-10 by Title Only.

Building and Public Works Director Cameron stated that the current code as it stands does not follow the Building Code regulations which specifies that a generator exhaust needs to be located at least 10 feet from all openings. The Ordinance aims to update the code to show the 10 feet from all openings, but allow the generator itself to be close to the structure. He also mentioned that the word "exhaust" was not included in the ordinance document, and would need to be added.

Vice Mayor MaGruder mentioned that the only change needed from the ordinance written is to add the word "exhaust". Town Attorney Shutt asked for clarification if there was also an inclination to change the ordinance from 5 to 10 feet for rear and side setbacks. Building and Public Works Director Cameron responded that they want to change the setbacks from the property line for the generator exhaust to be 10 feet. He further mentioned that the ordinance will provide for generators to be screened from view, and provides for distance so a generator does not impact the neighboring properties.

Mayor Coz called for Public Comment.

Public Comment: Lisa Ritota, 4 Hudson Avenue, asked for clarification of the impact it would have on a property that has a 15 foot setback, and how they would be able to install a generator. Building and Public Works Director Cameron stated that the generator can be closer to the structure, but the exhaust would be 10 feet from all openings.

Terry Brown, Harbour Drive South, mentioned that there have been properties that configure the generator's exhaust pipe to the roof. Building and Public Works Director Cameron stated that it has happened, and that would be determined during the permitting process.

Mayor Coz suggested that the ordinance go back to P&Z for more discussion. Building and Public Works Director Cameron mentioned that he would like to have more discussions about it with the P&Z, but mentioned the current code needs to be updated. Town Attorney stated that the ordinance can be postponed for another Commission meeting.

Commissioner Besler moved to postpone Ordinance No. 2019-10 on first reading; seconded by Commissioner Hurlburt. Motion Carries 3-1 (Vice Mayor MaGruder Dissenting)

9. First Reading and Adoption of Ordinance No. 2019-11: An Ordinance of the Town of Ocean Ridge, Florida, Amending Its Code of Ordinances By Amending Chapter 66 "Environmental Regulations", Article IV "Landscaping", Division 3 "Tree Permits", to Modify The Regulations Regarding Tree Permits and to Provide for the Trimming of Coconuts; Providing For Codification, Repeal of Conflicting Ordinances, Severability, and an Effective Date. (By: Town Attorney Shutt) (1:27:22)

Deputy Town Clerk Armstrong read Ordinance No. 2019-11 by Title Only.

Town Attorney Shutt mentioned this Ordinance aims to require homeowners to trim coconut trees by July 1st, and also adds an exception to allow an arborist to remove a tree if the tree has been deemed hazardous.

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Mayor Coz called for Public Comment.

Public Comment: Ted Ritota, 4 Hudson Avenue, asked for clarification on whether homeowners would need to have coconuts trimmed by July 1st, and whether they would need a permit for it. He further asked if this was going to be implemented this year. Town Attorney Shutt stated that a permit won't be needed, but coconuts would need to be removed from trees by July 1st. He further stated the Commission would have to decide the effective date, but otherwise it would most likely be next year since the ordinance will be adopted in July, and people would not get timely notice.

Mayor Coz asked about the enforcement process when coconuts on the trees bloom at different times. Police Chief Hutchins responded that the Town is aware that there are different bloom dates, and mentioned that the Town would try to work with the resident to help alleviate that issue.

Mayor Coz asked for clarification on whether a permit would be required for removal of trees. Town Attorney Shutt stated that an approved permit would be needed to remove a tree, and that the permit process for tree removal has already been a part of the code.

Public Comment: Terry Brown, Harbour Drive South, asked if the ordinance would apply to the coconut palms that are on Town's right of way, and further noted that there are some dead coconuts in front of the Simon residence by the dune. Acting Town Manager Stevens stated that it would apply across the board, and the Town has designated funds to trim coconuts on Town property.

Ted Ritota, 4 Hudson Avenue, asked if homeowners would get warning notices of non-compliance before any enforcement takes place. Police Chief Hutchins responded that the Town would give homeowners notice that coconut trees need to be trimmed.

Commissioner Hurlburt moved to adopt Ordinance No. 2019-11 on first reading; seconded by Commissioner Besler. Motion Carried 4-0.

10. Resolution No. 2019-10: A Resolution of the Town Commission of the Town of Ocean Ridge, Florida, Amending the Adopted Schedule of Fees for Various Services and Providing for an Effective Date. (By: Acting Town Manager Stevens) (1:39:39)

Acting Town Manager Stevens noted that the schedule of fees is being amended because building department staff has noticed that some fees were not covering the actual cost to the Town. Building and Public Works Director Cameron noted that a resubmittal fee was added for the Development Review to help reduce the fees for the applicant.

Vice Mayor MaGruder moved to adopt Resolution No. 2019-10; seconded by Commissioner Hurlburt. Motion Carried 4-0.

11. Appoint a Voting Delegate for the Florida League of Cities Annual Meeting (By: Acting Town Manager Stevens) (1:42:05)

Acting Town Manager Stevens noted that this is to designate a Commissioner to be the Voting Delegate for the Florida League of Cities Annual Meeting. Commissioner de Haseth is the current primary voting delegate for the Palm Beach County League of Cities. Acting Town Manager Stevens proposed that Commissioner Hurlburt be categorized as primary voting delegate since she is already registered to attend the Florida League of Cities Annual Meeting, and that all other Commissioners as well as Acting Town Manager Stevens be designated as alternate voting delegates.

Mayor Coz called for Public Comment, and there was none.

Vice Mayor MaGruder moved to appoint Commissioner Hurlburt as the primary voting delegate for the Florida League of Cities Annual Meeting with all other Commissioner as well as Acting Town Manager Stevens serving as alternate voting delegates; seconded by Commissioner Besler. Motion Carried 4-0.

REPORTS

12. Town Manager (1:44:11)

Acting Town Manager Stevens noted that there will be a Special Town Commission Meeting on July 1 at 2 PM for a budget workshop. She encouraged participation from residents on the budget process.

The Beachway crossover is completed, and the Town is currently looking into handrail enhancement for the walkway. The white poles with the yellow rope has been installed in an attempt to protect the seagrass, and Acting Town Manager Stevens asked for patience from residents until those can be removed.

Fire hydrants have been one of the main priorities for the Town. Staff in conjunction with a contractor have been working fearlessly to get all fire hydrants repaired or replaced. The City of Boynton Beach Fire Department is currently satisfied with the plans the Town has placed in order to get all fire hydrants up-to-date. The Fire Marshall from Boynton Beach conducted sampling of hydrant flow testing, and the flow rates are sufficient at this time.

Acting Town Manager Stevens and Lieutenant McClure attended the 34th Annual Traffic Safety Committee Luncheon where one of our Officers, Nubia Plesnik, received a Distinguish Service Award for enforcement as she was instrumental in removing drugs from the streets. Acting Town Manager Stevens thanked Officer Plesnik for keeping the Town safe.

Acting Town Manager Stevens stated that a time clock was suggested to her by a Town Commissioner, and asked if there was a consensus to move forward from all Town Commissioners. There was a consensus to defer the time clock until further notice.

Acting Town Manager Stevens asked for the Town Commission to allocate funds in an amount not to exceed \$500 for the Town to host a Palm Beach County League of Cities District IV luncheon in Ocean Ridge. **There was a consensus to allocate funds not to exceed \$500 to host a District IV luncheon in Ocean Ridge for the Palm Beach County League of Cities.**

Acting Town Manager Stevens thanked the Ocean Ridge Garden Club, especially noting the efforts of Dr. Lynn Allison, Barbara Cook, and MaryAnn Cody in the outstanding Blue Star Memorial Marker Event. She hopes to host more events like that for residents in the future.

George Gann from the Institute for Regional Conservation was at the dune conducting an assessment of the dune restoration project for Town of Ocean Ridge on June 3rd. He will report assessment findings at the July Town Commission Meeting.

13. Town Attorney (1:49:50)

Town Attorney Shutt stated that he had nothing to report

19. Police Chief (1:50:00)

Chief Hutchins advised that the Police Department report is included in the meeting package and includes monthly police department statistics. He reminded residents that school is out, and petty crime usually tends to rise during this time. He also noted that the Police Department will be sending out a notification letter for homeowners to trim trees that touch utility lines, and encouraged that if it is an FPL pole to call FPL for

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safety reasons. The Civic Ready application for mass notification is in the process of being launched, and residents will be encouraged to sign up once it has gone live. He updated the Commission that the request for a no-wake zone for the area South of Woolbright Bridge and North of Ocean Avenue Bridge has been sent to Florida Fish & Wildlife Commission who forwarded the request to the Florida Department of Transportation, and U.S. Coast Guard to review.

Public Comment: Christine Schulte, 7 Adams Road, asked for an update on the amount of time the EMT takes to give service to Ocean Ridge residents. Police Chief Hutchins responded that the average response is 7 minutes, but there are anomalies due to traffic or unexpected situations. The Fire Station that responds predominately is Boynton Beach Fire Station #4, but Station #5 can also respond.

20. Building Official (1:55:55)

Building and Public Works Director Cameron advised that the Building Department report is included in the meeting package and includes monthly building department statistics. The summer months are expected to be busy as there is an increase in construction throughout the Town, and the Town is issuing right-of-way parking permits to alleviate all of the construction. Residents are encouraged to report anyone parked in a right-of-way without a Town issued parking permit in their dashboard.

Mayor Coz asked for an update for the property 6273 N. Ocean Blvd. Building and Public Works Director Cameron responded that the property has a red tag on it because the contractors were not calling in the correct inspection, and the Building Department did not have all of the necessary paperwork for the property.

Vice Mayor MaGruder asked for an update about the drainage issues on Dolphin Bend from Colonial Ridge. Building and Public Works Director Cameron informed the Commission that the staff is communicating with the new engineer as the previous engineer who was informed of the issues left the project. Acting Town Manager Stevens stated that the new engineer had some questions which our Town Engineer responded to recently. Vice Mayor MaGruder asked if there was an estimated time frame since the rainy season is approaching. Building and Public Works Director Cameron stated that the Town is allowing for Colonial Ridge to mediate the problem, and allowing them to decide which solution to go with. Commissioner Besler asked who the Town is engaging with. Building and Public Works Director Cameron responded that the property Management Company is the one that the Town has been in contact with.

Public Comment: Martin Wiescholek, 5 Engle Drive, suggested that a time stamp should be added of when construction begins and a time limit for when exterior construction needs to be completed. Mayor Coz asked if there is a code already in place. Town Attorney Shutt responded that there is a code in place that allows the permit to be extended as long as the contractor is calling in for a valid inspection, and a time limit placed would cause complications if a hurricane or other unexpected situation caused the contractor a construction delay. If a 6 months window to start work is missed then the Building Official can have them start the process over by voiding the permit, and having the applicant reapply.

Ric Carey, 39 Spanish River Drive, asked for an update on Spanish River Drive drainage issues. Acting Town Manager Stevens stated that notice letters were sent out to the homeowners on Spanish River to remove vegetation so that the Town may proceed.

TOWN COMMISSIONER COMMENTS

There were no Town Commissioner comments.

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ADJOURNMENT


Meeting Adjourned at 8:08 PM.

Minutes prepared by Deputy Town Clerk Armstrong, and adopted by the Town Commission on July 1, 2019.



Steve Coz, Mayor

ATTEST:



Tracey L. Stevens, MMC, Town Clerk

