

**SPECIAL TOWN COMMISSION MEETING MINUTES  
MARCH 26, 2020**

Minutes of the Special Town Commission Meeting of the Town of Ocean Ridge held on Thursday,  
March 26, 2020 at 3:00 PM in the Town Hall Commission Chambers.

**CALL TO ORDER**

The meeting was called to order by Mayor Coz at 3:00 p.m.

**ROLL CALL**

Town Clerk Armstrong led the roll call, which was answered by the following:

Commissioner Besler	Present
Mayor Coz	Present
Commissioner de Haseth	Present
Commissioner Hurlburt	Present
Commissioner Wiescholek	Present

**PLEDGE OF ALLEGIANCE**

Mayor Coz led the Pledge of Allegiance.

**RESOLUTIONS**

1. Resolution No. 2020-08: A Resolution of the Town of Ocean Ridge, Florida, Providing that the Town Manager May Enact a Local State of Emergency As Needed And Related to the Impacts of the COVID-19 Pandemic, As Referred to in County, State And National Health Emergency Declaration Orders; The Town Commission Further Provides that the Town Manager has the Authority to Suspend, Cancel, or Reschedule Non-Essential Public Meeting, Limit Public Access to Town Facilities and Services, Provide for Employment Matters Including But Not Limited To Flexible Scheduling and Alternative Staffing Models to Serve The Town's Needs; Including Cancelling Events and Activities and Other Related Purposes For Efficient And Safe Operations For the Town Business.

Mayor Coz called for public comment. Town Clerk Armstrong read a public comment emailed by Terry Brown, Harbour Drive South, into the record. The public comment by Terry Brown discussed the importance of the resolution and the precautions the Town should take to protect residents.

Town Clerk Armstrong read Resolution 2020-08 into the record by title only.

Mayor Coz stated that Resolution 2020-08 would allow the Town Manager to expend limitless Town Funds. Town Manager Stevens stated that the financial policy is still in place with safeguards, which means the Treasurer's signature along with a Commissioner signature will be required to expend any funds.

Town Manager Stevens provided the following update in regards to COVID-19:

The Town's Emergency Operations Managers, Town Manager Stevens and Police Chief Hutchins, have been monitoring the COVID-19 situation closely for the past two weeks by attending conference calls with the Palm Beach County Emergency Management Team, State & County Health Departments, Florida League of Cities, Legislators, and White House Staff. All municipalities have been asked by County Officials to coordinate their efforts through the County Emergency Management System, as the County is coordinating with the State and Federal Governments. The County has asked all municipalities to please remain in lock-step through this process so that unintended consequences do not occur such as people congregating in larger numbers, as what one municipality does may affect another, and viruses know no borders. Major closings and curfews must be timed properly and coordinated regionally. The Town will continue to rely on guidance from the CDC, the Governor, the State & County Health Department Experts, and Palm Beach County Emergency Management Teams when making major decisions on closures or curfews as necessary.

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She stated that decisions are being made based on the scientific data and urged residents to treat this much like a hurricane and do their best to stay home and protected. She mentioned that residents are viewed as family and decisions will be made with great care and consideration for their safety. She encouraged residents to sign up for CivicReady to receive the latest updates.

**Commissioner de Haseth moved to adopt Resolution 2020-08; seconded by Commissioner Hurlburt. Motion Carried 5-0.**

**ADJOURNMENT**

Meeting Adjourned at 3:06 p.m.

Minutes prepared by Town Clerk Armstrong, and adopted by the Town Commission on April 6, 2020.

  
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Steve Coz, Mayor

ATTEST:

  
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Karla M. Armstrong, Town Clerk

