

**TOWN OF OCEAN RIDGE
SPECIAL TOWN COMMISSION MEETING
AGENDA**



**March 26, 2020
3:00 P.M.
TOWN HALL – MEETING CHAMBERS**

TOWN COMMISSION

Mayor Steve Coz

Commissioner Philip Besler
Commissioner Susan Hurlburt

Commissioner Kristine de Haseth
Commissioner Martin Wiescholek

ADMINISTRATION

Town Manager Tracey L. Stevens
Town Clerk Karla M. Armstrong

Town Attorney R. Brian Shutt
Police Chief Hal C. Hutchins

RULES FOR PUBLIC PARTICIPATION

1. **PUBLIC COMMENT:** The public is encouraged to offer comments with the order of presentation being as follows: Town Staff, public comments, Commission discussion and official action. Town Commission meetings are business meetings and the right to limit discussion rests with the Commission. **Generally, remarks by an individual will be limited to one time up to three minutes or less regarding any single item on the agenda.** The Mayor or presiding officer has discretion to adjust the amount of time allocated.
 - A. Public Hearings: Any citizen is entitled to speak on items under this section.
 - B. Public Comments: Any citizen is entitled to be heard concerning any matter within the scope of jurisdiction of the commission under this section. The Commission may withhold comment or direct the Town Manager to take action on requests or comments. The Commission meetings are held for the purpose of discussing and establishing policy and to review such other issues that affect the general welfare of the Town and its residents. Where possible individual grievances should first be taken up with the Town Staff.
 - C. Regular Agenda and First Reading Items: When extraordinary circumstances or reasons exist and at the discretion of the Commission, citizens may speak on any official agenda item under these sections.

2. **ADDRESSING THE COMMISSION:** At the appropriate time, please step up to the podium and state your name and address for the record. All comments must be addressed to the Commission as a body and not to individuals. Any person making impertinent or slanderous remarks or who becomes boisterous while addressing the Commission shall be barred by the presiding officer from speaking further, unless permission to continue or again address the Commission is granted by a majority vote of the Commission members present.

APPELLATE PROCEDURES

Please be advised that if a person decides to appeal any decision made by the Town Commission with respect to any matter considered at this meeting, such person will need to ensure that a verbatim record includes the testimony and evidence upon which the appeal is based. The Town neither provides nor prepares such record.

Persons who need an accommodation in order to attend or participate in this meeting should contact the Town Clerk at (561) 732-2635 at least 2 days prior to the meeting in order to request such assistance.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

RESOLUTIONS

1. Resolution No. 2020-08: A Resolution of the Town of Ocean Ridge, Florida, Providing that the Town Manager May Enact a Local State of Emergency As Needed And Related to the Impacts of the COVID-19 Pandemic, As Referred to in County, State And National Health Emergency Declaration Orders; The Town Commission Further Provides that the Town Manager has the Authority to Suspend, Cancel, or Reschedule Non-Essential Public Meeting, Limit Public Access to Town Facilities and Services, Provide for Employment Matters Including But Not Limited To Flexible Scheduling and Alternative Staffing Models to Serve The Town's Needs; Including Cancelling Events and Activities and Other Related Purposes For Efficient And Safe Operations For the Town Business.

ADJOURNMENT

**NEXT SCHEDULED TOWN MEETING(S):
REGULAR TOWN COMMISSION MEETING APRIL 6, 2020 AT 6:00 PM**

RESOLUTION NO. 2020-08

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA, PROVIDING THAT THE TOWN MANAGER MAY ENACT A LOCAL STATE OF EMERGENCY AS NEEDED AND RELATED TO THE IMPACTS OF THE COVID-19 PANDEMIC, AS REFERRED TO IN COUNTY, STATE AND NATIONAL HEALTH EMERGENCY DECLARATION ORDERS; THE TOWN COMMISSION FURTHER PROVIDES THAT THE TOWN MANAGER HAS THE AUTHORITY TO SUSPEND, CANCEL OR RESCHEDULE NON-ESSENTIAL PUBLIC MEETINGS, LIMIT PUBLIC ACCESS TO TOWN FACILITIES AND SERVICES, PROVIDE FOR EMPLOYMENT MATTERS INCLUDING BUT NOT LIMITED TO FLEXIBLE SCHEDULING AND ALTERNATIVE STAFFING MODELS TO SERVE THE TOWN'S NEEDS; INCLUDING CANCELLING OUTSIDE EVENTS AND ACTIVITIES AND OTHER RELATED PURPOSES FOR EFFICIENT AND SAFE OPERATIONS FOR THE TOWN BUSINESS; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on March 11, 2020 the World Health Organization declared the COVID-19 outbreak a global pandemic; and

WHEREAS, the United States Centers for Disease Control and Prevention (CDC) has deemed it necessary to prohibit or restrict non-essential travel to or from certain countries of concern; and

WHEREAS, The Federal, State and County governments have all declared "States of Emergency" regarding the COVID-19 Pandemic; and,

WHEREAS, The Federal, State and County governments have recommended limiting public access, exposure and congregation of the public at events, meetings and gatherings and further directed to provide for employment matters including but not limited to flexible staffing, alternate work schedules, telecommuting paid leave time and other pandemic pay policies for employees, and to suspend, cancel or reschedule other non-essential public meetings, congregation of groups and limit public access to facilities and services; and,

WHEREAS, Chapter 18 of the Town of Ocean Ridge Code of Ordinances authorizes, among other things, emergency procurement procedures during a state of emergency; and,

WHEREAS, The health and safety of the public in general under existing government emergencies declarations regarding the COVID-19 Pandemic are ongoing and evolving at a rapid unpredictable pace; thus it is in the best interest of the residents of the Town of Ocean Ridge for the Town Commission to adopt this resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF OCEAN RIDGE, FLORIDA:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being

true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. The Town Commission hereby directs that due to these important government declared pandemic health and safety matters, until directed otherwise by the Town Commission, the determination of a local state of emergency, pursuant to Chapter 18 of the Code of Ordinances, may be made by the Town Manager in regards to impacts of the covid-19 pandemic as referred to in county, state and national health emergency declaration orders. The Town Commission further provides that the Town Manager has the authority to suspend, cancel or reschedule non-essential public meetings, limit public access to Town facilities and services, provide for flexible scheduling and alternative staffing models, telecommuting paid leave time and other pandemic pay policies to serve the residents' needs; also cancelling outside events and activities and other related purposes for efficient and safe operations for the Town business. To the extent the Town Manager must enact a temporary policy which conflicts with an existing ordinance, resolution or policy of the Town Commission, the Town Manager shall temporarily enact said policy and seek ratification of the policy by the Town Commission at such time as is reasonably possible and consistent with all Federal, State and County preventative and mitigation measures currently in existence and hereafter issued to combat the spread of COVID-19.

Section 3. The Town Manager, once she enacts a local state of emergency, is hereby authorized to take any and all actions deemed necessary to protect and preserve the health, safety and welfare of the citizens of the Town of Ocean Ridge and the public at-large and as may be set forth in Chapter 18 of the Code of Ordinances.

Section 4. This authority to the Town Manager shall only extend until action by the Town Commission terminates such authority.

Section 5. Severability. If any clause, section, or other part or application of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part or application shall be considered as eliminated, and so not affecting the validity of the remaining portions or applications remaining in full force and effect.

Section 6. Conflicts. All Resolutions or parts of Resolutions in conflict herewith are to the extent of such conflicts hereby repealed.

Section 7. Effective Date. This Resolution shall take effect immediately upon its adoption.

Commissioner _____ offered the foregoing resolution. Commissioner _____
_____ seconded the motion, and upon being put to a vote, the vote was as follows:

Town of Ocean Ridge, Resolution No. 2020-08

	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
STEVE COZ, MAYOR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PHILIP BESLER, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
KRISTINE DE HASETH, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUSAN HURLBURT, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MARTIN WIESCHOLEK, COMMISSIONER	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

The Mayor thereupon declared the Resolution duly passed and adopted this _____ day of _____, 2020.

TOWN OF OCEAN RIDGE, FLORIDA

BY: _____
Steve Coz, Mayor

ATTEST:

BY: _____
Karla Armstrong, Town Clerk

REVIEWED FOR FORM AND LEGAL SUFFICIENCY

BY: _____
R. Brian Shutt, Town Attorney