

OCEAN RIDGE CODE

1. Applicant's full name, any aliases or other names previously used, residence, business address and telephone number.
2. The applicant's date of birth and place of birth.
3. A list of ALL FELONY, MISDEMEANOR arrests and convictions of Applicant, **if none, put NONE on the application.**
4. The name and address of the business where the Applicant is or will be employed.
5. **A check made out to Town of Ocean Ridge in the amount of 15.00, which is our processing fee. You must use the internet at www.fdle.state.fl.us and pay \$24.00 by credit card to FDLE for a copy of the applicant's background check. (The internet copy must be presented in person or by fax within 7 days of being done.)**
6. **2 passport size, color pictures (full front face) must be provided with application.**
7. **We will do the fingerprints at our station.**
8. Applicant will be notified upon the approval or denial of the Applicant.

RULES AND REGULATIONS

All companies must qualify (pass a background check) with the Police Department to work in Ocean Ridge.

All agents/technicians must qualify (pass a background check) with the Police Department to work in Ocean Ridge.

The Qualifier for the company is USUALLY the owner but is not limited to same.

When Qualifier is processed and passes the required checks he/she then can stand for the business and an I.D. card is issued. Processing by ORPD takes about 1 day to 1 week.

When the Agent has passed the required checks he/she is given an I.D. card. All I.D. cards (Business & Agent) must be renewed every 3 three years.

NO WORK FOR COMPANY OR AGENT UNTIL PROCESSED PER TOWN CODE.

ALL AGENTS MUST COME INTO ORPD AND SHOW I.D. CARD BEFORE BEGINNING WORK IN TOWN.

If the Qualifier does not pass the required processing the COMPANY cannot work in Ocean Ridge therefore NO agent/technician may work.

After all processing is complete for company they then must go to Town Hall and produce the necessary paperwork to fulfill the permit obligation to receive a Town Hall registration.

If a question arises about background of Qualifier or Agent the Chief of Police has the final say.